



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

Minutes of the
GOVERNANCE BOARD
City Council Chambers
613 E. Broadway, 2nd Floor
Glendale, CA 91206

April 6, 2006

1. REGULAR BUSINESS AGENDA – 1:05 p.m.

a. Roll Call

Beverly Hills – Frank Salcido
Burbank – Gary Simay
Culver City – Jeff Eastman
Glendale – Ron DePompa
Montebello – absent
Pomona – Darrell Cummings
Torrance – absent

Secretary Aguilar read into the record that the Agenda for the April 6, 2006 meeting was posted on March 31, 2006 on the Bulletin Board outside Glendale City Hall.

Chief Eastman arrived at 1:07 p.m.

2. ORAL COMMUNICATIONS

Glendale Police Chief Randy Adams introduced West Covina's Chiefs, Richard Elliot, Fire and Frank Wills, Police. Also attending were Clay Durbin and Mike Ervin from West Covina's Communications Division.

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Pomona reported that they have a cutover date of April 26, 06.

Burbank reported no changes.

Glendale also reported no changes.

Beverly Hills will be testing sometime in May 2006. They are proceeding on schedule.

b. Report from Technical Committee

No report available

c. Report from Operations Committee

Interim Executive Director Don Wright reported that the mtg code plug

4. CONSENT ITEMS

a. Approval of the Minutes of the March 2, 2006 Meeting.

Motion – Burbank

Motion - Glendale

Chair Salcido requested that under Staff Comments regarding Torrance be changed to: "Torrance cites their decision was based upon moving forward with a system that is **not** compliant with the ICIS system."

Unanimous consensus by Board Members present to pass minutes as amended.

5. ACTION ITEMS

a. Legislative Update, Including April 25, 2006 Washington DC Delegation, Status of Appropriation Requests, and Approval of ICIS Delegation Luncheon

Ms. McGinley, co-chair of the Legislative Committee informed the Governance Board the cities of Beverly Hills, Burbank, Glendale and Pomona would be sending a delegation to Washington DC.

In preparation for the trip there has been a legislation briefing scheduled for April 19, 2006 in Burbank. In attendance will also be Jamie Jones of Turch and Associates.

ICIS has submitted a budget request to Assembly Member Bermudez requesting \$16 million to expand interoperability in the Los Angeles region.

A conference call has been scheduled with respective state lobbyist to discuss a possible trip to Sacramento in May. The League of California Cities will be meeting during mid-May, and hopefully this will maximize attendance from elected officials.

Ms. McGinley and the Governance Board also thanked Theresa Taylor of Beverly Hills for all of her hard work at the briefing in Beverly Hills on March 14, 2006.

1. Motion to receive and file reports regarding Legislative Update, Including April 25, 2006 Washington DC Delegation, Status of Appropriation Requests

Motion – Glendale

Second – Culver City

Unanimous consensus by Board Members present.

2. Motion to Authorize ICIS Delegate Luncheon on April 19, 2006

Motion – Culver City

Second - Burbank

Unanimous consensus by Board Members present.

b. Consideration of Submitting the ICIS Program for the 2006 Helen Putnam Award for Excellence

Ms McGinley and Ms. Aguilar are asking consideration and input from the Governance Board in submitting the ICIS program for the 2006 Helen Putnam Award for Excellence. If they move up in the selection, someone from ICIS will need to go up to Sacramento to do a presentation. The deadline for submission is April 13, 2006 and there is no fee.

The Governance Board felt that it was a good idea to submit the ICIS program for the 2006 Helen Putnam Award for Excellence.

1. Motion Authorizing Staff to Submit Application and Approving Expenditure of Funds Associated with Application Process

Motion – Burbank

Second – Culver City

Unanimous consensus by Board Members present.

c. Report Regarding Torrance Withdraw from ICIS

Interim Executive Director Wright spoke regarding the letter that was received from Torrance and their request to withdraw from ICIS. Torrance doesn't have a component and it doesn't make sense for them to continue on as a subscriber, especially if finances are the issue.

