



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL
613 E. BROADWAY, GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

APRIL 7, 2016

1. BUSINESS AGENDA –

The meeting was called to order by Chair Goldman at 1:05 pm.

a. Roll Call

Beverly Hills – Erick Lee
Burbank – Jim Compton
Com Net – Tim Staab
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Dan Amador
Pasadena – Seaton King
Pomona – absent

b. The Agenda for the April 7, 2016 Governance Board Meeting was posted on Friday, April 1st, on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- (No cards)

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – No report
Burbank – No report

Com-Net JPA – Tim Staab announced that Com-Net obtained approval and now officially have public safety grade frequencies that they will immediately transition to as soon as they could get off the commercial spectrum. He expressed his appreciation to ICI System, to Director Edey for his assistance, and to FCC for granting this development.

Glendale – No report
Culver City – No report
Montebello – No report
Pasadena – No report
Pomona – absent

b. Report from Technical Committee

Jim Floyd, Vice Chair of Technical Committee, reported the following items that was discussed during the March 17th Technical Committee Meeting: Beverly Hills' effort to update their PTP microwave with fiber backup is fully completed and they also received first batch of APX portable radios that makes their Police group in current model platform of Motorola; Glendale P25 conversion has been postponed due to logistical issues with subscriber units; Montebello P25 remote sites are installed and are working out the rest of logistics for the programming of existing subscriber fleet; Pomona's big loop cut-over was completed and test showed everything is working as expected; Com-Net is up and running with little housekeeping issue pertaining which will be the secondary and tertiary back-ups are.

c. Grant Status Report

Director Edey was pleased to report that ICI System received an affirmative answer on pending 2016 LA/LB UASI grant funding. He stated that ICI was awarded a substantial funding that will provide the agency the ability to ultimately complete the system, employ every piece of spectrum available amongst independent cities, as well as to look at increasing the ICI System coverage. On the status of 2014 SHSGP funding for Torrance prime site, Director Edey reported that it is in precarious situation because of unexpected delays within the agency that's handling its EHP paperwork. He, however, assured the board that they are working at some alternatives so as not to lose the funding, and several contingency plans to push through with the project.

d. Report Regarding the LA/LB UASI Technical Committee

The Director imparted that the newly formed UASI Technical/Operations Committee that comprises of representatives from ICI, LA-RICS, City of Los Angeles, and Long Beach, have already held several sessions, and the group is making a great deal of progress. He reported that upon thorough analysis of the four entities' systems and in-depth discussion about the feasibility of interoperability, the committee reaffirmed during the last meeting to adopt the ISSI Switch Technology. He stated that ICI, LA City, and Long Beach have agreed to pursue the automated ISSI roaming system. This option will enable connectivity to automatically roam to another system if they lose connection from another cell, as opposed to manual roaming system that requires for an emergency responder to go to their radio to fingertip roam to another system if needed. LA-RICS, however, cannot go with the group's decision for now because the contract they have with Motorola calls for manual roaming system. Director Edey stressed that it is crucial to the success of interoperability that they are all in automated system as they need to be in same roaming especially when engaging in regional emergency responses. He said that the committee is working hard to ultimately achieve interoperability.

e. Report on Status of Torrance/South Bay/Area G System Cell

Director Edey reported that once the City of Torrance prime site funding issue is resolved, they are moving forward with the South Bay/Area G project immediately. He said that out of the eight cities in Area G, seven cities fully intend to utilize the ICI System that will be developed in the area. This project will have five regional radio sites in addition to the prime site.

f. Report on Washington, D.C., Delegation for 2016

The itinerary for the Washington DC Delegation trip has not been received as of yet. Director Edey stated that it is expected to be sent soon and will be disseminated immediately to all board members for review.

4. CONSENT ITEMS

a. Approval of the Minutes for the March 3, 2016 Regular Meeting

Motion to approve the Minutes: Culver City Second by: Burbank

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – absent
All in favor.

5. ACTION ITEMS

- a. Resolution Admitting the City of Santa Monica to the ICI JPA as of May 1, 2016
1. Motion Adopting Resolution 16-2

Resolution 16-2 that pertains to resolution of the Governance Board of the ICI System Joint Powers of Authority, admitting the City of Santa Monica, CA to the authority was presented to the board. Director Edey requested the members to pass the motion to adopt the said resolution.

Motion to adopt the resolution was made by: Burbank Second by: Beverly Hills

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona –absent
All in favor.

- b. Discussion Concerning Com-Net System Status and Membership Fees
1. Motion to Assess Com-Net Base Membership Fees for FY 2016-17

Director Edey conveyed to the panel that Com-Net is still experiencing recurring issues with respect to instability of their system and this has existed since the inception of their membership during last fiscal year. He stated that because of these spectrum problems that are still being dealt with, their system is still not fully functional and not fully optimized to support six cities and its population of at least 250,000, as forecasted. For this reason, he is recommending to the board to consider a motion to assess Com-Net JPA base membership fees of \$46,000 beginning with the 2016-2017 fiscal year and to continue at that rate until the system has been optimized and is fully functional.

Motion to assess the membership fee was made by: Culver City Second by: Pasadena

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye

Pasadena – aye
Pomona –absent
All in favor.

c. Mid-Year Financial Report and 2015-16 Budget Update
1. Motion Accepting and Filing 2015-16 Budget Update

Director Edey presented to the board the budget status as of January 1, 2016. He was pleased to report that ICI System's very healthy first two quarters with respect to revenues, and very much within the budget in terms of expenditures.

Motion to accept and file 2015-16 budget update was made by: Culver City Second by: Montebello

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona –absent
All in favor.

6. BOARD MEMBER COMMENTS

Erick Lee announced that it is his last meeting as member of the Governance Board. He conveyed his deep appreciation to the group and expressed that it has been a very rewarding experience and great pleasure to be part of the ICI System.

- Director Edey thanked the Vice Chair for all his assistance, helpful inputs, great efficiency, and hard work as board member of ICI System.
- Given their long professional history, Chair Goldman expressed how proud she is for all of Erick's achievements, and her deep gratitude for all his support, assistance, and hard work. She wished him the best of luck on his new endeavor.
- Jim Compton, Tim Staab, Dave White, Dan Amador, and Seaton King echoed the praises and appreciation of Erick's contribution to the Governance Board and ICI System.

7. STAFF COMMENTS

In light of Erick Lee's departure as Vice Chair of the ICI System, Director Edey informed the board that recommendation to fill his vacated position will be included in the next governance board meeting's agenda items.

8. ADJOURNMENT

Next Regular Meeting: will be held
Thursday, May 5, 2016 at 1:00 pm
Glendale City Hall
613 East Broadway, Glendale, CA 91206