

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY,
GLENDALE, CA 91206
June 6, 2013**

1. BUSINESS AGENDA – 1:00 pm

Chair Rosales called the meeting to order at 1:09 pm.

a. Roll Call

Pomona – Dave Keetle

Beverly Hills – Erick Lee

Culver City – Chris Sellers

Pasadena – Lisa Rosales

Montebello – ABSENT

Burbank – ABSENT

Glendale – Theresa Goldman

b. Report of Staff, re: Posting of Agenda. The Agenda for the June 6, 2013 Governance Board Meeting was posted on June 3, 2013, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

No Speakers

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Pomona reported that there is good progress on the P-25 and cut over is expected in July.

Glendale reported that five sites are in and the sixth site in progress. The original plan to put the sixth site in the downtown area fell through and they are now looking somewhere new. The microwave from Oat Mtn. to Mt. Thom has been replaced. The Police Department's Console project has a tentative cut over date for June 24th.

b. Report from Technical Committee

The Technical Committee Minutes reflect ongoing issues with Motorola notifications coming through. In Pasadena, the Police Department lost power and the consoles lost contact. Motorola did not report it, but after discussing this issue with them, Motorola has put new procedures in

place so they will contact all ICIS cities in the future. Motorola knew the radio shop was working on radios and so when they saw the consoles go down, they did not report it. Labels will now be on the Motorola side. A case should be opened when a channel does down. This incident was not considered a major event and Motorola did not dispatch. The Technical Committee has let Motorola know that whatever the severity level, they would like a case opened and a notification so they may follow up.

The Mt. Thom to Civic Center microwave grant is in the process of being completed. Sole source has been approved for Motorola. They are engineering and designing the link. ICIS will probably be able to replace the single link that is the source of the problems, which will save ICIS money.

Pomona is having an issue that when the system fails, the radios start site trunking to another tower and then do not affiliate with closest tower. The technical committee believes this is a subscriber issue and it is being looked into.

Redundancy in Mt. Thom will be more reliable when the microwave link is replaced.

Executive Director Edey stated that they have had several successful migrations to P-25 and ICIS is looking forward to more in the next few months. ICIS will need \$3 million for the Montebello site and then everyone will be connected.

c. Report from Legislative Committee

Erick Lee presented the Legislative Committee report in Lianne's absence. He stated there were 22 meetings in DC. Everyone that the members met with was familiar with ICIS and the issues associated with T-Band. FCC has hands tired and cannot do anything until Congress does something, so there is still much work to be done.

For the next trip, the group would like to split up and triple book meetings for greater effectiveness. It should also be away from a holiday weekend. The smaller delegation was easier to manage and more efficient.

Executive Director Edey suggested the Board consider a smaller delegation to avoid diluting the focus of the meetings and to ensure our lobbyist can accommodate meetings personally.

d. Report from Operations Committee

Don Wise reported significant console issues in Pasadena. Steve Page is working with Motorola to resolve those issues. The issues however provide good information because it helps the other cities as they move forward. The change management process is a very basic model and needs to be improved as ICIS moves forward.

e. Report Regarding LA RICS

Erick Lee informed ICIS that the LA RICS Finance Committee has yet to put together a contract. \$13 million in county funding has been included in their budget which was approved. There are rumors about transmission equipment and verbal assurance that they can spend SHSGP funding which expired in March over the course of this year.

4. CONSENT ITEMS

a. Approval of the Minutes for the May 2, 2013 Regular Meeting

Motion to approve the Minutes was made by Culver City and seconded by Glendale. All in favor.

5. ACTION ITEMS

a. Discussion Regarding Proposed FY 2013-2014 Budget

Executive Director Edey presented two pages in the agenda regarding this year's proposed budget and last year's budget. The estimate for this year's budget is \$856,908. There is a \$336,000 increase in grant funding. As a result of last year, this year's budget was projected with a deficit, which was appropriated back to 0. Edey projects the San Gabriel Valley JPA will be joining, resulting in a half year's dues payment. El Monte is interested in subscribing their Narcotics Unit with ICIS, resulting in increased revenues. Miscellaneous revenues are also incorporated; this includes roaming fees which may be heightened if there is additional roaming. Interest from revenues is \$5000, which is a conservative estimation. Grants, however, do not reimburse on interest lost. Expenditures were less conservative. The Motorola Service Maintenance Amendments are \$128,174, several thousands in increases from last year, but deemed reasonable.

Motion to adopt the Proposed Budget was made by Pomona, seconded by Beverly Hills. All in favor.

b. Discussion Regarding Amendment 3 to David Turch & Associates Agreement

This Amendment is a renewal of an existing contract; there is no change in cost, only change is extending the agreement.

Motion to approve Amendment made by Glendale, seconded by Pomona. All in favor.

c. Election of 2013-2014 Chair of the ICIS Governance Board

Motion to elect Theresa Goldman [Glendale] as Chair of ICIS made by Pomona, seconded by Culver City. All in favor.

d. Election of 2013-2014 Vice Chair of the ICIS Governance Board

Motion to elect Dominic Hebert [Montebello] as Vice Chair made by Pasadena, seconded by Pomona. All in favor.

e. Appointment of 2013-2014 Secretary of the ICIS Governance Board

Motion to appoint Tamar Hadjimanoukian [Glendale] as Secretary made by Glendale, seconded by Pomona. All in favor.

6. BOARD MEMBER COMMENTS

No comments.

7. STAFF COMMENTS

Executive Director Edey thanked members of ICIS for facilitating new relations. He stated that he has scheduled presentations to the LA County Chiefs Conference, LA RICS, and Independent Cities Association regarding ICIS, interoperability and T-Band.

8. ADJOURNMENT

Motion to adjourn was moved by Pasadena, seconded by Culver City.

Meeting adjourned at 1:48 pm

Next Regular Meeting will be held
Thursday, August 1, 2013 at 1:00 p.m.
Council Chambers, City Hall, 613 E. Broadway, Glendale