



INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MINUTES  
GOVERNANCE BOARD  
February 1, 2007

**1. REGULAR BUSINESS AGENDA - 1:16 p.m.**

**a. Roll Call**

Beverly Hills - Salcido  
Burbank - Simay  
Culver City - Eastman  
Glendale - DePompa  
Montebello - Huson  
Pomona - Keetle

Secretary McGinley reported that the Agenda for the February 1, 2007 regular meeting was posted on January 29, 2007 on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

None

**3. REPORTS - INFORMATION**

**a. Reports Regarding Changes in Project Status from Previous Month**

Montebello reported that their system is up and running, except for a few bugs, everything is working well. Chief Huson introduced Fire Chief Mark Sauter and Asst. Fire Chief Jeffery Turner from City of Downey. Also in the audience was Fire Captain Marcel Melanson from the City of Compton.

Pomona reported that they had an incident with their downlink.

Burbank reported that their whole city, including the Police Department is now on digital. They are working on putting Fire Department on digital.

Ron Derderian of Beverly Hills reported that everything is coming along well. The cell has been lit up, they are preparing for testing. Locally, everything is working favorably; they will be establishing connection with the Master Site soon as will training with Motorola.

Brian Kibler from Motorola reported for Culver City that their microwave was installed and is moving along well.

Glendale reported no changes to their system. The Master Site is expanding for Beverly Hills and Culver City. Equipment has been arriving for Hauser Peak; from there it will be 4 to 5 months for Culver City and Beverly Hills to be connected to it.

**b. Report from Technical Committee, including report regarding City of Pomona cell and narrow band migration**

Steve Hronek, Chair of the Technical Committee reported that they met and went over the status of cells. The Technical Committee is compiling information on each agency city system. This information will be on a database, when an agency city has a problem with their system and a solution is found, both will be entered into the system. The Technical Committee feels that this will help the cities solve common problems with their system. The Committee also discussed and decided that Motorola's numbers are realistic for budgeting.

The March Technical Committee meeting will discuss technical training for Motorola software, system wide encryption fees, also a discussion on cell on wheels. There was a problem with some cards not being programmed; this disabled the dispatching consoles, causing them to go off line.

Mike Mosher from Motorola informed the Governance Board they would try to have a solution for the next Technical Committee meeting. Good news is that the issue is not systemic. The challenge is to put it into language that is understandable to everyone. Regarding the access to the Montebello site, problem, they do not have the information to determine what caused the green light when Motorola got on site. The problem was monitored, everything is back up and working, there is no answer as to what happened. Going to try and change the gate so site is more accessible to the technical staff.

Steve Hronek informed the Governance Board and staff that the APCO conference is in Long Beach, February 26 thru March 1 2007. Governance Board has requested ICIS staff to accept the offer of a free booth for the conference.

**c. Report regarding Executive Director Search**

Former Executive Director Wright has actively contacted a number of individuals to find out their interest in the Interim Executive Director position. He hopes to present the names to the Governance Board at the March 2007 meeting. The interim position would help with the upcoming budget and create a budget for the upcoming fiscal year.

**d. Report from Legislative Committee**

Ms. McGinley, Co-Chair of the Legislative Committee gave an update on upcoming deadline for the appropriations process. The Legislative Committee is requesting that member cities submit a copy to her and Jamie Jones from David Turch & Associates. Each ICIS member city should make their request for P25 compliant infrastructure funding based on the Technical Committee's recommendation.

Legislative Committee is also working on arrangements for a small delegation to Washington DC during the last two weeks of April 2007. Funding is available for the Chair and Interim Director's flight and stay.

The City of Burbank's state lobbyist met with the City of Los Angeles' Sacramento lobbyist regarding LA City coming on board with ICIS. Sheriff's office has been making inquiries to LAPD to get on board with Baca's plan, they asked the lobbyist to support the Sheriff's state budget funding request.

**4. CONSENT ITEMS**

**a. Approval of Minutes for January 11, 2007 Special Meeting.**

Motion to approve the minutes of January 11, 2007 Special meeting.

