INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM JOINT POWERS AUTHORITY

MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY, GLENDALE, CA 91206

June 5, 2014

Meeting called to order by Chair Goldman at 1:00 pm.

1. BUSINESS AGENDA – 1:00 pm

a. Roll Call
Beverly Hills – Erick Lee
Burbank – Greg Simay
Com-Net – Tony Miranda
Glendale – Theresa Goldman
Montebello – Dominic Herbert
Culver City – Dave White
Pasadena – Kevin Costa
Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the June 5, 2014 Governance Board Meeting was posted on June 2, 2014, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Speakers

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month
Beverly Hills – No Report
Burbank – No Report
Com-Net – No Report
Glendale – No Report
Montebello – No Report
Culver City – No Report
Pasadena – No Report
Pomona – No Report

b. Report from Technical Committee

Ron Derderian, Technical Committee Chair, reported Burbank is a few weeks from the cutover to P-25 and the user training begins Monday. Glendale has tested three P-25 channels and everything is working well. P-25 cut over is scheduled for mid-July for Glendale's Public Works Department with Glendale Police Department after. Montebello is working on plan to replace microwave with PTP 300. Mt. Thom to Civic Center is complete. These are completely redundant waves, replacing the old Harris link.

For Com-net, Glendora cut over will be first with Covina being cutover next. There are airships that serve the Com-Net area that need to be programed, but are working on a patch.

Technical Committee has been evaluating more interested agencies for any conflicts.

Executive Director Edey stated some of those agencies include Santa Monica, Alhambra, Arcadia, and South Bay Communications, to name a few. Santa Monica has submitted letter of intent and ICIS is assisting them in seeking funds to initiate the project.

c. Report from Legislative Committee
Lianne, Legislative Committee Chair, reported that in their May meeting follow up items from the ICIS DC trip were discussed. A State level trip in June with State legislator for a few cities was also discussed.

Executive Director Edey stated last direction from Board was to hold State trip. The Governor's Office & Homeland Security are open year round and ICIS would like to wait for LA RICS matters to clarify – ie: relationship, membership.

d. Report from Operations Committee
Don Wise, Operations Committee Chair, reported there was no meeting last month. Committee has a meeting coming up.

e. Report Regarding LA RICS
Board Member Simay reported that in a 12 to 5 vote, LA RICS approved the adoption of a finance plan. Contract cities have not yet been informed of what their share would be. There is 180 days to opt out of LA RICS from March. Motorola will begin build out for LTE.

f. Report on status of the T-Band issue
ED Edey reported that there had been no change in the T-Band issue. A communications magazine recently called the T-Band issue an ill figured piece of legislation. ED Edey has had communications with New York & Chicago representatives. There is currently no movement and no alternative. A resistance to the proposed T-band auction continues by all affected agencies nation-wide.

4. CONSENT ITEMS

a. Approval of the Minutes for the April 3, 2014 Meeting
Motion to approve April Minutes made by Beverly Hills, second by Montebello.
Beverly Hills – aye
Burbank – aye
Com-Net – abstain
Glendale – aye
Montebello –aye
Culver City – abstain
Pasadena – abstain
Pomona – abstain
Motion not passed at this time. Item to be reviewed and presented at August meeting.

b. Approval of the Minutes for the May 1, 2014 Meeting
Motion to approve May Minutes made by Burbank, second by Pasadena.
Beverly Hills-absent
Burbank – aye
Com-Net – abstain
Glendale – aye

Montebello –abstain
Culver City – aye
Pasadena – aye
Pomona – aye

5. ACTION ITEMS

a. Election of 2014-2015 Chair of the ICIS Governance Board

Motion to Elect Theresa Goldman (Glendale) as Chair made by Burbank, second by Beverly Hills.

Beverly Hills – aye
Burbank – aye
Com-Net –aye
Glendale – aye
Montebello –aye
Culver City – aye
Pasadena – aye
Pomona – aye
All in favor

b. Election of 2014-2015 Vice Chair of the ICIS Governance Board

Motion to Elect Erick Lee (Beverly Hills) as Vice Chair made by Montebello, second by Burbank.

Beverly Hills – aye
Burbank – aye
Com-Net –aye
Glendale – aye
Montebello –aye
Culver City – aye
Pasadena – aye
Pomona – aye
All in favor

c. Election of 2014-2015 Secretary of the ICIS Governance Board

Motion to Elect Tamar Hadjimanoukian as Secretary made by Beverly Hills, second by Glendale.

Beverly Hills – aye
Burbank – aye
Com-Net –aye
Glendale – aye
Montebello – aye
Culver City – aye
Pasadena – aye
Pomona – aye
All in favor

d. Discussion Regarding proposed 2014- 2015 Fiscal Year Budget
ED Edey reported expenditures for FY 14 -15 are projected at $325,740. The only change in expenditures from the previous year is ICIS's contract with Motorola for $112,740 annual fee - 3% increase.

Revenues are projected to be $382,500, this includes the addition of Com-Net. The figure is a conservative projection and with interest, miscellaneous revenue such as roaming fees, this will probably increase.

For FY 14 – 15, a net gain of $56,760 is projected.

The ICIS contract with Motorola is for the master site maintenance – anything outside of that results in separate capital or M&O costs.

Motion to adopt 2014-2015 Fiscal Year Budget made by Montebello, second by Culver City.

Beverly Hills – aye
Burbank – aye
Com-Net – aye
Glendale – aye
Montebello –aye
Culver City – aye
Pasadena – aye
Pomona – aye
All in favor

e. Discussion regarding renewal of Motorola Solution Services Agreement

Motion to renew Motorola Solutions Services Agreement for 2014-2015 made by Pasadena, second by Beverly Hills.

Beverly Hills – aye
Burbank – aye
Com-Net –aye
Glendale – aye
Montebello – aye
Culver City – aye
Pasadena – aye
Pomona – aye
All in favor

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment
Burbank – No comment
Com-Net – Chief Miranda stated Com-Net JPA was very happy to be a part of ICIS.
Glendale – Welcomed Com-Net, stating their membership was a long time coming and that the JPA has made remarkable progress. Chair Goldman also thanked the Board for selecting her to serve as the Chair for one more year. She thanked Dominic Herbert for serving as her Vice-Chair and all of his hard work. Goldman stated she had worked with Erick Lee before and is excited to work with him again. This is going to be a big year for

ICIS in terms of growth. ED Edey and Chair Goldman will be going to the LA Area Police Chiefs Conference to speak on June 26 in Temecula. This will be a big opportunity countywide.
Beverly Hills asked ED Edey if this growth was manageable.
Edey stated it is manageable on the operations side. Once ICIS develops member cell systems, the work becomes intense but ICIS has a phenomenal technical team. Edey suggested the need for a technical component to staff for feasibility reports. This is something that can be engaged in the next 2 years.
Montebello – Thanked Chair Goldman for her service and continued service as Chair.
Culver City – No comment
Pasadena – No comment
Pomona – No comment

7. STAFF COMMENTS

Edey welcomed new Culver City Board Member White, new Pasadena Board Member Costa, and Com-Net Irwindale Representative Miranda for recently joining the ICIS Board.

8. ADJOURNMENT

Motion to adjourn made by Montebello, seconded by Com-Net at 1:39 pm.

Next Regular Meeting will be held
Thursday, July 3, 2014 at 1:00 pm.
Glendale City Hall
613 East Broadway, Glendale, CA 91206