



Interagency Communications Interoperability System

Joint Powers Authority

613 East Broadway, Suite 200, Glendale, California 91206-4391

(818) 548-4844 FAX (818) 547-6740

Theresa Goldman
Chair

David S. Keetle
Vice Chair

Don Wright
Executive Director

Dana M. Cordova
Secretary

Bob Elliot
Business Manager

MEMBERS

City of Beverly Hills

City of Burbank

City of Culver City

City of Glendale

City of Montebello

City of Pasadena

City of Pomona

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MINUTES OF THE
REGULAR MEETING
OF THE GOVERNANCE BOARD**

April 5, 2012

1. REGULAR BUSINESS AGENDA

Chair Scranton called the meeting to order at 1:06 p.m.

a. Roll Call

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – absent

Montebello – Dominic Hebert

Pasadena – Lisa Rosales

Pomona – Dave Keetle

Beverly Hills – Tim Scranton

The Agenda for the April 5, 2012, Regular Meeting was posted on April 2, 2012, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No speakers.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Culver City reported that their P25 has been installed, testing completed.

Pasadena gave the update that the Pasadena Radio project has officially been closed out, it's now moving into the operations and maintenance mode. During the past month, the remaining users were finished being put on the system. No outages affecting services, no network equipment failures and no issues with connectivity to the Master Site. The only issue that we did experience was 'interference' between Parking Enforcement and PD and FD. The symptoms were that when Parking Enforcement's base unit was transmitting, it could come out on either PD Dispatch or Fire Dispatch. We examined the problem, moved antennas, changed power levels, and finally killed the talkgroup they were on and moved them to another talkgroup and the problem is solved. We have made that talkgroup in the system unable to be used again, as it seems to be a mathematical problem in the network.

All other users experienced excellent communication.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that the first Mutual Talk Group report is before the Governance Board, please look over the report and let him know of any changes or additions they would like made. This report will be made available monthly to the Governance Board.



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Mr. Hronek informed the Board that the Pomona equipment has been installed and tested. Culver City and Beverly Hills Master Site upgrades have also been extensively tested. This means that all has been shipped, installed, tested, functional and bills have been paid on time, including the invoices for Pomona. Everything is working properly.

Mr. Hronek gave an update on the microwave lengths that are part of Pomona and come back thru Montebello, Culver City, and Beverly Hills into master site, those are installed and ready to go on line but not until the P25 is ready to go. There are additional funds in 2010, but no project has been identified yet, the Technical Committee is looking at appropriate projects, time is getting short.

c. Report from Legislative Committee

Ms. Lianne McGinley, Chair of the Legislative Committee handed out ICIS informational packets for the Governance Board to look over, please notify her of any additions, deletions or changes to the packet before next week. Flight & hotel arrangements have been made for Governance Board Members from Burbank, Glendale, Montebello and Pomona. Jamie Jones of Turch & Associates is working on House and Senate Committee meetings. His suggestion is to not meet with people that are retiring.

Board Member Simay suggested meetings with Congresswoman Richardson and Congresswoman Hahn, and to also mention UASI and SHSGP funding.

Pomona suggested mentioning DBlock,

d. Report regarding LA RICS

Board Member Simay reported that he was part of the closed door meeting to discuss litigation, the only information that he was able to share was about NTIA and the one year suspension of equipment for DBlock broadband, all systems should be compatible with each other.

Elections for at large members will be set for November 1, 2012. City Manager Mark Alexander raised a motion to discuss independent cities representation on the board.

By August 2012 there will be a 15 member board to review and recommend the common platform for a national data system. This will be the FIRSTNET board that will establish policy for the new network.

4. CONSENT ITEMS

a. Approval of the Minutes for the March 1, 2012 Regular Meeting.

A motion was made to approve the minutes of the regular meeting of March 1, 2012 as presented.

Motion – Culver City

Second – Pasadena

5-0-1 (Pomona abstain, Glendale absent)

5. ACTION ITEMS

a. Election of Officers to Fill Vacancy

Executive Director Wright is presenting this item at the discretion of the board; they can leave as is with Beverly Hills Tim Scranton stepping in as Chair upon the resignation of



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Theresa Goldman or the Vice Chair Keetle can become the Chair until elections in July 2012.

Burbank motioned that Vice Chair Keetle become ICIS Chair and Tim Scranton become Vice-Chair until July 2012 elections.

Motion - Burbank
6-0-0 (Glendale absent)

Second – Montebello

b. Discussion Regarding Membership Policy

Executive Director Wright reminded the Governance Board that at the March 1, 2012 meeting a motion was passed approving Strategy #1 but asked for additional changes, and the report be presented again.

Additional suggestions made by the Governance Board for the Ad Hoc Committee were regarding the size of JPA, fees charged, size assessment, fee being charged to the JPA and not the individual agencies, number of agencies to base it on.

No motion

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c. Discussion Regarding the ICIS Business Plan

Executive Director Wright stated that because of HR 6130 that he and Board Member Simay are working on a five year plan of goals and objectives; he hopes to have the Business Plan done by June 2012.

Recommendations that the Business Plan include membership wording and also P25 wording.

No motion

6. BOARD MEMBER COMMENTS

No comments

7. STAFF COMMENTS

No comments

8. ADJOURNMENT

Burbank motioned to adjourn the meeting at 2:33 p.m.