



Interagency Communications Interoperability System

Joint Powers Authority

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**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MINUTES OF THE
REGULAR MEETING
OF THE GOVERNANCE BOARD
March 1, 2012**

1. REGULAR BUSINESS AGENDA

Chair Goldman called the meeting to order at 1:03 p.m.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – Dominic Hebert

Pasadena – Lisa Rosales (left at 2:20 p.m.)

Pomona – absent

MEMBERS

City of Beverly Hills

City of Burbank

City of Culver City

City of Glendale

City of Montebello

City of Pasadena

City of Pomona

The Agenda for the March 1, 2012 Regular Meeting was posted on February 27, 2012, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No speakers

Chair Goldman asked that Item 3 C be taken out of order, consensus with the Governance Board.

3. REPORTS – INFORMATION

c. Report from Legislative Committee

Ms. Lianne McGinley, Chair of the Legislative Committee informed the Governance Board that she has spoken with Jamie Jones of Turch & Associates; he is working on setting up meetings with several committees for the ICIS trip during April 16-19th, 2012.

During the Legislative Committee meeting on February 22nd a discussion regarding a day trip to Sacramento sometime before August 2012 was recommended since one hasn't been done in several years. Suggestions from the Governance Board were that it would be good to touch base with CALEMA, Homeland Security Office over funding.

Other subjects discussed during the meeting on the 22nd were the complete P25 build-out at \$10 million and they reviewed the Goals & Objectives plan.

Chair Goldman asked that Action Item 5B & 5B-1 be taken out of order, consensus with the Governance Board.

5. ACTION ITEMS

b. Membership Policy Revision

Executive Director Wright recapped that an ad-hoc committee consisting of agency member cities Beverly Hills, Pasadena, Pomona and himself was formed at the February 2012 meeting to review this subject. The ad-hoc committee met several times during the month of February; they are now presenting a draft report that explains Strategy #1 and a Strategy #2 for the Governance Board to review at today's meeting.

Discussion on Strategy #1 included the forming of the Sub JPA consisting up to five cities that would be able to elect one person to the Governance Board, and that roaming fee's be adjusted to accommodate smaller cities and change the rate structure to include 100-250 radios or less be charged at \$1,500 annual fee, and the mutual aid.

Executive Director Wright explained that each agency would be reviewed by the ICIS attorney and the Technical Committee before joining onto the system.

Board Member Simay asked the impact larger cities would have to the system both in overloading and on the maintenance cost. He also commented that this report is a good example on how to look at ways to fund ICIS for the future.

Steve Hronek, Chair of the Technical Committee informed the Governance Board that the system is loaded now and it would be hard to take on a lot of roaming traffic. Public safety would be able to roam but other agencies would be restricted to avoid "busy signals"; especially in an event of a major incident.

Board Member Edey remarked that it might be best that the spectrum issue be taken care of before taking on additional agencies, especially if there isn't enough room on the network. It is very important to be aware of the needs and respect each agency system but also important to move everyone, including ICIS in the right direction. He also suggested that the roaming fee be increased and the new language to supersede what is currently in the JPA.

Discussion on Strategy #2 was to push the population up to 250,000; five cities that don't total over the 250,000 would be able to form a Sub-JPA and be able to elect one person to represent them as a whole on the Governance Board.

Chair Goldman requested that the informational report from the Technical Committee also include updates on the ICIS mutual aid capacity.

A motion was made to approve Strategy #1 by including additional language on mutual aid, conditional agencies such as LA Impact and to better define Affiliate Members and return document to the Governance Board for final review

Motion – Burbank
6-0-0 (Pomona absent)

Second – Glendale

Board Member Rosales excused herself from the rest of the meeting.

a. Reports Regarding Changes in Project Status from Previous Month
Glendale reported that the microwave has been installed, onto next five sites.

Burbank reported they are changing out the dispatch consoles at Verdugo Dispatch Center, not able to complete the changing out due to problems.

Montebello reported no changes to their system.

Beverly Hills is getting their system ready for the P25 hardware, it should be installed next week; Motorola is on board with it.

Culver City is also getting their system ready for the P25 hardware, and it should also be installed next week.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee informed the Governance Board that the Technical Committee is recommending that the frequencies be divided in the following manner: six on Oak Mt., one to Beverly Hills, and one to Culver City.

The Master Site for Beverly Hills, Culver City, Mt. Oak and Hauser has been received, everything is working. Installation has been done at Pomona but nothing has been tested yet, the microwave received. Mr. Hronek will be sure to include a report on the mutual aid monthly in this report.

d. Report regarding LA RICS

Board Member Simay reported that there will be a special meeting on March 15th to discuss the RFP and approve entering into negotiations, also some talk regarding a grant report on SHSGP.

4. CONSENT ITEMS

a. Approval of the Minutes for the February 2, 2012 Regular Meeting.

A motion was made to approve the minutes of the regular meeting of February 2, 2012 as presented.

Motion – Culver City

Second – Montebello

5-0-0 (Pasadena & Pomona absent)

5. ACTION ITEMS

a. Discussion Regarding the Goals & Objectives for 2012

Executive Director Wright thanked Lianne McGinley for her hard work on this document which consists of suggestions from the Governance Board during the annual strategic planning session.

A motion was made approving the Goals & Objectives for 2012 as presented.

Motion – Burbank

Second – Montebello

5-0-0 (Pasadena & Pomona absent)

6. BOARD MEMBER COMMENTS

Chair Goldman announced that she is resigning from the City of Beverly Hills and as the ICIS Chair effective today; she introduced her replacement Fire Chief Tim Scranton to the Board and Alternate will be Erick Lee.

She stated that it has been an honor to be a part of ICIS starting from when it was an idea on a paper napkin and up to what it is now. She acknowledged Ron Derderian as her first friend at Beverly Hills and they have maintained a friendship ever since.

Board Members thanked Chair Goldman for her dedication to ICIS and wished her well on her endeavors.

7. STAFF COMMENTS

Executive Director Wright thanked Chair Goldman by stating she has always maintained sovereignty for Beverly Hills while serving the ICIS JPA's best interest.

8. ADJOURNMENT

Glendale motioned to adjourn in honor of Chair Theresa Goldman at 2:54 p.m., seconded by Burbank.