

INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM JPA

MINUTES OF THE SPECIAL MEETING OF THE GOVERNANCE BOARD – June 3, 2004

Meeting was called to order at 1:11 p.m. at the Glendale City Council Chambers.

Item 1. – Regular Business Agenda

a. Roll Call

Beverly Hills	-	Frank Salcido (d)
Burbank	-	Greg Simay (d)
Glendale	-	Ron DePompa (d)
Torrance	-	Absent
Pomona	-	Lilian Myers (d)
Montebello	-	Jim Cox (d) joined meeting at 1:50 p.m.

b. Report of Staff, re: Posting of Agenda.

The agenda for the June 3, 2004 meeting was posted on May 28, 2004 on the Bulletin Board outside Glendale City Hall.

Item 2. - Oral Communications

No one addressed the Board during oral communications from the audience.

Item 3. - Reports - Information

a. Reports Regarding Changes in Project Status from Previous Month.

Steve Hronek reported Glendale Police Department has moved into their new building effective June 1, 2004 and their communications center has been moved also.

Lilian Meyers reported that Pomona had their project kick-off meeting, police department staff is meeting on a weekly basis with Motorola.

Burbank received their equipment which is being dispersed to the various sites. On target for completion in early 2005, probably February or March, with final testing to occur sometime in April 2005.

Sean Wollard, project manager for Montebello said that the meetings are continuing on the rollout of the sites, currently two sites are installed, third is being installed upcoming week. A plan check process is being worked on for the new building that is being constructed at Montebello reservoir. Bids are in,

breaking ground the month of June as soon as approval for the plans is received. Rollout is anticipated the end of this year but depends on construction of the building.

Beverly Hills recent reorganization of the city and responsibility for the radio has now been transferred from Public Works to Information Technology. They are having meetings with Motorola and will put money in the capitol budget for next year.

b. Update Regarding Member Financial Contributions for Fiscal year 2003-04.

Reminder from Steve Hronek that the member contributions for the 2003-04 are past due. Cities will be invoiced for Fiscal Year 2003-04 and 2004-05.

Item 4. Consent Items

a. Approval of Minutes

The minutes for the April 8, 2004 Governance Board meeting were unanimously approved. Due to lack of quorum there were no minutes for the May 6, 2004 meeting.

Item 5. Action Items

a. Federal Legislative Update and Consideration of ICIS Legislative Plan – Jamie Jones, David Turch & Associates and Leanne Parker, Legislative Sub-Committee Chair.

Jamie Jones from David Turch and Associates thanked the Governance Board for the opportunity to work with them on the ICIS issue for the past two years on Capitol Hill. A legislative trip was made earlier in the year that many of the ICIS members participated in. There has been progress made and they are working closely with Congressman Adam Schiff's, Dianne Feinstein's and Barbara Boxer's office along with several others but Congressman Schiff has been the person taking the lead on this.

The Homeland Security Appropriations Sub-Committee is marking up their bills. This is one of the bills that has been targeting for ICIS funding, the other is Congress Justice of State Appropriations which has not yet moved in the House. Senator Feinstein has received several requests from different organizations. The letter from Sheriff Baca was very helpful to the ICIS project. A second trip to Washington should be planned for July or for after Labor Day when Congress members return.

Leanne Parker spoke about the draft legislative plan that the Legislative Sub Committee has started working on for the next couple of years. The plan has been broken down into four different sections regarding the goals and objectives of the Committee. Those four are to: work cooperatively and individually to secure federal appropriations, create successful outreach opportunities at the federal, state, and local level, plan and participate in ICIS Demonstrations, create powerful marketing material. Any suggestions or comments that the Governance Board has are welcomed. Motion was made by Pomona to approve the plan, seconded by Glendale. There was consensus to approve the legislative plan.

h. Discussion Regarding Allocation of Costs for Microwave System Purchase.

Staff is recommending that the costs associated with the Master Site be shared equally by the four cities currently connected to, or with projects which will connect to, the Master Site. The cities of Glendale, Burbank, Pomona and Montebello will share in the cost of \$185,000 which comes to \$46,250 for each of the four cities. A motion was made by Glendale to apportion the cost and seconded by Burbank. Motion approved 4-2-2 (Montebello and Torrance absent)

c. Discussion Regarding Buy-in Costs for Future Members.

Staff is recommending that a "buy-in" fee be assessed to all cities joining ICIS, or current members of ICIS, which, in future years, connect systems to the Master Site. A second recommendation is being made that when additional systems are connected to the Master Site, the ongoing maintenance expense be reallocated among all ICIS cities, which have, or are actively planning Master Site connections. This would decrease each member's ongoing contribution. After some discussion by the Governance Board and staff it was asked of staff that this come back before them at a later date with a number of options.

d. Date for July Governance Board Meeting.

The date for the next regular July Governance Board meeting is July 1, 2004. Because of the July 4th Holiday it is being recommended by the Governance Board to move the meeting to July 8, 2004. There was consensus to meet on July 8, 2004.

Item 6. New Business

None

Item 7. Board Member Comments

Ron DePompa updated the Governance Board on Sheriff Baca's Public Safety and Homeland Security Initiative that will be placed on the November ballot. This initiative will increase the sales tax by half a cent, with the intention of raising funding for local municipalities within the counties as well as the county itself for the purpose of law enforcement and homeland security. Currently signatures are being collected to place this on the ballot. The funding will be allocated back to the municipalities on a population basis, but two percent of the allocation must be utilized for Interoperability Communications.

Lillian Meyers from Pomona commended Steve Hronek and other staff members that secured the letter from Sheriff Baca.

Jim Cox from Montebello joined the ICIS meeting at 1:50 p.m.

Item 8. Staff Comments

None

Item 9. Adjournment

Meeting was adjourned at 1:58 p.m.