



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
CALIFORNIA JOINT POWERS AUTHORITY AGENCY
MEETING OF THE GOVERNANCE BOARD
Glendale City Hall - Council Chambers 613 East Broadway, Glendale, California 91206**

JUNE 6, 2024, AT 1:00 PM - AGENDA

I. AGENDA

- a. Roll Call
- b. Report of Staff, re: Posting of Agenda. The Agenda for the June 6, 2024 Governance Board Meeting was posted on June 3, 2024 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

II. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

III. REPORTS - INFORMATION

- a. Report from Technical Committee & Member Cell Updates
- b. Report on Washington DC Delegation Meetings
- c. Report on Status of Grant Projects & Federal Funding Requests
- d. Report on Status of Network Migration to TDMA P-25 Phase II
- e. Report on Status of LA-RICS/ICI Interoperability and Regional Talk Groups

IV. CONSENT ITEMS

- a. Approval of the Minutes for the April 4, 2024 Governance Board Meeting

V. ACTION ITEMS

- a. Discussion Concerning Subscriber Membership of Montebello Unified Schools Police Subscriber Membership to be effective July 1, 2024.
 - 1. Motion to Authorize Chair to Execute Subscriber Agreement with Montebello USD.
- b. Presentation of Proposed Budget for the FY 2024-2025
 - 1. Motion to Approve and File FY 2024-2025 Budget
- c. Presentation of FY 23 Audit Report and Findings
 - 1. Motion to Accept and File FY 23 Audit Report and Findings
- d. Discussion Concerning Amendment to David Turch & Associates Agreement
 - 1. Motion Authorizing Amendment Extending Contract into 2024-25 FY
- e. Discussion Concerning Amendment to CLA LLC Auditors Agreement
 - 1. Motion Authorizing Amendment to CLA LLC Contract into 2024-2025 FY
- f. Election of Officers for Fiscal Year 2024-2025 Chair
 - 1. Motion to Elect Chair
- g. Election of Officers for Fiscal Year 2024-2025 Vice Chair
 - 1. Motion to Elect Vice Chair
- h. Election of Officers for Fiscal Year 2024-2025 Secretary
 - 1. Motion to Elect Secretary

VI. BOARD MEMBER COMMENTS

VII. STAFF COMMENTS

VIII. ADJOURNMENT

Next Meeting: August 1, 2024 at 1:00pm
Glendale City Hall, 613 East Broadway, Glendale, CA 91206



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
CALIFORNIA JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
Glendale City Hall
613 East Broadway
Glendale, California 91206**

APRIL 4, 2024 AT 1:00 PM – MINUTES

1. BUSINESS AGENDA

a. Roll Call

Beverly Hills – Chief Barton
Burbank – Mr. Compton
ComNet – Lt. Bushey
Culver City – Chief Braum
Glendale – Cmdr. Davis-Moore (Acting Chair)
INSB – Mr. Gallo
Montebello – Chief Estrada
Pasadena – Mr. Gurwell
Pomona – Cmdr. Alexander
Santa Monica – Sgt. Sumlin

b. Report of Staff, re: Posting of Agenda. The Agenda for the April 4, 2024 Governance Board Meeting was posted on April 1, 2024 on the ICI System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

No Cards or Speakers

3. REPORTS - INFORMATION

- a. Reports from Technical Committee, System Administrator, and Changes in Project Status
 1. Members are reminded to have their shops program the 16 Regional Mutual Aid Talk Groups
- b. Report on Federal Funding Requests

Mr. Edey reported on the status of all active and recently closed grants.
- c. Report on Washington DC Delegation May 14-17, 2024

Mr. Edey requested that the Board and their Staff submit desired projects and funding estimates to the Executive Director in the near future.
- d. Report on Affiliate Agreement Between ICI and LA-RICS

Mr. Edey reported that the agreement between LA-RICS and ICI was in place and the agencies were continuing to work together to establish protocols for sharing of licenses and talk groups.
- e. Report on Status of P-25 Phase 2 Migration

Mr. Edey advised that funding had been secured for 9 of our 12 cells and that additional funds were being sought to migrate INSB (\$3 million), Pasadena/Glendale (\$5 million), and the remaining migration needed for Montebello (\$2 million).

