



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**SPECIAL MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY, GLENDALE, CA 91206**

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MAY 7, 2015

1. BUSINESS AGENDA – 9:30 am

a. Roll Call

Beverly Hills – Erick Lee
Burbank – Jim Compton
Com-Net JPA – Tim Staab
Glendale – Theresa Goldman
Culver City – absent
Montebello – Dominic Herbert
Pasadena – absent
Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the May 7, 2015 Special Governance Board Meeting was posted on April 30th, 2015 on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Cards

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – No report
Burbank – No report
Com-Net JPA – No report
Glendale – No report
Culver City – absent
Montebello – No report
Pasadena – absent
Pomona – No report

b. Report from Technical Committee

There was no meeting this month and nothing to report.

c. Report from Legislative Committee

Lianne McGinley reported that the committee didn't meet last month and has nothing to account for. She handed out some pertinent materials for the board's review and comment: ICIS updated

facts, background and information on T-Band, and ICIS preliminary schedule in Washington, DC.

Erick Lee inquired if the Washington DC agenda will be about the T-Band issue. Ray Edey stated that the topic would possibly be more about the heightened interest on the existing problem with T-Band and addressing what is currently transpiring with LA RICS. He also felt that the a possible focus of discussion will be about the ongoing partnership between LA RICS and ICIS moving forward as single platform.

Chair Goldman agreed with Ray that on the Congressional side, the LA RICS and ICIS partnership will overshadow the T-Band issue. She expressed that they should view this on a positive light and as a group, they need to convey that they are in full support, and are encouraged by what is going on with the MOA. She explained that they are in pivotal moment in terms of bridging these two entities together and supposed that questions related to this subject are what they need to work on. She'd like the team to be optimistic with their responses and that they are encouraged by the steps taken by Judge Bonner.

Ray recognized that FirstNet is under development via LARICS and its concept is something that the public safety organizations should embrace. He stated that the best approach when faced with question about LARICS LTE is to transparently acknowledge that the system is still in developmental stages and it will have limited capacity in terms of servicing the county's operational area as a whole, but it's a start.

d. Report from Operations Committee

Don Wise reported that there was no operations committee meeting last month due to competing conference in Sacramento. He shared that their chairperson attended the recent Glendale Police and Fire active shooter training. One of the concerns that came up was the comfort level on communications moving forward as it is moving from zone to zone in dynamic situations. They want to establish a type of operational system for active shooter incidents in the future where two or more disciplines are coming together. He stated it will be in their agenda on the next committee meeting.

e. Report Regarding LA RICS

Ray Edey reported that there has been no update on LA RICS and that there has been no movement on LMR, which is currently on the backburner pending resolution to the BTOP issue. He explained that NTIA did reactivate the grant to LA RICS but it was scaled back several million based upon the reduction of sites they are pursuing. He stated that the grant is still going to expire on September which will cause LA RICS significant challenge to pursue the number of sites between now and then as they are not all fully engineered.

Chair Goldman asked if there's any update on proposed MOA. Ray reported that the LA City Mayor's Homeland Security group and UASI Administrators had finalized their agreement with Judge Bonner last week. The Judge is currently working on drafting a joint resolution, which will be the equivalent of the MOA that he'd want both ICIS and LA RICS board members to review and hopefully adopt on their respective meetings.

Chair Goldman took the opportunity to advise the board that she had met with the City of Santa Monica city manager, police chief, CIO, director of public works, and fire chief to further educate them, as requested by the interim city manager, about ICIS. She was pleased to report that the meeting was very productive, that she was able to give them reassurance about ICIS' stability, its progress, and its relationship with LA RICS.

4. CONSENT ITEMS

a. Approval of the Minutes for the April 2, 2015 Meeting

Motion made by: Beverly Hills seconded by: Burbank

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – absent
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor.

5. CLOSED SESSION

Chair Goldman reported that during the closed session, the board members and Glendale City Attorney Michael Garcia conducted the annual performance review of Executive Director Ray Edey, as required in the agreement. She conveyed that the board members are all in agreement that Ray did a remarkable job not only for the board but for entire the region. Everyone acknowledged and expressed their appreciation to Ray of his outstanding skills and qualities as the Director of ICIS.

6. ACTION ITEMS

a. Discussion of Amended Agreement with RAE Consulting effective July 1, 2015

1. Motion to Approve Amended Agreement

Ray Edey presented to the board the proposed ICIS' agreement with RAE Consulting, Inc. and requested their consideration to establish a new level of total compensation.

Motion made by: Beverly Hills Seconded by: Burbank

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – absent
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor.

b. Discussion of Fiscal Report Year to Date 2014-2015 Fiscal Year

1. Motion to Accept and File Fiscal Report Year to Date 2014-2015 Fiscal Year

Ray Edey presented the 3rd Quarter budget report for fiscal year 2014-2015, with end date of March 31, 2015. He was pleased to report that they had exceeded all projection with respect to revenue generation. There was 100% participation on membership fees; \$5,263 on interest and

interest revenues, which is 96% of projected revenue. For miscellaneous revenue which covers roaming fees, Ray stated that he tried to be very conservative based on past experience where subscribers may come and go due to their own fiscal problems and governance issues. Majority of the increase was from Sierra Madre. Total revenues to date at end of 3rd quarter is \$382,500, actual receipts were \$393,148 which is 103% of the total annual projection.

On expenses for 3rd quarter, Ray reported that they are very much within the projections. Total projected expenditures for the year was \$325,740, actual year to date is \$224,776, 69% expended which is below the 75% projection. He stated that the only category that went over was on audit services with \$9,000 budget but expended \$11,000 with \$3,000 overage. Ray explained that the excess was due the old auditor's late billing that caused the amount to carry over to the following fiscal year.

Motion made by: Pomona

seconded by: Burbank

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – absent
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor.

c. Discussion on Proposed 2015-2016 Fiscal Year Budget

1. Motion to Approve and Adopt 2015-2016 Fiscal Year Budget

Ray reported that the projected revenue numbers are fully attainable based on ICIS performance during the current and past years. The numbers were based on existing figures and although there are two cells that are in development, Santa Monica and Torrance/South Bay Area, he didn't include them on projection since those systems wouldn't be online by next year. Total anticipated revenue will be \$1,434,082. For expenditures, Ray perceived that it is going to be stable and will be within their means as reflected on the report.

Motion made by: Burbank

seconded by: Com-Net JPA

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – absent
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor.

d. Discussion Regarding 5 Year Budget Projection 2015-2019 Fiscal Years

1. Motion to Accept and File 5 Year Budget Projection 2015-2019 Fiscal Years

Due to modification to be made resulting from the discussion during the meeting, Ray withdrew the item to amend the report for later approval and a new presentation at the June meeting.

7. BOARD MEMBER COMMENTS

The board thanked Ray Edey for his exemplary job. Michael Ellis personally expressed his appreciation to Ray for being his great resource, responsive, and responsible as Executive Director of ICIS.

8. STAFF COMMENTS

9. ADJOURNMENT

Next Regular Meeting will be held
Thursday, June 4, 2015 at 1:00 pm.
Glendale City Hall
613 East Broadway, Glendale, CA 91206