



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY
SPECIAL MEETING OF THE GOVERNANCE BOARD
VIA VIRTUAL TELECONFERENCE ONLY
Pasadena Police Department
Community Relations Conference Room
207 North Garfield Avenue
Pasadena, California 91101**

APRIL 7, 2022, AT 1:00 PM – AGENDA

Due to the continuing situation with the COVID-19 novel coronavirus the ICI System Authority Governance Board meeting will be conducted Electronically only.

Due to social distancing requirements, there will be no physical presence at the meeting and the public will not be able to attend in person. The public is encouraged to monitor and participate from the safety of their homes and offices to practice social distancing.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 213-493-7443,,344378827#](#) United States, Los Angeles

Phone Conference ID: 344 378 827#

[Find a local number](#) | [Reset PIN](#)

1. BUSINESS AGENDA

a. Roll Call

b. Report of Staff, re: Posting of Agenda. The Agenda for the April 7, 2022, Special Governance Board Meeting was posted on April 4, 2022, on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status for Each Member

b. Report from the Technical Committee

c. Report on the Impact of Subscriber Member Loading on Adjoining Member Cells

d. Report on the Status of SUA/SA and Invoicing Process

e. Report on the Status of LARICS/ICI ISSI Connectivity

f. Report on the Status of Homeland Security Grant Awards & Projects

4. CONSENT ITEMS

- a. Approval of the Minutes for the December 29, 2021, Special Governance Board Meeting

5. ACTION ITEMS

- a. Discussion Concerning Liability Insurance for ICI System, JPA.
 - 1. Motion to Authorize Chair to Secure JPA Membership in the Special District Risk Management Authority (SDRMA) for purposes of obtaining Liability Insurance.
 - 2. Motion to Adopt Resolution 22-2 Pertaining to SDRMA Membership and Participation.
- b. Discussion Concerning Proposed Budget for FY 2022-2023.
 - 1. Motion to Adopt Budget for FY 2022-2023.
- c. Discussion Concerning Amended Agreement with Motorola Solutions, Inc., to include Service Agreements and System Upgrade Agreements for a Period of 6 Years.
 - 1. Motion to Approve Amended Agreement with Motorola Solutions, Inc.
- d. Discussion Concerning Amending Agreement with David Turch & Associates.
 - 1. Motion to Approve Amended Agreement for a Period of 1 Year as Budgeted.
- e. Discussion Concerning Amendment to Agreement with Clifton Larsen Allen, LLP, for Auditing Services for a Period of 1 Year.
 - 1. Motion to Approve Amended Agreement as Budgeted.
- f. Discussion Concerning Amending Agreement with RAE Consulting for a Period of 3 Years.
 - 1. Motion to Approve Amended Agreement as Budgeted.

6. BOARD MEMBER COMMENTS

7. STAFF COMMENTS

8. ADJOURNMENT

Next Regular Meeting: Thursday, June 9, 2022, at 1:00pm
Glendale City Hall 613 East Broadway
Glendale, CA 91206



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY
SPECIAL MEETING OF THE GOVERNANCE BOARD
VIA VIRTUAL TELECONFERENCE ONLY
Pasadena Police Department
Community Relations Conference Room
207 North Garfield Avenue
Pasadena, California 91101**

DECEMBER 29, 2021 AT 1:00 PM – MINUTES

Due to the continuing situation with the COVID-19 novel coronavirus the ICI System Authority Governance Board meeting will be conducted Electronically only.

Due to social distancing requirements, there will be no physical presence at the meeting and the public will not be able to attend in person. The public is encouraged to monitor and participate from the safety of their homes and offices to practice social distancing.

Microsoft Teams meeting

Join on your computer or mobile app

Or call in (audio only)

United States, Los Angeles

Phone Conference ID: 421 089 82#

Meeting called to order at 1:08 pm by Chair Chief Michael Ellis.

1. BUSINESS AGENDA

a. Roll Call

Beverly Hills – Chief Greg Barton (P)

Burbank – Mr. Vincent Hartung (P)

Com Net – Chief Matt Egan (V)

INSB – Mr. Ernest Gallo (V)

Pomona – Chief Michael Ellis (V)

Glendale – Commander Sheryl Davis-Moore (V)

Culver City – Chief Ken Powell (V)

Montebello – Mr. Mark Kim (V)

Pasadena – Chief Anthony James (V)

Santa Monica – Mr. Adam Orland (V)

(V) Virtual

(P) Phone

b. Report of Staff, re: Posting of Agenda. The Agenda for the December 29, 2021 Special Governance Board Meeting was posted on December 23, 2021 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Cards

3. REPORTS - INFORMATION

Beverly Hills – No report
Burbank – No report
Com Net - No report
Culver City – No report
Glendale – No report
INSB – No report
Montebello – No report
Pasadena – No report
Pomona – No report
Santa Monica – No report