- f. Report on Status of Legislative Ad-Hoc Committee
Mr. Edey reported work was underway to reintroduce the Legislative Committee as an Ad-Hoc Committee. We are reaching out to the member agencies to identify participants. Burbank has generously offered the services of Mr. Jason Maruca, Legislative Analyst, with a great deal of experience in legislative efforts in restructuring the committee.

4. CONSENT ITEMS

- a. Approval of the Minutes for the February 4, 2024 Governance Board Meeting (attachment)
Moved: Burbank Second: Pasadena Vote: Unanimous Aye

5. ACTION ITEMS

- a. Discussion Concerning Authorizing a Direct Subscriber Agreement with the City of South Pasadena Police Department to be Effective Upon Execution.
 - 1. Motion to Approve and authorize the Chair to Execute a Subscriber Agreement with the South Pasadena Police Department made by: Burbank Second: Culver City Ayes: Unanimous
- b. Discussion Concerning Authorizing Direct Subscriber Agreements with the Cities of Bell Gardens, Downey (Police), Huntington Park, South Gate, Vernon, and Whittier effective July 1, 2024.
 - 1. Motion to Approve and Authorize Chair to Execute Subscriber Agreements for above cities made by: Santa Monica Second: Burbank Ayes: Unanimous
- c. Discussion on Resolution of Technical Committee to Require AES Encryption Capability for all PII Transmission by July 1, 2025.
 - 1. Motion to adopt Resolution: Burbank Second: Pasadena Ayes: Unanimous
- d. Discussion Concerning Revised 2024-2025 Annual Budget Amending Acct 45682 to \$176,000
 - 1. Motion to Adopt Amended Budget: Santa Monica Second: Culver City Ayes: Unanimous

6. BOARD MEMBER COMMENTS

None

7. STAFF COMMENTS

None

8. ADJOURNMENT

Meeting adjourned at 1:41 pm by Vice Chair Davis-Moore

Next Meeting: June 6, 2024 at 1:00pm
Glendale City Hall, 613 East Broadway, Glendale, CA 91206

REVISED 2023-2024 BUDGET ADOPTED APRIL 4, 2024

ICI SYSTEM DETAIL

Estimated Beginning Fund Balance (As of July 1, 2023):		\$ 1,500,000
Revenues		
Account	Description	Budget 2023-2024
31240	Federal COPS Technology Grant TDMA	\$2,500,000
34531	Interagency Communication Fees (T0067)	
	<i>City of Beverly Hills</i>	\$ 50,000
	<i>City of Burbank</i>	\$ 50,000
	<i>Com-Net JPA</i>	\$ 70,000
	<i>City of Culver City</i>	\$ 50,000
	<i>City of Glendale</i>	\$ 50,000
	<i>City of Montebello</i>	\$ 50,000
	<i>City of Pasadena</i>	\$ 50,000
	<i>City of Pomona</i>	\$ 50,000
	<i>City of Santa Monica</i>	\$ 50,000
	<i>INSB/South Bay</i>	\$ 70,000
	<i>MSI SA/SUA Invoicing (T0068)</i>	
	<i>City of Beverly Hills</i>	\$163,049.72
	<i>City of Burbank</i>	\$151,484.78
	<i>Com-Net JPA</i>	\$290,006.29
	<i>City of Culver City</i>	\$56,213.56
	<i>City of Glendale</i>	\$507,722.78
	<i>City of Montebello</i>	\$279,486.07
	<i>City of Pasadena</i>	\$279,292.09
	<i>City of Pomona</i>	\$197,499.01
	<i>City of Santa Monica</i>	\$213,921.34
	<i>INSB/South Bay</i>	\$336,733.49
38000	Interest and Interest Revenue	\$ 10,000
35911	Roaming & Subscriber Fee Revenues	\$ 400,000
	Total Revenues	\$ 5,925,409
Expenditures		
Account	Description For Account Strings X-7020-ICI-8100	Budget 2023-2024
43110	Contractual Services	
	<i>Motorola Service Agreement/System Upgrade Agreement</i>	\$ 2,716,745
	<i>Motorola TDMA Project COPS Technology Grant Project</i>	\$ 2,500,000
	<i>Motorola WAVE Subscription Renewal</i>	\$ 25,000
	<i>Motorola Visiting Licenses 10,000 @ \$2 per + tax</i>	\$ 22,000
	<i>David Turch & Associates</i>	\$ 48,000
	<i>CLIFTON LARSON ALLEN, LLP - Auditors</i>	\$ 14,000
	<i>RAE Consulting, Inc.</i>	\$ 165,000
	<i>Clifton Larson Allen LLP GASB 84 Implementation in Comprehensive Annual Financial Report</i>	\$ 3,500
44250	Communication Maintenance & Master Site Fiber Services	\$ 20,000
44550	Travel	
	<i>JPA Chair Travel</i>	\$ 6,000
	<i>RAE Consulting, Inc. Executive Director Travel</i>	\$ 10,000
44800	Membership - SDRMA	\$ 2,500
45150	Equipment	\$ 5,000
45450	Printing & Graphics	\$ 2,000
45682	Miscellaneous - Subscriber Fee Distribution	\$ 176,000
	Miscellaneous - Liability Insurance SDRMA	\$ 6,500
	Total Expenditures	\$ 5,722,245
	Net Income/(Net Loss)	\$ 204,164
Total Estimated Fund Balance 6/30/24:		\$ 1,750,000