Motion – Burbank

Second - Montebello

6-0-0

**5. ACTION ITEMS**

**a. Discussion Regarding Affiliation with RISC**

Former Executive Director Wright asked the Governance Board's position on the RISC JPA document. He also informed them that RISC is mainly for Police/Fire only, ICIS member cities are a full service agency, meaning that all city services are involved in using the ICIS system.

Each of the member cities had their legal department look over the RISC JPA: following are the comments regarding the item.

Beverly Hills feels that RISC with or without support of ICIS will go forward, the JPA has limited options, would like to see JPA modified and make sure that it is consistent. One suggestion is that an educational meeting be held for other cities that might be interested. There is strength in numbers and some cities do not know the difference between ICIS and RISC. Also mentioned is that the P25 compliance is holding back the ICIS system.

Former Executive Director Wright informed the Governance Board that they are making strides regarding the P25, have applied for UASI Grant. ICIS has been awarded \$1 million for the Master Site, since other cities are showing interest in ICIS, it's important to expand the Master Site. He suggested that a P25 switch be purchased instead, to accommodate the new members at P25.

Glendale is supportive of the regional system and views ICIS as a very important contributing component of a larger system down the road. Glendale feels that they need to work in concept with a larger regional visioning but still protect the interest of ICIS. The momentum of growing should continue and stay steadfast in lobbying efforts.

Burbank has not come out with a position regarding the RISC JPA, but Governance Board Member Simay commented that they share the vision, but feels that RISC comments regarding ICIS are not supportive of the ICIS system. RISC only has logistical support to first responders.

Pomona does not have a copy of the report, but feels that ICIS should be involved at this stage; and that changes should be made sooner rather than later. The Governance Board needs to make sure that ICIS is compatible with the RISC system in the future.

Montebello also does not have a copy of the report but feels that representation on the RISC Board is important to ICIS.

Culver City is supportive of RISC but feels that ICIS is also important. Chief Eastman requested from staff that a copy of the Orange County and San Diego JPA's be sent to the Governance Board for their information

Attorney Varpetian informed the Governance Board that Glendale City Manager Jim Starbird requested that Captain Ray Edey draft a letter for his signature to the RISC group. The letter included comments of importance that need consideration regarding the RISC JPA. Some points in the letter were that there is no clear distinction between the two levels of membership, a member is a defined signature on the agreement, and subscriber is on a different agreement.

Attorney Varpetian requested from the member cities that their comments are needed ASAP or sent individually with their own letter.

Former Executive Director Wright commented that it's difficult to outreach to the smaller cities, suggest that RISC be invited to attend a League of California Cities meeting and that they present the idea to the City Manager's in attendance. Suggestion that Chair Eastman and Former Executive Director Wright meet with the authors of the RISC JPA to express their concerns.

Chair Eastman requested that this be a regular item on the agenda.

Motion directing Chair Eastman and former Executive Director Wright to meet with the RISC Steering Committee to express concerns of ICIS regarding the RISC JPA.

Motion – Beverly Hills  
6-0-0

Second – Burbank

**b. Discussion Regarding ICIS Annual Budget and Compensation for Executive Director**

Member Simay of Burbank asked staff for information on what the budget is for the future year.

Motion Directing Staff to prepare a draft budget with options to consider for the Interim Director.

Motion – Burbank  
6-0-0

Second – Glendale

**6. BOARD MEMBER COMMENTS**

Chair Eastman thanked Former Executive Director Wright for all of his efforts regarding ICIS, also for getting unused grant funding to purchase P25 radios for Culver City.

**7. STAFF COMMENTS**

Attorney Varpetian introduced Sgt. Mark Fried, from the City of Inglewood's Police Patrol Bureau.

Sgt. Fried thanked Assistant Chief DePompa and informed the Governance Board that they don't see potential with RISC but do with ICIS.

Former Executive Director Wright presented former Chair Frank Salcido a plaque for his leadership of the ICIS Governance Board.

**8. ADJOURNMENT**

Motion to adjourn the meeting at 3:08 p.m.

Motion – Glendale  
6-0-0

Second – Burbank