4. CONSENT ITEMS

- a. Approval of the Minutes for the December 2, 2021 Governance Board Meeting
Motion made by: Glendale
Second by: INSB

Beverly Hills – Aye
Burbank – Aye
Com Net - Abstain
Culver City – Aye
Glendale – Aye
INSB – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 9, Noes – 0, Absent – 0, Abstain – 1

5. ACTION ITEMS

- a. Discussion Concerning the Motorola Solutions, Inc. (MSI), Proposed Advanced Plus Services and System Upgrade Proposals and Recommendation of Technical Committee to Accept and Proceed with Authorizing the Chair to Execute Said Agreements with MSI.

1. Motion Authorizing the Chair to Execute an Agreement with Motorola Solutions in acceptance of their 6 Year Advanced Plus Services and 6 Year System Upgrade Proposals as Presented by Staff and the Technical Committee.

Motion made by: Pomona
Second by: Santa Monica

Beverly Hills – Aye
Burbank – Aye
Com Net - Aye
Culver City – Aye
Glendale – Aye
INSB – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 10, Noes – 0, Absent – 0, Abstain – 0

2. Motion Directing Staff to Establish Necessary Budgeting and Billing Processes to Facilitate Billing of and Collection from Governance Board Member Entities for Pass Through of Funds to MSI.

Motion made by: Pomona

Second by: Santa Monica

Beverly Hills – Aye

Burbank – Aye

Com Net - Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 10, Noes – 0, Absent – 0, Abstain – 0

6. BOARD MEMBER COMMENTS

Beverly Hills – None

Burbank – None

ComNet - When can we expect year one, and beyond, pricing to take effect? Ray response: they go into effect July 1. Follow up question: what happens if an agency cannot afford it. Ray response: The JPA does not have sufficient funds to cover the agencies, so going into this it has to be front loaded and if a city does default, this would require board action and they would decide if a subsidy is authorized or to unplug them for non-conformance.

Culver City – None

Glendale – None

INSB – None

Montebello – None

Pasadena – None

Pomona – Thank you Ray for all your work specifically on getting the pricing down to where it is. It is much appreciated. Asked Ray when the budgetary numbers will be available for the two motions that just passed and the two deferred components (Cyber Security and MPLS). Ray response: Proceed with your budgets the way they are now approved and we will work with the other items they occur.

Santa Monica – None

7. STAFF COMMENTS

Ray Edey - Gordon Arnold really front loaded this early the year when we started hearing that we were reaching the end of support on 7.18 and facing a 30% upcharge. I cannot thank him enough for all of his assistance going through this.

I will work diligently on fulfilling the requirements of the two motions that just passed. I have already started on the budgetary and finance processes that will be required of the second motion. One of the bigger challenges is that Motorola invoices July 1st, so the sooner that we can collect from the member entities, the better as we will incur late fees from Motorola if we go past the 60/90 days. So, I will be sending out the invoices at the beginning of July.

8. ADJOURNMENT at 1:47 pm by Chair Chief Michael Ellis.

Next Meeting: February 3, 2022 at 1:00pm
Glendale City Hall 613 East Broadway
Glendale, CA 91206



Please review the following requirements and conditions:

- Adoption of a Resolution by the Agency Board of Directors approving the form and authorizing the Execution of the Sixth Amended Joint Powers Agreement and agreeing to membership in the SDRMA Property/Liability Program for an initial 3-program year commitment.
- Execution and delivery of the Sixth Amended Joint Powers Agreement of the Special District Risk Management Authority.
- Completion of the Alliant Crime Policy application.
- Approval by SDRMA's Board of Directors of Agency's membership in the Property/Liability program. (In the event the Agency requires coverage prior to approval by SDRMA's Board of Directors, the SDRMA underwriters are authorized to issue a 60-day conditional binder).
- Initial three-program year member enrollment required. Upon meeting the initial three-program year commitment, a member may withdraw by submitting a 90-day (April 1) intent to withdraw letter before the annual renewal.
- Maintaining annual Membership in California Special Districts Association is required and separate from this quotation.
- Special District Risk Management Authority's Credit Incentive Program (CIP) awards up to 15% off the annual contribution for completion of approved risk management and training programs. Members can reduce future contributions each year by earning CIP points or not experiencing any paid claims.

Upon receipt of all membership documents, SDRMA will issue the policy and forward pro-rated invoices for the annualized Property/Liability Program contributions.

We look forward to Interagency Communications Interoperability System Authority's participation in the SDRMA Property/Liability Program. Should you have any questions, or if we can provide any additional information, please do not hesitate to contact us at 800.537.7790. All necessary membership documents will be sent to you upon notification of your agency's decision to proceed with membership in the program.

