



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY COUNCIL CHAMBERS  
613 E. BROADWAY, GLENDALE, CA 91206**

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**March 5, 2015**

**1. BUSINESS AGENDA – 1:00 pm**

The meeting was called to order by Chair Goldman at 1:02 pm

a. Roll Call

Beverly Hills – Erick Lee  
Burbank – Jim Compton  
Com-Net JPA – Tim Staab  
Glendale – Theresa Goldman  
Culver City – Dave White  
Montebello – Dominic Herbert  
Pasadena – Seaton King  
Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the March 5, 2015 Governance Board Meeting was posted on March 2, 2015, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

- No cards -

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – No report  
Burbank – No report  
Com-Net JPA – No report  
Glendale – No report  
Culver City – No report  
Montebello – No report  
Pasadena – No report  
Pomona – No report

b. Report from Technical Committee

Executive Director Edey reported that Glendale is half way done with the P-25 migration and is currently working on Water and Power. The challenge is not the infrastructure, but actually installing the subscriber equipment on each vehicle. Glendale's goal is the end of August.

Montebello & Pasadena have experienced interference. Burbank has a tailgating issue. These issues commonly arise in areas that are near international borders such as Southern California and southern Arizona with Mexico. The foreign high altitude / high power sites are likely causing the problems. The Technical Committee is costing out the monitoring of each site. It is difficult to locate the actual channel pairs that are affected because of trunking. This may be something to apply for in the 2015 SHSGP grant funding.

As of this date, Com-Net is connected. The microwave is live between Johnston to Montebello to Baldwin to Thom. There is a continuing spectrum problem, but it is in the process of being corrected.

Edey is also working with Motorola to get firm cost on the 7.14 SUA for the entire system. ICIS is trying to hold Motorola to 2013 quote because that is what cities have budgeted for and they do not have an additional million dollars. They are searching for a solution to get us directly to 7.14. At 7.14 ICIS would be able to use outside vendors not only for radios, but for consoles as well.

Gordon Arnold will also be conducting an audit for all system IDs. It was realized that a final list of all ID's was not available when affiliates requested them. This list will be produced hopefully by the next meeting. ICIS will also be looking into purchasing system ID's in bulk instead of by city.

c. Report from Legislative Committee

Lianne McGinley reported that the committee is compiling background information and talking points on ICIS's trip to Washington DC. She also reported that the Homeland Security funding had been tied up, but they just announced they passed a year of funding. The FAA is now allowing for drones. She reported that the FCC is true decision maker on T-Band and ICIS has good rapport with them. When ICIS first met with them regarding T-Band concerns, we were among the first and the FCC did not understand the reason for the concern. But since that first meeting, other agencies have voiced their concerns to the FCC as well.

d. Report from Operations Committee

Don Wise reported that Pasadena is experiencing MCC7500 connectivity issues and Motorola is applying a patch. There were also some site trunking issues for a few moments today. Pomona is having some challenges with radios which are going into site trunking mode but not automatically notifying dispatch. Verdugo is connecting relay light on back up radios. This will notify dispatch when a radio goes into site trucking.

e. Report Regarding LA RICS

Erick Lee reported that the Finance committee has not met in many months. The First Net meeting scheduled for yesterday was cancelled and will be rescheduled in June. The City of Azusa has requested to be reinstated. Tim Staab reported he had not yet spoken to Azusa. Erick Lee reported that the original plan included a 232 site system but it is currently 182 sites. He also reported that Beverly Hills and Culver City are still being contacted. Chair Goldman stated Glendale has a right of entry with LA RICS and they are optimistic they will have their five sites in Glendale by August 15.

Erick Lee stated that the four cities that have left the board will not be filled. Lucy Varpetian stated LA RICS does not need to fill the independent city seats because they are at large. Those cities will not be represented. There is a 17 seat maximum, but there is not a minimum.

f. Report on Technical Committee Shovel Ready Projects

Ray Edey stated that this shovel ready list will be utilized in the event grant funding becomes available with little time to plan. The list is broken down by priority and dollar amount and whether it will require a sole source or LRP as those will not be feasible with limited time. He stated his is a living document, and cities should feel free to add items and priority when needed.

g. Grant Status Report

Ray Edey reported that ICIS is proceeding with the 2014 UASI grant funding for \$5 million (Santa Monica / Montebello) and is hopeful UASI will meet this month to provide the resolution. Edey reported ICIS is waiting for the SHSGP contract awards. Grant submissions included an extension of Montebello and seeding for the South Bay with a prime site in Inglewood. This

totals \$2.5 million. ICIS is also applying for \$3 million in UASI grants for new sites in the south bay and on the eastside.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the February 5, 2015 Meeting  
Motion made by Beverly Hills seconded by Culver City

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – aye  
Culver City – aye  
Montebello – aye  
Pasadena – absent for vote  
Pomona – aye  
All in favor

**5. ACTION ITEMS**

a. Discussion on Seeking Alternative Spectrum or Additional UHF Spectrum

Ray Edey explained that while experts agree alternative spectrum will work it is in ICIS's best interest to find a contingency plan through UHF spectrum. Spectrum opportunities open up occasionally with small windows and it would be ideal to be able to immediately provide a letter of interest as those spectrum opportunities becomes available. Edey stated he is seeking the Board's approval to move forward as these opportunities emerge. A letter of interest is a place holder for ICIS as the Board will need to approve it going forward. The Board would also have to request licensing. If the spectrum is received, the Board will license and hold until it is actually needed.

There is an open application period for 24 channel pairs for which ICIS will be submitting. There is a preference by the committee for T-Band agencies. The letter of the law is when you receive 24 700mhz channels, you need to give up 24 T-Band channels, but this has yet to be exercised.

Motion to Authorize Executive Director and Technical Committee to Seek Spectrum, Apply for, and Issue Letters of Interest.

Motion made by Montebello seconded by Pomona

Beverly Hills – aye  
Burbank – aye  
Com-Net JPA – aye  
Glendale – aye  
Culver City – aye  
Montebello – aye  
Pasadena – aye  
Pomona – aye  
All in favor

**6. BOARD MEMBER COMMENTS**

Beverly Hills – No comment  
Burbank – No comment  
Com-Net JPA – No comment  
Glendale – No comment  
Culver City – No comment  
Montebello – No comment  
Pasadena – No comment

Pomona – No comment

**7. STAFF COMMENTS**

No comments

**8. ADJOURNMENT**

Motion to adjourn made by Culver City seconded by Burbank at 1:42 pm.

Next Regular Meeting will be held:  
Thursday, April 2, 2015 at 1:00 pm.  
Glendale City Hall  
613 East Broadway, Glendale, CA 91206