2024-2025 BUDGET AS ADOPTED JUNE 6, 2024

ICI SYSTEM DETAIL

Estimated Beginning Fund Balance (As of July 1, 2024):		\$ 1,500,000
Revenues		
Account	Description	Budget 2024-2025
31240	Federal COPS Technology Grant TDMA (carry over)	\$ 1,911,384
34531	Interagency Communication Fees (T0067)	
	<i>City of Beverly Hills</i>	\$ 50,000
	<i>City of Burbank</i>	\$ 50,000
	<i>Com-Net JPA</i>	\$ 70,000
	<i>City of Culver City</i>	\$ 50,000
	<i>City of Glendale</i>	\$ 50,000
	<i>City of Montebello</i>	\$ 50,000
	<i>City of Pasadena</i>	\$ 50,000
	<i>City of Pomona</i>	\$ 50,000
	<i>City of Santa Monica</i>	\$ 50,000
	<i>INSB/South Bay</i>	\$ 70,000
	<i>MSISA/SUA Invoicing (T0068)</i>	
	<i>City of Beverly Hills</i>	\$ 167,147.60
	<i>City of Burbank</i>	\$ 155,219.11
	<i>Com-Net JPA</i>	\$ 297,215.18
	<i>City of Culver City</i>	\$ 57,519.01
	<i>City of Glendale</i>	\$ 520,586.13
	<i>City of Montebello</i>	\$ 286,468.12
	<i>City of Pasadena</i>	\$ 296,967.61
	<i>City of Pomona</i>	\$ 202,476.15
	<i>City of Santa Monica</i>	\$ 219,405.76
	<i>INSB/South Bay</i>	\$ 355,933.97
38000	Interest and Interest Revenue	\$ 10,000
35911	Roaming & Subscriber Fee Revenues	\$ 450,000
	Total Revenues	\$ 5,470,323
Expenditures		
Account	Description For Account Strings X-7020-ICI-8100	Budget 2024-2025
43110	Contractual Services	
	<i>Motorola Service Agreement/System Upgrade Agreement</i>	\$ 2,806,868
	<i>Motorola TDMA Project COPS Technology Grant Project</i>	\$ 1,911,384
	<i>Motorola WAVE Subscription Renewal (3 year)</i>	\$ 76,680
	<i>Motorola Visiting Licenses 10,000 @ \$2 per</i>	\$ 20,000
	<i>David Turch & Associates</i>	\$ 48,000
	<i>CLIFTON LARSON ALLEN, LLP - Auditors</i>	\$ 14,000
	<i>RAE Consulting, Inc.</i>	\$ 165,000
	<i>Clifton Larson Allen LLP GASB 84 Implementation in Comprehensive Annual Financial Report</i>	\$ 3,500
44250	Communication Maintenance & Master Site Fiber Services	\$ 20,000
44550	Travel	
	<i>JPA Chair Travel</i>	\$ 3,500
	<i>RAE Consulting, Inc. Executive Director Travel</i>	\$ 7,000
44800	Membership - SDRMA	\$ 2,500
45150	Equipment	\$ 5,000
45450	Printing & Graphics	\$ 2,000
45682	Miscellaneous - Subscriber Fee Distribution	\$ 200,000
	Miscellaneous - Liability Insurance	\$ 6,500
	Total Expenditures	\$ 5,291,932
	Net Income/(Net Loss)	\$ 178,390
Total Estimated Fund Balance 6/30/25:		\$ 1,650,000