



INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY

GOVERNANCE BOARD  
MINUTES  
June 1, 2006

1. **REGULAR BUSINESS AGENDA - 1:06 p.m.**  
The meeting was called to order by Vice Chair Simay

a. **Roll Call**

Beverly Hills - Theresa Taylor  
Burbank - Greg Simay  
Culver City - Chris Sellers  
Glendale - Ron DePompa  
Montebello - Absent (Note: Steve Huson arrived at 1:08)  
Pomona - Darrell Cummings

Secretary Aguilar read into the record that the Agenda for the June 1, 2006 meeting was posted on May 26, 2006 on the Bulletin Board outside Glendale City Hall.

2. **ORAL COMMUNICATIONS**  
None

Steve Huson from Montebello arrived at 1:08 p.m.

3. **REPORTS - INFORMATION**

a. **Reports Regarding Changes in Project Status from Previous Month**

Pomona reported that the system went live on May 22, 2006. Overall it is going well, with a few minor glitches. The Police Department has indicated that they enjoyed the clarity and added coverage. They will have 140 Mobile units in two weeks. Glendora and La Verne are both interested in joining ICIS.

Montebello reported that part of their system is up, portables are in use and they are waiting for the mobiles. There were infrastructure problems, with two sites needing emergency generators. Costs are expensive for these items and they are looking for funds. The mobiles should be operational in a month or so, and testing will be done when the mobiles are working. There is no projected completion date, because the infrastructure issues may hold things up.

Burbank reported that the FCC licenses have been approved with the help of Ms. McGinley. The Bob Hope Airport Authority is reviewing language for a possible agreement for use of the system.

Beverly Hills reported that they went to staging, and everything is working properly. Today was the installation of equipment in the radio room. They anticipate the system will go live by November 2006.

Glendale reported that everything is stable and working well. Interim Executive Director Wright was at a meeting in Riverside and he was able to maintain radio contact with the Glendale Police Department. There is an issue with Oak Mountain that is being worked out. He also informed the board that he has received notice from the State that Hauser Site has been approved; there will be three racks and two antennas on the tower. He is working with the real estate section. There is a possibility that there will be an opportunity to work with the State and CHP who are currently upgrading their system. CHP is only upgrading to a low-band system. He wanted the Governance Board to be aware that he is having discussions with the State. Brian Kibler of Motorola spoke regarding the Haydek switch, which was received on May 20th, and should be in Glendale by mid June

Culver City reported that that have been receiving hardware. They are finishing up the fleet mapping. Portables are narrowbanded, while the mobiles are not. Everything is moving along on schedule and they are looking at the end of 2006 to go live.

**b. Report from Technical Committee**

Mr. Hronek was not in attendance at this meeting. Brian Kibler of Motorola said that Motorola, Interim Executive Director Wright and Technical Committee Chair Hronek have been working on the details regarding the narrow band project. The migration to narrow banding will be something that everyone will have to work on. Mr. Kibler is not sure of the completion date. The narrow band analog audio quality is not very good, but they have come up with a "hear clear" solution. However, Motorola is not guaranteeing audio quality.

**c. Report from Operations Committee**

Interim Executive Director Wright met with Tom Murphy and they discussed mutual aid.

**d. Report Regarding Motorola Compatibility with Project 25**

Interim Executive Director Wright said that it would be premature to say that a solution has been found. But Motorola is working toward a solution. Through ongoing dialogue with Motorola, he has made it clear that this is a priority issue for ICIS.

**e. Report from Executive Director Regarding Upcoming Elections**

Executive Director Wright stated that he was informing the Board that nominations for Chair and Vice Chair would be on the July 2006 agenda.

**4. CONSENT ITEMS**

a. None

**5. ACTION ITEMS**

**a. Legislative Update**

Ms. McGinley, Legislative Co-Chair reported that a delegation traveled to Sacramento to follow-up on the \$16 million budget request and to meet with each city's elected official.

Ms. McGinley reported that the delegation that went to Sacramento were disappointed that they were unable to meet with Assembly Member Bermudez because he was ill. They were able to meet with his staff person.

The UASI funds topic was discussed by Assembly Member Bermudez' staff person. The delegation was informed that the Governor's office has indicated that previously allocated grant funds need to be spent soon, or the funds may have to be returned. This may mean that the funds would become available to be reallocated.

