



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**MINUTES  
MARCH 4, 2010**

**1. BUSINESS AGENDA**

The meeting was called to order by Chair Keetle at 1:02 p.m.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Harold Scoggins

Montebello – Dominic Hebert

Pasadena – Eric Mills (left at 2:44)

Pomona – Dave Keetle

The Agenda for the March 4, 2010, Regular Meeting was posted on March 1, 2010, on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

None

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Agencies of Beverly Hills, Burbank, Glendale, Montebello and Pomona reported no changes to their systems.

Pasadena reported that a demonstration has been done with their system; everything is running well. There are 2007 UASI funds available that they will be applying for.

Culver City reported that they are waiting to hear from Motorola for a quote regarding narrowbanding; expecting to be done by June 2010.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that they met on February 11<sup>th</sup>. Motorola gave the acceptance regarding the system at their last meeting; Technical Committee has yet to approve the final probably in 4-8 weeks.

Waiting for a quote for the Microwave Loop from Beverly Hills to Culver City to Montebello; Glendale will then apply for the SHGP funds, report to Governance Board than to Glendale City Council.

Mr. Hronek went over the various BKK Maps that were requested by Board Member Edey at the February 2010 meeting. These maps show what is current in the system now and how it would be with additions.

Executive Director Wright is debating asking the Technical Committee to reconsider the BKK Site. He is also asking that the Board Members relay any concerns they might have regarding the site to their technical staff.

Pomona voiced their concerns over fiscal impact to their agency. Glendale's concern is that the grant time would run out and the need for an extension would look unfavorable on ICIS.

Executive Director Wright expressed his appreciation for Board Member Scoggins comments regarding filing for an extension on the SHGP Grant; he was proud to inform the Governance Board that ICIS has never filed an extension for any grant monies received.

Mr. Hronek gave his word to the Board Members that no extension would be needed on this project.

c. Report from Legislative Committee

Lianne McGinley, Chair of the Legislative reported that the City of Beverly Hills and the ICIS JPA have submitted the request for \$250,000 for a microwave link. Individual cities have begun their trips back to DC for city related lobby business, ICIS encourages that you mention your City's support for Beverly Hills request.

Draft talking points and an updated fact sheet have been circulated to the Governance Board; April 27-29, 2010 is the next trip for ICIS Governance Board to Washington DC. Please extend an invitation to your Council Member/ICIS Liaison.

Board Member Mills thanked Ms. McGinley for the talking points and fact sheet; extremely helpful by having consistent numbers when filling out grant requests.

d. Report regarding LA RICS

Board Member Simay informed the Governance Board that the Finance Committee met; outcome of that meeting was that he was appointed to lead the Cost Allocation working group. Some goals of his are to get a lay-man's explanation of the system, focus on current operating budget, and apply for grants to help fund the project.

Regarding the LA RICS meeting the Request for Proposal was postponed for a month; they are investigating the willingness of vendors to be flexible in leasing. There will be one independent city sitting on the committee to evaluate vendor proposals.

Board Member Goldman thanked Board Member Simay for his eloquence and tactfulness in representing ICIS at the LA RICS meetings.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the February 4, 2010 Regular Meeting.

Motion to approve the minutes for the February 4, 2010 regular meeting as presented.

Motion – Burbank

Second – Montebello

7-0-1 (Culver City absent)

**5. ACTION ITEMS**

a. Report from Executive Director Regarding American Medical Response Request for Subscribership.

Executive Director Wright explained that the Technical Committee was approached by American Medical Response (AMR) requesting to bring 100 units; divided into groups of 25 servicing the geographic areas of Antelope Valley, Santa Clarita Valley, LA Basin, and San Gabriel Valley. Each area has a dispatch operator and supervisor that move throughout the area.

Executive Director Wright suggests that ICIS host AMR as a subscriber directly and collect fees. This provides the subscriber with one bill and payment. Funds collected would then go directly into the ICIS equipment replace fund, allowing building up of that fund. This approach will help establish ICIS JPA as a solid self sustaining foundation moving forward. This should be considered for any future subscriber that approaches ICIS seeking wide area operations.

Board Member Scoggins expressed some concerns with “for-profit organizations” allowed into ICIS as subscribers.

A Motion directing Executive Director to develop a policy on a procedure for outside users to subscribe to the ICIS system.

Motion – Burbank  
7-0-0

Second – Glendale

b. Discussion Regarding Narrowbanding of the Network.0

Executive Director Wright informed the Governance Board that there are reprogrammed dollars from SHGP returned by the City of Los Angeles. This is being investigated by Board Member Edey and Erick Lee of Beverly Hills to apply for this money to bring the narrowbanding components of Beverly Hills up to current standards.

Motion to support and endorse agency Beverly Hills request for SHGP monies.

Motion – Burbank  
7-0-0

Second – Glendale

**6. BOARD MEMBER COMMENTS**

Board Member Goldman thanked Ron Edey and Erick Lee for their efforts regarding the Narrowbanding of Network 0.

**7. STAFF COMMENTS**

Secretary Cordova informed everyone that due to renovations to the City Council Chambers the meeting of April 1, 2010 will be held in the Glendale PD Community Room, and the meeting of May 6, 2010 will be held in the Municipal Services Building (MSB) Room 105. Start time of the meetings will remain the same.

**8. ADJOURNMENT**

Meeting adjourned at 2:50 p.m.