Chair Salcido thanked Torrance for sticking with the program and understands the reasons for their withdrawal. Chair Salcido gave recognition to Mr. Gallo as a terrific representative for the City of Torrance while being on the Governance Board. He would like to see them remain on as an affiliate member.

1. Resolution Accepting Withdraw of Torrance from ICIS

Motion - Glendale

Second – Pomona

Unanimous consensus by Board Members present.

d. Discussion of Participation Agreements with Affiliate and Subscriber Members

Interim Executive Director Wright discussed that the Subscriber doesn't own into ICIS but does use on a daily basis. Affiliate is committed but does not use the system daily. He is looking forward to formalizing relationships and to provide all with legal avenues. Staff is seeking approval to move forward with the documents to proceed. The Bob Hope Airport in Burbank is interested in joining as a subscriber member.

1. Motion to provide Staff with Direction Regarding the Preparation of Sample Agreements and Resolutions Pertaining to Affiliate and Subscriber Members

Motion – Burbank

Second - Glendale

Unanimous consensus by Board Members present.

e. Report Regarding Verdugo Fire Dispatch Cities and Their Integration into the ICIS System

Interim Executive Director Wright read highlights from his report regarding Verdugo Fire Communication System (VFC). The VFC is currently an 11 agency fire and EMS dispatch center serving cities in the Eastern San Fernando Valley and the Western San Gabriel Valley. VFC is owned by the cities of Burbank, Glendale and Pasadena and operated by the Glendale Fire Department. The population served by the VFC is approximately 804,000 people. The current VFC communication system is a UHF conventional simulcast system operated from the same radio sites as the Glendale cell of the ICIS network.

VFC has expressed an interest in coming on to the ICIS network in order to realize the additional benefits that the trunking environment can provide. In coming to ICIS, VFC would contribute four channels to expand the capacity of the Glendale cell. Based upon the number of users, and upon the number of channels that VFC would bring to the ICIS network, it is anticipated that the capacity of the Glendale cell would rise substantially. This will create capacity that can be utilized by other potential subscriber agencies.

Interim Executive Director Wright recommends that VFC come to the network as a full member of the network and to have a seat on the Board. This will provide the network with

additional capacity, an annual infusion of additional funds and the additional user base that is being sought to develop a place in the region as the largest interoperable system available.

1. Motion to Receive and File Report

Motion – Culver City

Second - Glendale

Unanimous consensus by Board Members present.

f. Discussion Regarding Proposed ICIS Budget for Fiscal Year 2006-2007

Interim Executive Director Wright is still working on preparing the budget. Most of the fixed cost are consistent and will not be changed. He has questions regarding the Executive Director position. The level for JPA is still going to be \$40,000. Also Motorola gave him a proposal for the Master Site. He is requesting that the ICIS Proposed Budget for FY 2006/07 come back to the Governance Board at the May 4, 2006 meeting.

1. Motion to provide Staff with Direction Regarding Proposed ICIS Budget for Fiscal Year 2006/07

No action taken, item moved to May 4, 2006 agenda.

6. NEW BUSINESS

Board Members Requested Agenda Items or Reports for Placement on Future Agendas.

Interim Executive Director Wright requested discussion regarding Motorola for Fiscal Year 2006/07.

Governance Board Member Simay requested discussion regarding Bob Hope Airport joining ICIS.

Chair Salcido requested that the Technical Committee give a report on the following: compatibility, current status and intentions, going forward with Motorola, and what Motorola has provided in way of a road map regarding ICIS.

7. BOARD MEMBER COMMENTS

Governance Board Member DePompa attended a meeting with The Independent Cities regarding State Homeland Security, some discussion regarding items related to ICIS expansion. He said that it was interesting to see that a number of members of The Independent Cities were supportive of ICIS and were trying to secure grant funding even though they weren't members of ICIS.

Chair Salcido reported that Sheriff Baca was asked for a new letter of support regarding ICIS.

7. STAFF COMMENTS

Interim Executive Director Wright attended a STATE HOME AND SECURITY?He said that the Los Angeles area Fire Chiefs asked for a grant of \$10 million for ICIS. He also stated that they should see a response from UASI by June 2, 2006.

9. ADJOURNMENT

The meeting adjourned at 1:49 p.m.