

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MEETING
OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY,
GLENDALE, CA 91206**

May 2, 2013

1. BUSINESS AGENDA – 1:00 PM

Chair Rosales called the meeting to order at 1:01 p.m.

a. Roll Call

Pomona – Dave Keetle

Beverly Hills – Erick Lee

Culver City – Chris Sellers

Pasadena – Lisa Rosales

Burbank – Greg Simay

Montebello – Dominic Hebert

Glendale – Theresa Goldman

b. Report of Staff, re: Posting of Agenda. The Agenda for the May 2, 2013 Special Meeting was posted on April 29, 2013, on the Bulletin Board outside Glendale City Hall and on the ICIS website.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

No Speakers

3. REPORTS- INFORMATION

a. Reports Regarding Changes in Project Status from the Previous Month

Burbank reported that Los Angeles approved the UASI grant which will fund the P-25 change over in the next fiscal year.

b. Report from Technical Committee

Technical committee reported problems with microwave path between the Civic Center and Mt. Thom. It has been repaired several times but there technicians cannot located what specifically is wrong. Last Thursday, the microwave went down briefly several times over an 18 hour period. On Friday it went down, and remained out of service until Saturday when the microwave was repaired and functioning again. It was discovered that the back plane was the source of the issues and it was replaced.

Pomona reported that every time the microwave failed, the radios automatically changed to site trunking. The corrective work Motorola did corrupted channel 1 and a number of the radios got lost during the site trunking. The technical committee believes this issue is due to an affiliation issue with Glendale. Due to uncertainty with the system, Pomona officers have moved to the dispatch channel. In some areas, the radio will automatically move to an affiliate tower because it has a stronger signal.

The dooms day radios will not move off of the Glendale cell. The radios are programmed to go into the tower and not site trunking. The radio shop is waiting for direction from Glendale PD and Verdugo and how to proceed.

The antenna has been received for the Claremont site and Motorola will install next week, this is FCC compliant. The UPS will be installed in June and 50 % are programmed to cut over.

– OUT OF ORDER –

5a. Discussion Regarding Membership Criteria of ICIS JPA

The Legal Department made changes to what was presented to the Board in October. Changes were made to reflect: new membership dues, equality among cities, subscriber members' reliance on other cities, and not allowing one city to rely unreasonably on another city.

The Board suggested that the Resolution should include what the dues would cost after FY 15-16. The Legal Council stated that even after FY 15-16 the dues would remain the same unless another resolution is created without locking in the number. There will be a formula based on technical data on how much each subscriber would pay in dues to its member agency. Or, if one city cannot fully cover its subscriber agency and they affect another city, they will pay them dues as well. Pomona asked that the member agency decides how they receive payment from their subscriber agency, not ICIS. The Board agreed that that if a subscriber wants to roam the whole cell, it needs to be agreeable to all cities. The board should not be able to impose a subscriber on a member city. Currently, it is not any more cost effective to circumvent a member agency and go straight to ICIS. The member agencies do have their own discretion on what to charge their subscribers but it is suggested to be \$25 per radio + roaming radios. Radios are considered a "loading factor" and it is up to each agency to either make partnerships with neighbors as to allow loading factors, or remove the radio's ability to hit a different city's towers. Effective July 1, 2013, subscribers will have until July 1, 2014 for new fees to go into effect.

Motion to approve was made by Culver City pending a few changes suggested by the Board and seconded by Burbank. All in favor.

– Return to 3c –

c. Report from Legislative Committee

Lianne, Chair of the Legislative Committee, reported that their letter was very effective because a total of seven members of Congress signed it. This letter will be given out during DC trip to explain and establish ICIS. She discussed key issues for HR 3630 and what to discuss with the Congress members: Shortage of spectrum, cost (individual cities should bring their own

projected costs with actual figures – this will come from Technical Committee), revisiting the giveback of T-Band, and flexibility & timing.

Sacramento Trip: The Board met with CalEma, Governor's Office on public safety issues, Senator Liu's Office, Assembly Member Gatto's office (Chair of Appropriations Committee). Lianne will continue with follow up with the people they met with.

Executive Director Edey said ICIS has always sought out ways to receive more Homeland Security funding. Assembly Member Gatto was concerned that ICIS is having a difficult time receiving the funding and suggested asking other assembly members to write to the Governor.

d. Report from Operations Committee

There was no report from the Operations Committee because it meets bi-monthly (off month).

e. Report Regarding LA RICS

The regularly scheduled LA RICS meeting did not take place. The ongoing negotiations with the vendor are confidential but lawyers have already discussed publicly. The official number from 2006 was \$60 M, for just the backbone. LA County alone would cost \$50 M.

The funding plan was expected to be put together by June. This is probably not feasible due to the slow progress and how many issues have yet to be addressed. LA RICS has the money to design but not build out, but this design may lose its value if delayed a few years. LA RICS submitted a strong response to the FCC which reinforced ICIS's position.

f. Report Regarding Status of San Gabriel Valley Project

Executive Director Edey reported that the contract with Glendora has been signed. Glendora has contracts with Motorola which the Technical Committee is pleased with. The resolution will maintain ICIS as a JPA and will allow it to accept the new cities.

g. Report Regarding Status of 2012 SHSGP Projects

Executive Director Edey reported Claremont site is being funded partially by SHSGP funding. ICIS is receiving adequate funding from Homeland Security and SHSGP though the process is unreasonably slow. The grant was approved a year ago and was only recently received.

4. CONSENT ITEMS

a. Approval of the Minutes for the April 4, 2013 Regular Meeting

The motion to approve was made by Montebello and second by Culver City. Pomona and Beverly Hills abstained due to their absence at the last meeting.

5. ACTION ITEMS

a. *See above*

b. Discussion Regarding Membership Dues Structure of ICIS JPA

There have been across the board increases in resource use and the increased dues are reasonable to accommodate the additional use of resources.

Motion to approve changes was made by Culver City and seconded by Pomona. All in favor.

The Board would like to have further discussion on what to do when there are exceptional expenses. The microwave hop that is currently failing was initially purchased with membership dues. There should be some consideration for a special assessment to cover exceptional expenses. ICIS has the resources to cover the unexpected expenses, but financial resources will be depleted if needed in future years.

c. Discussion Regarding LARICS/ICIS Talking Points

Executive Director Edey compiled talking points which have no immediate need, but serve as a valuable tool when discussing ICIS's vision for a single operable system. It serves as a reference document for the Board, Operations, Legislative and Finance committees. No action taken.

d. Discussion Regarding Executive Director's Response to FCC on T-band

Motion to accept letter and have Executive Director Edey submit was made by Burbank and seconded by Culver City. All in favor.

e. Discussion Regarding ICIS Member/Subscriber Response Model to FCC on T-band

A model response will encourage member/subscriber cities to form some sort of communication with FCC. This will only serve as a model as an individual response is much stronger than a boiler plate. Motion to proceed was made by Pomona and seconded by Burbank. All in favor.

6. BOARD MEMBER COMMENTS

Montebello reported that their new alternate will be Curt Johnson

7. STAFF COMMENTS

Executive Director Edey distributed a draft budget with the goal of never having a deficit budget. This goal was difficult due to ICIS starting with a \$3700 per year deficit. Previously, too large a depreciation was included in the budget. ICIS is waiting for City's Finance Department to present reserves.

8. ADJOURNMENT

Motion to adjourn was moved by Pomona, seconded by Burbank.

Meeting adjourned at 2:50 pm

Next Regular Meeting will be held
Thursday, June 6 2013 at 1:00 p.m.
Council Chambers, City Hall, 613 E. Broadway, Glendale