Sincerely,
Special District Risk Management Authority

Ellen Mirabal Doughty, ARM
Chief Member Services Officer

Special District Risk Management Authority
Proposed Lines of Coverage for Program Year 2021-22



Line of Coverage	Item Count	Total Insured Value (TIV)	Deductible	Limit
General Liability				
Bodily Injury			\$0	\$2,500,000
Property Damage			\$500	\$2,500,000
Public Officials Personal			\$500	\$500,000
Employment Benefits			\$0	\$2,500,000
Employee/Public Officials E & O			\$0	\$2,500,000
Employment Practices Liability			\$0	\$2,500,000
Employee/Public Officials Dishonesty (Crime)			\$0	\$1,000,000
Auto Liability (includes non-owned auto)				
Auto Bodily Injury			\$0	\$2,500,000
Auto Property Damage			\$1,000	\$2,500,000
Non-Owned Auto Bodily Injury			\$0	\$2,500,000
Non-Owned Auto Property Damage			\$1,000	\$2,500,000
Uninsured Motorist			\$0	\$1,000,000

* Special Deductibles/Limits



ICI System Authority
2021/2022 SDRMA Premium Breakdown

Liability Package Premium		
Limits	Coverage	Annual Premium
	Property, Boiler/Machinery, Pollution, Cyber	\$ -
	Mobile/Contractors Equipment	\$ -
\$2.5M Limits	General Liability, Errors & Omissions, Employee & Public Officials Dishonesty	\$ 5,353.29
\$2.5M Limits	Auto Liability (includes \$50 charge for non-owned auto coverages)	\$ -
	Auto Comp/Collision	\$ -
	Trailers	\$ -
	Gross Package Premium	\$ 5,353.29
	Subtotal	\$ 5,353.29
	Total Premium	\$ 5,353.29
	Alliant Broker Fee	\$ 428.26
	Total Premium and Fees	\$ 5,781.55

General Conditions:

Final coverage and terms are subject to change based on final program terms and SDRMA Board approval. More detailed information can be found on your 2021/2022 SDRMA Coverage Agreement and final coverage document terms will prevail.

Additional Changes to property or vehicle values or payroll made mid-term will incur additional premium mid-term.

Non-member certificates of coverage issued mid-term will be billed mid-term

Non-member certificates of coverage will be \$50 per certificate regardless of the length of time for the certificate.

Waiver of subrogations requested on non-member certificates of coverage are granted on a case by case basis after review of full agreement by carrier and subject to charge as noted above.

If member passes board resolution to cover volunteer positions and board members under Workers' Compensation, they can be covered if exposure is reported and board resolution provided to SDRMA. These positions will be charged a premium and exposure will be included as part of audit. Members should track volunteer hours for reporting purposes.

Maintain annual membership in CSDA. CSDA FEE is not included in SDRMA Premium. This fee will be billed directly to your organization by CSDA.

3 Year Commitment (Member may withdraw from SDRMA after 3 years provided they give SDRMA 90 days' notice by April 1, 2022 of their intent to withdraw before policy expires on July 1, 2022.)

Membership documents (Executed JPA Agreement, Resolution, etc.) approved by governing body are required before coverage can be bound.

Liability Package Prospects Conditions:

Subject to verification and final underwriting review

Adoption of a Resolution by the Member's Board of Directors approving the form and authorizing the Execution of the Sixth Amended Joint Powers Agreement and agreeing to membership in the SDRMA Property/Liability Package Program for an initial 3-year commitment.

Execution and delivery of the Sixth Amended Joint Powers Agreement of SDRMA.

Updated No Known Loss letter

Completion of the Alliant Crime Policy application. Including Copy of Internal Controls.

Approval by SDRMA's Board of Directors of Member's membership in the Property/Liability program. (In the event Member requires coverage prior to approval by SDRMA's Board of Directors, the SDRMA CEO is authorized to issue a 60 day conditional binder).

Annual Membership in California Special Districts Association is required and separate from this quotation. Per the CSDA application the dues will be \$1,556. In addition to the premium above.

Upon receipt of all membership documents, SDRMA will forward an invoice for the Property/Liability package program contribution.

Executed membership documents must be received prior to effective date.



