



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY HALL  
613 E. BROADWAY, GLENDALE, CA 91206**

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**OCTOBER 6, 2016**

**1. BUSINESS AGENDA**

**The meeting was called to order by Chair Goldman at 1:02 pm.**

**a. Roll Call**

Beverly Hills – Greg Barton

Burbank – Jim Floyd

Com Net – Tim Staab

Glendale – Theresa Goldman

Culver City – Dave White

Montebello – Dan France

Pasadena – absent

Pomona – Michael Ellis

Santa Monica – Eric Uller

b. The Agenda for the October 6, 2016 Governance Board Meeting was posted on October 3, 2016 on the ICI System Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

- **No cards**

**3. REPORTS - INFORMATION**

**a. Reports Regarding Changes in Project Status from Previous Month**

Beverly Hills – No report

Burbank – No report

Com Net – Tim Staab gladly informed the members that their new law enforcement radio frequencies for four agencies (Glendora, Covina, La Verne, Azusa) are about ready to cut over by October 17<sup>th</sup>, while the remaining two agencies (West Covina and Irwindale) will follow suit soon. He reported that combiners are now installed by Motorola at both BKK and Johnstone sites, code plugs in on all four agencies, and all radios are programmed. He stated that a team was assembled and trained to troubleshoot minor issues. Chief Staab expressed his appreciation to ICI System and to the Technical Team for getting this significant project to its successful completion.

- Director Edey followed-up that an additional funding is specifically earmarked for Com-Net System if need for some enhancements arises.

Glendale – No report

Culver City – Dave White reported that they continue progressing forward to P-25 transition. He stated that they are moving their transit system to stand alone using current technology as they build up the rest of their system to P-25 compliant, which they hope to accomplish early next year.

Montebello – No report

Pasadena – Absent

Pomona – Michael Ellis informed the panel that they made a decision to encrypt their main frequency. He acknowledged that based on his research, it generated some protests to other cities who have done the same alteration, but they have only received one so far.

Santa Monica – No report

b. Report from Technical Committee

Jim Floyd reported the following items discussed during the Technical Committee meeting: Beverly Hills had few issues with UPS transfer switches that caused issues in their microwave system; Culver City is currently working with Motorola and CommLine for potential solutions to their system supporting the P-25 and Transit system transitions; Glendale is in the process of updating their small loop to current native IP or MPLS format; Montebello continues on with their site expansion processes, acquiring licensing and city approval for Vernon and Garvey sites.

For action items, the following topics were discussed: Motorola's issues with big loop; P-25 subscriber needs; Montebello's experiencing lots of tailgating for the past weeks that they had to move the Talkgroups which resolved the problem. Lastly, he reported that they had devised a plan to provide universal connectivity to the alternate master site using fiber optic connectivity that already exists. He said that this will provide all ICI System participants access to the alternate master site without building out new microwave systems.

c. Status of Operations Committee – Meeting October 13<sup>th</sup>

Oh behalf of Operations Committee Chair Don Wise, Director Edey reminded the board members to ensure each of the agencies will have a representative to attend the next Operations Committee Meeting on October 13, at 1:30 in the Glendale Fire Station 21.

d. Status of P-25 Migration Project

Director Edey reported that the Montebello funding to complete their P-25 migration is in place. He stated that all new and future systems are coming online as P-25 Phase II, and emphasized to the panel that everything ICI System has done is Phase II capable.

e. Grant Update Report

There were no changes or updates in grant report. Director Edey informed the board that they were invited to a meet and greet with FEMA and Cal-OES representatives by the Los Angeles Mayor's Office. He conveyed that it was a tremendous opportunity to personally meet the administrators that are actually screening ICI System's sole source and EHP reports. By doing so, he said that they were able to discuss and resolve complex issues right there and then, and received helpful guidance in properly phrasing reports and recommendations. Director Edey expressed his deep appreciation to the Los Angeles Mayor's Office for the level of cooperation and accommodation they extended to ICI System, and for making an extra effort to introduce him and Chief Dan France to each key player in the grant process. Lastly, he also advised the board

that he received confirmation that ICI System will receive extensions on the 2014 SHSGP and UASI Grants and are waiting the final FEMA letters to that effect.

- Chair Goldman acknowledged the importance of creating good contacts and professional relationship with FEMA and Cal-OES representatives, and thanked Director Edey for establishing this connection during the meeting.

- Dan France supported Chair Goldman in recognizing Director Edey's efforts. He also expressed his great appreciation to the LA Mayor's Office, and the exceptional meeting they had with FEMA and Cal-OES delegates.

#### **4. CONSENT ITEMS**

a. Approval of the Minutes for the September 1, 2016 Regular Meeting

Motion to approve the minutes was made by: Montebello Second by: Culver City

Beverly Hills – Aye

Burbank – Aye

Com Net – Aye

Glendale – Aye

Culver City – Aye

Montebello – Aye

Pasadena – Absent

Pomona – Aye

Santa Monica – Aye

In favor – 8, Absent - 1

#### **5. ACTION ITEMS**

a. Technical Committee Motion to Appropriate \$5,000 per annum for Fiber Connectivity

1. Motion to receive and file Technical Committee Motion for future budget

Director Edey proposed for the board to receive and file the Technical Committee motion, which will be further addressed and be adopted as a budget item in the future once the need for the fiber connectivity materializes with activation of the DSR.

Motion to receive and file was made by: Pomona

Second by: Com Net

Beverly Hills – Aye

Burbank – Aye

Com Net – Aye

Glendale – Aye

Culver City – Aye

Montebello – Aye

Pasadena – Absent

Pomona – Aye

Santa Monica – Aye

In favor: 8, Absent - 1

b. Technical Committee Motion to Authorize Los Angeles County Probation as Affiliate

1. Motion to Authorize Chair to enter into Affiliate Agreement with Los Angeles County Department of Probation for Mutual Aid Purposes

Motion was made by: Santa Monica

Second by: Montebello

Beverly Hills – Aye

Burbank – Aye

Com Net – Aye

Glendale – Aye  
Culver City – Aye  
Montebello – Aye  
Pasadena – Absent  
Pomona – Aye  
Santa Monica – Aye  
In favor: 8, Absent - 1

**6. BOARD MEMBER COMMENTS**

Beverly Hills – No comment  
Burbank – No comment  
Com Net – No comment

Glendale – Chair Goldman informed the members that in relation to lingering issues on T-Band, she and Director Edey have communicated with Federal Lobbyist Jamie Jones to work on a plan on how they could follow through their petition after the election. She stated that she will update the board once they established a solid approach.

Culver City – No comment

Montebello – Dan France reported to the board members that they have been receiving requests from several agencies in the South East are of LA County, expressing their intent to join the ICI System. He acknowledged that they are currently working with these organizations who are considering ICI System as their alternate system; he will keep everyone posted on its development

Pasadena – Absent

Pomona – No comment

Santa Monica – No comment

**7. STAFF COMMENTS**

Director Edey informed the panel that the LA Mayor’s Office has once again extended an invitation for him to attend a meeting in the afternoon with Los Angeles department heads and with attendance of important delegates from different law enforcement organizations. He also imparted that there is another meeting coming up on November with LA County Police Chiefs. He said that it will be a joint meeting with representatives from LA-RICS and ICI System to report and provide updates on each agency’s progress and further plans.

**8. ADJOURNMENT: 1:33pm**

The meeting was adjourned at 1:33pm.

Next Regular Meeting: will be held  
Thursday, November 3, 2016 at 1:00 pm  
Glendale City Hall  
613 East Broadway, Glendale, CA 91206