

INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

GOVERNANCE BOARD MINUTES

February 3, 2005

The meeting was called to order at 1:10 p.m. by Chairman Salcido

1. Regular Business Agenda

a. Roll Call -

Beverly Hills - Frank Salcido
Burbank - Greg Simay
Glendale - Ron DePompa
Torrance - Ernest Gallo
Pomona - absent
Montebello - Jim Cox

b. Report of Staff, re: Posting of Agenda.

The Agenda for the February 3, 2005 meeting was posted on January 31, 2005 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Glendale reported that the master site upgrades have successfully been completed by Motorola.

Chair Salcido asked that Ron Derderian to present the report for Beverly Hills. Mr. Derderian stated that the city has signed an agreement with Motorola. After seven years, they are on the road to starting their project.

Jack Wildermuth with Burbank reported that their project is on schedule. Radios would be programmed sometime in the next two weeks. They anticipate being fully operational in March or April.

Montebello reported that they are in the process of finalizing the tower at their reservoir site. The project incurred delays due to Planning Department requirements, and the EIR process. They anticipate that they are two months away from completion.

b. Discussion Regarding Status of ICIS JPA Funding for Fiscal Year 04/05

Steve Hronek has received monies from the cities of Glendale, Burbank, and Pomona; none have been received from Montebello. As soon as the monies are received, the maintenance agreement will be paid, and ICIS will be able to pay the Federal Lobbyist.

Chief Cox reported that the Montebello City Council has approved the payment, and he will check on the status.

c. Status of Report Regarding JPA Membership Levels

Mr. Hronek stated that agenda items, C, D, and E were on the agenda for informational purposes only. The reports requested by the Governance Board will be placed on future agendas.

d. Status of Report Regarding Update of ICIS Business Plan

Mr. Hronek stated that agenda items, C, D, and E were on the agenda for informational purposes only. The reports requested by the Governance Board will be placed on future agendas.

e. ICIS Marketing Plan

Mr. Hronek stated that agenda items, C, D, and E were on the agenda for informational purposes only. The reports requested by the Governance Board will be placed on future agendas.

4. CONSENT ITEMS

a. Approval of Minutes.

Mr. Gallo, from Torrance requested that 5B be changed to read Torrance instead of Palos Verdes in 5B.

Motion by Montebello to approve the minutes as amended. Motion was seconded by Torrance. The motion was approved by unanimous consensus.

5. ACTION ITEMS

a. Discussion Regarding Appointment of Executive Director

Mr. Hronek submitted his resignation as the ICIS Executive Director. He thanked the Board for their dedication to ICIS. He indicated that the time was right to bring in a Manager, someone who could more fully dedicate their time to ICIS. ICIS is on the verge of increasing membership and there is much work ahead. The Board should consider a full-time position dedicated to general management and membership building. His position with the City of Glendale is very demanding and doesn't feel that he would be able to dedicate the time that needs to be devoted to ICIS.

Chairman Salcido regretfully accepted Mr. Hronek's resignation on behalf of the Governance Board. The Board stated that Mr. Hronek has served the Board well, they are grateful for his insight, for him pursuing the vision, and without his willingness, ICIS would not be here today.

After discussion the Governance Board decided in order to maintain the momentum in pursuing the project, that staff come back with a comprehensive report that includes, but is not limited to: the duties, salary, PERS implications, scope of work, options for in-house recruitment, verses a firm, contract verses a permanent employee, etc. Of importance to the Board is that this person be well connected at the City, State and Federal levels.

Chair Salcido recommended that Don Wright serve as the temporary Interim Executive Director until one can be found. Chief Gray commented that the Glendale Fire Department would be able to accommodate the Governance Board on their request until the end of the calendar year.

It was recommended that a Special meeting be held to discuss the search for a permanent director.

It was moved by Montebello to appoint Don Wright as Interim Executive Director and to begin the search for a permanent Executive Director as soon as possible. The motion was seconded by Burbank. The motion was unanimously approved.

b. Discussion of Fiscal Year 2004/05 Federal Appropriation of \$500,000

Mr. Hronek presented the report that included possible options for the expenditure of \$500,000 in Federal funds. In addition to the options in the report the Board also discussed purchasing ICIS infrastructure from Glendale, and offsetting operating expenses, such as the hiring of an Executive Director. The Board asked if coverage maps were available for the various options presented in the report.

