



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY HALL  
613 E. BROADWAY, GLENDALE, CA 91206**

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**OCTOBER 1, 2015**

**1. BUSINESS AGENDA – 1:00 pm**

The meeting was called to order by Chair Goldman at 1:06pm

a. Roll Call

Beverly Hills – Erick Lee  
Burbank – Jim Compton  
Com-Net JPA – Tim Staab  
Glendale – Theresa Goldman  
Culver City – Dave White  
Montebello – Dan Amador  
Pasadena – Seaton King  
Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the October 1, 2015 Governance Board Meeting was posted on Friday, September 25, 2015, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

- No Cards -

**3. REPORTS – INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Erick Lee reported that they are still working on microwave upgrade. The process was delayed due to few issues but they are optimistic that it should be done within the month.

Burbank – Jim Compton reported that they successfully transitioned all non-safety over to the P25 cell and they are currently in the process of re-programming their Police and Fire department.

Com-Net JPA – No report

Glendale – No report

Culver City – Dave White informed the board that they are still working on their transition to P25. He said that what impedes completion of the project is the issue on migrating the signal to their bus fleet radio system that they hope will be resolved soon.

Montebello – No report

Pasadena – No report

Pomona – No report

b. Report from Technical Committee

Jim Floyd reported to the board the following highlights in their meeting: Progress in Beverly Hills microwave issues and their subsequent Public Works issues were discussed. They noted that Burbank successfully transitioned their whole non-safety fleet to P25. They are working with Glendale on a plan to migrate their safety fleet so it could work on both Glendale and Oat Mountain. Transition of the Master Site to new software was also completed. Motorola did a good job in moving Com-Net's communication centers and in upgrading their software. They also discussed Culver City's issue with their transit fleet; and lastly, the microwave loop was also discussed and they are waiting for Motorola's revised quote on maintenance.

c. Report from Legislative Committee

In light of House Speaker Boehner's resignation, Lianne McGinley shared a brief update to the board that the government was able to pass continuing resolution to keep things funded at the current level of subsidy until December 11<sup>th</sup>. She also reported what was discussed during their last meeting that covered Chair Goldman's undertaking to seek legislative relief on T-Band issue and the pending MOU between LARICS and ICIS.

Chair Goldman informed the board that she and Director Edey met with Jaime Jones, ICIS' legislative advocate on the federal level. They brainstormed and began formulating what they think will be the most effective strategy to get some relief from the T-Band mandate.

d. Report from Operations Committee

Don Wise informed the board that they didn't hold a meeting during the previous month and therefore has nothing to report other than that their next meeting will be on October 8<sup>th</sup> at Burbank Fire Department.

Director Edey discussed with the board that lack of a quorum at times causes cancellation of Operations Committee meetings. This is attributed to a lack of problems/issues at the operational level, which results in very brief agendas. They are considering combining both Operations and Technical Committees to hold joint sessions. He conveyed that combining the groups' meetings might be the best possible solution to ensure proper number of attendees to conduct regular assembly. The Technical Committee seldom, if ever, lacks a quorum and is very well attended. Furthermore, since operational issues are typically concurrent or affect technical matters, having both members in one meeting to quickly exchange their views and ideas will make more sense. Director Edey said that he will meet with the chairpersons of both committees to further deliberate on the proposal and he will inform the board once they reach a decision. He also stressed that they will remain independent committees with different memberships and therefore this does not require any amendment if they move forward with the plan.

e. Report Regarding LA-RICS

Director Edey informed with the board that he and Chair Goldman attended the LA-RICS board meeting and shared that LA-RICS received two extensions on their LTE BTOP. First was a 90 days administrative extension provided by NTIA that will give them the opportunity to finish out the projects they are currently pursuing. However, an expectation came with the extension; their system should be live by end of the year. Director Edey also reported that LA-RICS also received a five (5) year legislative extension on the grant funding of the LTE project. This will enable LA-RICS to go back to full funding level of 157M to build out their system.

Chair Goldman introduced Dean Gialamas, the Chief of the Los Angeles County Sheriff's Department Technology Division and who is also sitting as an alternate on the LA-RICS

Governance Board. She thanked Chief Gialamas for attending the meeting to get some insights about ICIS.

f. Report on Status of LA/LB UASILARICS/ICIS MOU

Director Edey informed the board that the MOU between ICIS and LA-RICS was discussed briefly at the LA-RICS Governance Board Meeting this date. He shared that LA-RICS Executive Director Pat Mallon informed their board that they have received feedback from their four committees and they also have had some meetings with Judge Bonner to further discuss the agreement. He said that they will call a joint meeting between ICIS representative and LA-RICS representative for a joint read upon session, but it is yet to be scheduled.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the September 3, 2015 Regular Meeting

Motion to approve made by: Beverly Hills      Second by: Pomona

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – aye  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – aye  
All in favor..

**5. ACTION ITEMS**

a. Discussion Regarding ICIS Annual Strategic Planning Session & Venue  
1. Motion Directing Staff

Director Edey sought the board's motion directing staff to establish the strategic planning session this year. It was proposed that it will be held during the board's regular meeting on December 3, 2015. He informed the board that they are seeking a member entity to host the event that entails providing suitable place for the board meeting and accessible venue for the strategic planning session that immediately precedes the meeting. Pasadena is going to seek a viable site.

Motion directing staff made by: Pasadena      Second by: Burbank

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – aye  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – aye  
All in favor.

**6. BOARD MEMBER COMMENTS**

Beverly Hills – none

Burbank – none

Com-Net JPA – none

Glendale – none

Culver City – none

Montebello – none

Pasadena – none

Pomona – none

**7. STAFF COMMENTS**

**8. ADJOURNMENT**

Next Regular Meeting will be held:  
Thursday, November 3, 2015 at 1:00 pm.  
Glendale City Hall  
613 East Broadway, Glendale, CA 91206