



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

MINUTES of the
Special Meeting of the
GOVERNANCE BOARD
January 11, 2007

1. REGULAR BUSINESS AGENDA

Vice-Chair Simay called the meeting to order at 1:01 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor
Burbank – Greg Simay
Culver City – Chris Sellers
Glendale – Ron DePompa
Montebello – Steve Huson
Pomona – David Kettle

Ms. McGinley read that the Agenda for the January 11, 2007 special meeting was posted on January 9, 2007 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Montebello reported that they are cutting over the general city, fire and police departments; they had problems with fire, but should be ok by beginning of next week.

Pomona reported that their system is running except they had an interruption with the downlink. Pomona is concerned that Motorola isn't able to find the problem. The system went to site trunking; the failure wasn't in Pomona cell, but down stream somewhere. This is the second time that this problem has happened as far as they are aware.

Mike Mosher of Motorola commented that they have been involved with Pomona and are working with the service provider to find the problem. Motorola is looking at the Harris site and trying to extract information from various other cell sites. Motorola is researching to find the cause of the failure, which they believe was probably a microwave in the system. Some of the difficulty in finding the problem stems from the fact that the system was implemented in stages and some of the ID's and addresses do not match up.

Culver City received the necessary ICIS equipment to upgrade their system by putting in microwave system.

Burbank is finished installing their non-safety radio users and is doing clean up work. Everyone in Burbank is up and running.

Glendale reported that they received the material purchased a year ago for the Hauser Site. They have added capability and completed testing. Motorola is doing the "turn-up and test" with Beverly Hills. So far, this testing has had no effect on Glendale's output.

Beverly Hills reported that their infrastructure installation is complete and the system is undergoing optimization testing. Mobile radio installation is ongoing. One of the four radio frequencies is experiencing inter-modulation issues, which result in a search for a trade of that frequency. The inter-modulation issues will not affect the cutover date for the public safety component of the radio system.

b. Report from Technical Committee
No report available

c. Report regarding Executive Director Search
Executive Director Wright informed the Governance Board that this would be his last meeting. He will be recommending to the Governance Board names of persons to take his place.

4. CONSENT ITEMS

a. None.

5. ACTION ITEMS

a. Discussion Regarding Affiliation with RISC
Executive Director Wright spoke regarding the item. A copy of the draft RISC JPA was electronically sent to the Governance Board for their comments. The draft provides a broad framework that would take at least 8 years to complete. The decision regarding RISC will affect the responsibilities of the ICIS Executive Director. Executive Director Wright suggested that the legal staffs of the individual cities should share their comments regarding the document with ICIS attorney Lucy Varpetian.

The Governance Board recommends that the individual cities take a stand regarding the document and that ICIS take a stand independently regarding the document.

Motion directing staff to gather and collate comments from the different agency cities to reflect the entire agency and forward to ICIS attorney by January 25, 2007.

Motion – Glendale
6-0-0

Second - Beverly Hills

b. Discussion Regarding Bob Hope Airport Subscribership
Moved to February 1, 2007 Agenda

c. Legislative Committee Report and Discussion regarding the Legislative Strategic Plan
Ms. McGinley reported that Congressman Schiff was selected to the Commerce, Justice, Science Subcommittee, also to the State, Foreign Operations Subcommittee. Appropriations should be submitted no later than the end of January 2007 to Ms. McGinley and Jamie Jones, of David Turch & Associates. Ms. McGinley also went over Legislative Plan – Fiscal Year 2007/08.

Motion to adopt the Legislative Plan for Fiscal Year 2007/08.

Motion – Pomona
6-0-0

Second - Glendale

The Technical Committee will be reporting to the Governance Board regarding P25 and the objective for funding.

Motion directing the Technical Committee to return to the Governance Board with recommendations regarding P25.

Motion – Glendale
6-0-0

Second – Pomona

