



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

SPECIAL GOVERNANCE BOARD
MINUTES
October 19, 2005

1. REGULAR BUSINESS AGENDA - 1:19 p.m.

a. Roll Call

Beverly Hills - Frank Salcido
Burbank - Greg Simay
Culver City - Chris Sellers
Glendale - Ron DePompa
Montebello - Jim Cox
Pomona - Greg Hamill
Torrance - Ernest Gallo

b. Secretary Aguilar reported that the Agenda for the Special October 19, 2005 meeting was posted on October 12, 2005 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Montebello reported that their project is still on schedule. Sean Lawler from Motorola reported that templates have been provided to staff and need to be approved. They anticipate cutting over in January.

Pomona reports that South Bay has conducted secret tests and the results are not favorable to Pomona. They are also dealing with tower related issues in San Dimas. These are two big hurdles and they are currently working through.

Burbank reported no changes.

Culver City has received their grant award and completed negotiations with Motorola. A report is going to their City Council on October 24, 2005.

Glendale, Steve Hronek reported that they have begun to install CLEMARS on Mt. Thom, putting receivers at all the sites. Glendale's radio shop is handling this. There has been a grant received to replace the fencing destroyed during the recent mountain fire. They will also be adding alarms and cameras with funds from the grant.

Torrance reported no changes.

Beverly Hills, Ron Derderian reported that they have picked up momentum in the project, proceeding at rapid speed at the other two sites, waiting for positive results from the first site. They anticipate starting work in the Civic Center soon. They are experiencing problems with the one channel, four frequencies that are trunked, and they are looking for UHF to take its place.

b. Report from Technical Committee

Steve Hronek reported that the Technical Committee anticipated discussing licensing and interference issues that are of particular concern to Pomona and Beverly Hills. This discussion was tabled to the next meeting. The Technical Committee discussed system issues, particularly the Smartzone software; the data bases and naming conventions; subscriber roaming and failure modes; and the central electronics bank. It was reported that the Technical Committee may be making a future request to expand the number of CEB's.

c. Report Regarding ICIS Participation at COPS West Conference

Interim Executive Director Wright reported that a group attended the two-day conference in Ontario. He acknowledged Theresa Taylor for putting together a great display and coordinating ICIS' participation. ICIS was noticed by several agencies that he will be following up with. He felt ICIS participation was successful and staff has already reserved a spot for next year; the decision to purchase a booth can be decided later.

Chair Salcido echoed the sentiments of Interim Executive Director Wright regarding the conference. Chair Salcido informed the Board Members that there are brochures available now. These brochures will be a good marketing tool for ICIS.

4. CONSENT ITEMS

a. Approval of Minutes for September 1, 2005 Regular Meeting

Motion – Burbank

Second – Montebello

Unanimous consensus by Board Members present.

5. ACTION ITEMS

a. Consideration and Approval of Legislative Strategy for Fiscal Year 2006/07

Direction was provided at the earlier meeting. The Board expressed interest in acting immediately regarding the letter to the governor.

Interim Executive Director Wright reviewed the direction provided at the earlier Special meeting.

- Ask state for funding/UASI (immediately)
- Ask cities to ask to apply for funding from UASI and federal appropriations.
- Develop a proclamation in support of ICIS.
- Local elected involved.
- Improve relations and form key alliances.
- Strategies for long-term plan.

Interim Executive Director Wright feel that Item #2 should be divided up by the cities, and each project should be able to be implemented separately, according to the Chair.

1. Motion Directing Staff to Immediately Prepare Letter Requesting State and UASI Funding; to develop a strategy for each city to submit funding requests (UASI and Federal Appropriations); and to develop a proclamation in support of ICIS.

Motion – Glendale

Second - Montebello

Unanimous consensus by Board Members present.

b. Consideration of Resolution Establishing ICIS Membership Levels and Membership Costs

Interim Executive Director Wright described the resolution. Proposed changes were made to the affiliate membership, and the resolution should be ready for approval. After discussion, the Board modified the Resolution by modifying Section 1 as follows, "Public agencies may request participation in and become a new member in the ICIS JPA in one of the following three levels:"

1. **Resolution Establishing ICIS Membership Levels and Membership Costs, was approved as modified.**

Motion – Burbank

Second - Glendale

Unanimous consensus by Board Members present.

c. Discussion re: Torrance Membership

Governance Board Member Ernest Gallo provided a brief background on the history of Torrance's involvement in ICIS. A letter from Torrance had been sent to the Governance Board that they were going to withdraw, but they were asked by the Governance Board to stay on. Mr. Gallo does not have an official response from his city. The principal parties in Torrance are discussing pros and cons regarding the membership of Torrance in ICIS. There is a meeting scheduled and he will come back at the next Governance Board meeting with a report.

Chair Salcido values Torrance as a member and would like to keep as a member; he does not want a founding member city to withdraw.

Chair Salcido deferred the Item to the next meeting.

Interim Executive Director Wright interjected that Torrance's participation remains important to the Governance Board, and offered his assistance to Governance Board Member Gallo.

d. Discussion Re: Allocation of FY 2004/05 Federal Appropriation of \$493,000

Interim Executive Director Wright gave the report. He stated that previous Board action had allocated the grant funds for two projects, the addition of loop protection to Oat Mountain microwave, and to add an IntelliRepeater Site at Antelope Valley. Based on the cost of the project, adequate funds are not available. Staff recommended that the previous resolution (05-01) be rescinded. The Board was asked to consider only funding the addition of the IntelliRepeater Site at Antelope Valley.

1. **Motion to Rescind Resolution 05-01 and to Approve Resolution Authorizing Expenditure of FY 2004/05 Federal Appropriation not to exceed \$434,000 for equipment and installation, for adding an IntelliRepeater Site at Antelope Valley.**

Motion – Montebello

Second – Glendale

Unanimous consensus by Board Members present.

e. Discussion Regarding City Council/City Manager Update

Interim Executive Director Wright reported that Staff felt it would be beneficial to conduct a City Manager/City Council update meeting. Staff is looking for a date sometime in mid-November to hold the meeting. Each member city should provide a list of cities and agencies that they want to invite to Secretary Aguilar. Chair Salcido recommended holding the event at an interesting location, such as the Peterson Museum.

1. **Motion Approving City Council/City Manager Update to be Hosted by Beverly Hills on either November 16th or 17th.**

Motion – Burbank

Second - Glendale

Unanimous consensus by Board Members present.

6. NEW BUSINESS

Board Member Simay requested that the Bob Hope Burbank Airport Agreement be on the next agenda.

7. BOARD MEMBER COMMENTS

Board Member Cox from Montebello asked for clarification from staff regarding the September 2005 minutes; Action Item 5D regarding the Kay and Sobel issue. Interim Executive Director Wright gave a brief summary on the item to Chief Cox.

Board Member Cox from Montebello informed the Governance Board and staff that Assembly Member Bermudez invited him to Sacramento on November 9. Chief Cox invited Interim Executive Director Wright to attend the meeting with him and to provide sufficient information regarding the ICIS project.

8. STAFF COMMENTS

None

9. ADJOURNMENT

The meeting adjourned at 3:39 p.m.