RESOLUTION NO. 22-2

A RESOLUTION OF THE GOVERNANCE BOARD OF THE INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM JOINT POWERS AUTHORITY APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDED JOINT POWERS AGREEMENT OF THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S PROPERTY/LIABILITY PROGRAM

WHEREAS, The Interagency Communications Interoperability System (ICI System), a special district duly organized and existing under and by virtue of the laws of the State of California (the "Agency"), has determined that it is in the best interest and to the advantage of the Agency to participate for at least three full years in the Property/Liability Program offered by the Special District Risk Management Authority (the "Authority"); and

WHEREAS, California Government Code Section 6500 *et seq.*, provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, Special District Risk Management Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing its members with risk financing and risk management programs; and

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, or purchase insurance through a surplus lines broker, or any combination of these; and

WHEREAS, participation in Special District Risk Management Authority programs requires the Agency to execute and enter into a Sixth Amended Joint Powers Agreement (the "Amended JPA Agreement"); which states the purpose and powers of the Authority; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Agency is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNANCE BOARD OF THE AGENCY AS FOLLOWS:

Section 1. Findings. The Agency Governance Board hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Agency.

Section 2. Sixth Amended JPA Agreement. The Amended JPA Agreement proposed to be executed and entered into by and between the Agency and members of the Special District Risk Management Authority, in the form presented at this meeting and on file with the Agency Secretary, is hereby

approved. The Agency Governance Board and/or Authorized Officers (“The Authorized Officers”) are hereby authorized and directed, for and in the name and on behalf of the Agency, to execute and deliver to the Authority the Amended JPA Agreement in substantially said form, with such changes therein as such officers may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. Program Participation. The Agency Governance Board approves participating for three full program years in Special District Risk Management Authority Property and Liability Program.

Section 4. Other Actions. The Authorized Officers of the Agency are each hereby authorized and directed to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage with Membership in SDRMA and Insurance to be effective July 1, 2022.

PASSED AND ADOPTED this 7th day of April, 2022 by the following vote:

AYES:

NOES:

ABSENT:

Michael Ellis

Chair of the Governance Board

JPA Secretary

Adopted April 7, 2022 - BUDGET FISCAL YEAR 2022-2023 (7020-ICI)

ICI SYSTEM DETAIL

Estimated Beginning Fund Balance (As of July 1, 2022):		\$ 1,000,000
Revenues		
Account	Description	Budget 2022-2023
34531	Interagency Communication Fees (T0067)	
	<i>City of Beverly Hills</i>	\$ 50,000
	<i>City of Burbank</i>	\$ 50,000
	<i>Com-Net JPA</i>	\$ 70,000
	<i>City of Culver City</i>	\$ 50,000
	<i>City of Glendale</i>	\$ 50,000
	<i>City of Montebello</i>	\$ 50,000
	<i>City of Pasadena</i>	\$ 50,000
	<i>City of Pomona</i>	\$ 50,000
	<i>City of Santa Monica</i>	\$ 50,000
	<i>INSB/South Bay</i>	\$ 70,000
	<i>MSI SA/SUA Invoicing (T0068)</i>	
	<i>City of Beverly Hills</i>	\$ 157,955.04
	<i>City of Burbank</i>	\$ 146,920.16
	<i>Com-Net JPA</i>	\$ 281,043.75
	<i>City of Culver City</i>	\$ 54,756.78
	<i>City of Glendale</i>	\$ 491,419.14
	<i>City of Montebello</i>	\$ 270,758.21
	<i>City of Pasadena</i>	\$ 274,301.70
	<i>City of Pomona</i>	\$ 191,275.73
	<i>City of Santa Monica</i>	\$ 200,196.63
	<i>INSB/South Bay</i>	\$ 329,967.15
38000	Interest and Interest Revenue	\$ 10,000
38560	Miscellaneous Revenue <i>Roaming & Subscriber Fees</i>	\$ 220,000
	Total Revenues	\$ 3,168,594
Expenditures		
Account	Description For Account Strings X-7020-ICI-8100	Budget 2022-2023
43110	Contractual Services	
	<i>Motorola Service Agreement/System Upgrade Agreement</i>	\$ 2,631,080
	<i>David Turch & Associates</i>	\$ 48,000
	<i>CLIFTON LARSON ALLEN, LLP - Auditors</i>	\$ 12,000
	<i>RAE Consulting, Inc.</i>	\$ 165,000
	<i>Clifton Larson Allen LLP GASB 84 Implementation in Comprehensive Annual Financial Report</i>	\$ 3,000
44250	Communication Maintenance & Master Site Fiber Services	\$ 20,000
44550	Travel	
	<i>JPA Chair Travel</i>	\$ 3,500
	<i>RAE Consulting, Inc. Executive Director Travel</i>	\$ 7,000
44800	Membership - SDRMA	\$ 2,000
45150	Equipment	\$ 0
45450	Printing & Graphics	\$ 0
45682	Miscellaneous - Subscriber Fee Distribution	\$ 130,000
	Miscellaneous - Liability Insurance	\$ 6,000
	Total Expenditures	\$ 3,027,580
	Net Income/(Net Loss)	\$ 141,014
Total Estimated Fund Balance 6/30/23:		\$ 1,225,612