**1. Motion to Receive and File the Report**

Motion - Glendale

Second - Pomona

Motion passes unanimously by Governance Board members present.

**b. Consideration of Federal Advocacy Services with David Turch & Associates for Fiscal Year 2006-2007**

Interim Executive Director Wright recommends that the Governance Board renew the contract with David Turch & Associates. The firm has been instrumental in maintaining important relationships, creating new relationships and paving the way for the ICIS Appropriations request in 2006. In addition their staff has also helped to build ICIS' reputation at federal agencies including the Department of Commerce and Homeland Security.

**Motion Authorizing Contract Extension with David Turch & Associates for Fiscal Year 2006-2007.**

Motion – Glendale

Second – Pomona

Motion passes unanimously by Governance Board members present.

**c. Consideration of Securing State Advocacy Services**

Secretary Aguilar inquired whether the Governance Board is interested in securing a state lobbyist, or whether the Governance Board preferred that each individual city continues to use their own state lobbyist.

Alternate Taylor of Beverly Hills recommends that Staff evaluate the use of a State lobbyist for ICIS. The Governance Board requested that the Legislative Committee return with a recommendation.

Motion directing the Legislative Sub-Committee to develop a proposed scope of services, or request for proposals to secure a State lobbyist for ICIS, that would include for example, arranging three advocacy trips per year, letter writing, developing a legislative strategy, and navigating the state system.

Motion – Glendale

Motion was withdrawn by Glendale.

**Motion directing the Legislative Sub-Committee be directed to return to the Governance Board with recommendations regarding the retention of a State lobbyist.**

Second - Beverly Hills

Motion – Glendale

Motion passes unanimously by Governance Board members present.

**d. Consideration of Date for July ICIS Governance Board Meeting, due to July 4<sup>th</sup> Holiday**

Secretary Aguilar presented the report. She indicated that due to the July 4<sup>th</sup> holiday, the Governance Board Members may wish to consider changing the date of the July Governance Board meeting.

**Motion that the meeting date for July, 2006 ICIS meeting be held on July 13, 2006.**

Motion – Montebello

Second – Burbank

Motion passes unanimously by Governance Board members present.

**e. Discussion Regarding Continued Participation in Helen Putnam Award Process**

Interim Executive Director Wright was notified that ICIS has made the finals in the Helen Putnam Award process. He was not aware if ICIS was awarded the Grand Prize or an Honorable Mention. ICIS has been invited to set up a booth at the awards event. Staff is looking for direction from the Governance Board on how they would like to have ICIS represented at the event. Normally the award is given to a specifically city, but all six cities names will be announced. Executive Director Wright has stressed to the League of Cities that this is a joint award. The announcement is not official until September 6, 2006, and ICIS is not allowed to make any announcements prior to the event.

**Motion that Legislative Committee develop a proposed participation plan for the League of California Cities, Helen Putnam Award presentation.**

Motion – Pomona

Second - Beverly Hills

Motion passes unanimously by Governance Board members present.

**f. Consideration of Resolution Regarding Appointment of Executive Director and Scope of Duties**

Interim Executive Director Wright informed the Governance Board that pursuant to their direction at the May 2006 meeting, Attorney Varpetian has drafted the attached Resolution for their consideration.

**Motion to approve resolution appointing Interim Executive Director Wright to Executive Director of ICIS.**

Motion – Beverly Hills

Second – Glendale

Motion passes unanimously by Governance Board members present.

6. **NEW BUSINESS**

Board Member Requested Agenda Items or Reports for Placement on Future Agendas.  
Burbank would like to discuss the rates or cost structure for the various membership levels for ICIS.  
Burbank would also like a report as to the status of adding the Verdugo dispatch cities to ICIS.  
Pomona would like a report from Technical Committee regarding subscriber agencies, specifically how does the process work when their radios/equipment need repairs or maintenance.

7. **BOARD MEMBER COMMENTS**

Steve Huson informed the Governance Board that he will be the permanent delegate for Montebello.

8. **STAFF COMMENTS**

None

9. **ADJOURNMENT**

The meeting adjourned at 2:19 p.m.