It was moved by Burbank to use the \$500,000 to expand the system, in the context of the business plan, and with the input of the Operations Committee. The motion died for lack of a second.

It was then moved by Burbank to use the \$500,000 to expand the system in accordance with the soon to be updated Business Plan. Glendale seconded the motion. The motion failed. Voting Yes: Burbank, Glendale. Voting No: Torrance, Beverly Hills, Montebello.

It was moved by Torrance to direct staff to return with a recommendation on spending the \$500,000, to include system expansion, hiring an Executive Director, and Asset buyback. There was a friendly amendment by Montebello to direct staff to prioritize the recommendations. The amendment was accepted by the maker of the motion. The motion was seconded by Montebello. The motion was approved. Voting Yes: Glendale, Torrance, Montebello, Beverly Hills. Voting No: Burbank.

c. Discussion Regarding Fiscal Year 2005/06 Federal Appropriation Request

Lianne Parker gave the staff report. A delegation to Washington DC is being planned for March or April. Additional information will return to the March Governance Board meeting. Member cities were asked to submit requests to their Federal legislators during the month of February. It is important for each member city to submit a request on behalf of ICIS, or to submit a letter in support of the project. An e-mail with additional information will be forwarded to the member cities.

There was a report from Ron DePompa regarding a recent county-wide interoperability meeting. ICIS was favorably received, and recommended as a possible model. It was suggested that Chair Salcido and the Interim Executive Director attend future meetings to seek letters of support.

There was also a report from Lianne Parker regarding a Motorola conference on April 20th in Anaheim. Additional information is forthcoming.

The discussion regarding the detailed request for Federal Funds for Fiscal Year 2005/06 will be carried over to the next meeting, after a decision is made regarding the expenditure of the initial \$500,000.

d. Discussion Regarding Glendale Incident, Interoperable Radio System Benefit and Incident Critique

Ron DePompa gave a report regarding the Glendale train derailment. More than 1,000 police and fire personnel responded. While communication was not a significant issue, because the confined location of the incident, the importance of instantaneous communications cannot be underestimated. The value of ICIS is the ability to instantaneously communicate on demand, without delay caused by patching or other technology. The derailment demonstrated that interoperable communications needs to be available on a daily operational basis.

It was moved by Burbank, to direct staff to use the incident as a case study, examining what worked and what could be approved upon with respect to communications during an emergency. The motion was seconded by Montebello. The motion was unanimously approved.

6. NEW BUSINESS

There was no new business.

7. BOARD MEMBER COMMENTS

Jim Cox stated that the recent interoperable communications meeting was pivotal in the recognition of the need for a common radio system for Los Angeles County. The comments regarding ICIS were encouraging.

Greg Simay stated that ICIS was entering a new phase and that one of benefits of receiving the \$500,000 is that it is forcing us to look to the future.

Chair Salcido commented on the San Marino Chief's presentation regarding radio interoperability. The presentation was prepared by Mr. Hronek and was a very good presentation. There was also a comment regarding "Project 25."

8. STAFF COMMENTS

Steve Hronek commented that he was proud to be the first ICIS Executive Director, and of his involvement in getting the project off the ground. ICIS is entering a new exciting phase, and that he is looking forward to his continued involvement.

At this point, Chair Salcido asked the Board if it was ok to re-open Oral Communications to permit Jeff Eastman, the Fire Chief from Culver City, to speak. The Board permitted Oral Communications to be re-opened.

Jeff Eastman addressed the Board and stated that he also attended the recent meeting of LA Area Fire Chiefs. All were very impressed with ICIS. He also commented regarding Homeland Security funding and volunteered to pursue funding. He also commented regarding the linking of the Verdugo Dispatch center to other dispatch centers. Don Wright has also been asked to sit on this committee.

9. ADJOURNMENT

It was moved by Glendale and seconded by Montebello to adjourn at 4:40 p.m.