

**RESOLUTION 21-2**

**RESOLUTION OF THE GOVERNANCE BOARD OF THE  
INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
ESTABLISHING MEMBERSHIP DEFINITIONS, MEMBER AND SUBSCRIBER DUES,  
TECHNICAL STANDARDS, AND AFFILIATE ACCESS  
THIS RESOLUTION REPLACES AND SUPERSEDES RESOLUTIONS 17-1 & 18-1**

**WHEREAS**, the Interagency Communications Interoperability System, Joint Powers Authority (ICI System JPA) is engaged in regional and cooperative interoperable communications and affords certain distinct categories of membership and participation; and

**WHEREAS**, the ICI System JPA desires to further define those distinct categories of membership and participation and the dues and fees associated with each, and

**WHEREAS**, the ICI System JPA desires to set forth technical standards for those agencies utilizing the network; and

**WHEREAS**, the ICI System JPA desires to allow specific system access to other Affiliated public safety agencies for purposes of providing mutual aid to ICI System members and system users;

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNANCE BOARD OF THE ICI SYSTEM JPA:**

**SECTION 1. Membership**

- A. Governance Member Agencies. Governance Member Agencies (Member Agencies) must possess assets in the form of independent infrastructure and properly licensed frequencies compatible with the ICI System network and shall integrate those assets into the ICI System network.
- B. Member Agencies are those agencies who having met all membership criteria have applied for and been accepted as Member Agencies by the Governance Board and who

maintain a position of good standing by meeting all requirements and obligations set forth by the Joint Powers Agreement, its Motions, and Resolutions.

- C. Member Agency systems must be capable of supporting their own independent operations, including all subscriber assets, on a continuous, fully sustainable basis within their service area.
  
- D. Primary Coverage and Impacting Adjoining Member Systems. It is not the purpose or the intent of ICI System and its Member Agencies to provide primary coverage for adjoining Member Agency Cells or other neighboring systems and their resources or subscribers.

Member Agency systems and their subscribers shall not operate within the primary coverage area or upon the infrastructure of another ICI System Member Cell as a means of routine, ongoing connectivity via that infrastructure. Roaming into adjoining ICI system cells will be on an exception basis absent a specific operational agreement between the affected system cells.

Member Agency and system subscriber resources shall not interfere with nor present a significant loading factor upon other ICI System member cells except as understood within roaming agreements and as may be set forth within a specific operational agreement between the affected system cells.

**SECTION 2. Joint Powers Authority Member:**

- A. A Joint Powers Authority (JPA) comprised of Municipal Government entities may join the ICI System JPA as a single Governance Member Agency. JPA's seeking ICI System Membership status must meet those conditions of membership set forth in the ICI System Joint Powers Agreement and herein.

- B. A JPA must consist of municipal entities that form a single radio system capable of fully supporting each of the respective Member JPA participant's operational and geographical areas as a single, collective service region and meet those requirements set forth in Section 1.
  
- C. A JPA accepted as a Member Agency will have a single seat on the ICI System Governance Board and shall have one seat on each of the standing committees.

**SECTION 3. Member Dues:**

- A. Governance Member Dues. Dues for individual Member Cities with a population of up to 300,000 shall be \$50,000 per annum.
  
- B. JPA Member Dues. The dues for a JPA Member with a population of up to 500,000 shall be \$70,000 or \$10,000.00 per JPA participant entity, whichever is greater. A JPA Member Agency may apportion their ICI System dues obligation amongst their participating entities at their own discretion.
  
- C. Population Weighted Dues. The above dues structure applies to any Individual Municipality Member Agency serving a population of up to 300,000 residents or a JPA Member serving a population of up to 500,000 residents as estimated by the State of California, Department of Finance, for the Calendar Year in which the particular ICI System Fiscal Year begins.

JPA Member Agency populations will be the sum of the total population for those entities of which the JPA is comprised.

An additional annual assessment of \$20,000 per unit of 100,000 population shall be applied for Member Agencies or JPA Member Agencies comprised of populations in excess of the above. Population considerations do not include the population(s) of hosted Subscriber Agencies.

- D. Partial Fiscal Year Membership. New members joining at any time upon or beyond the mid-year date of the ICI System JPA fiscal year (January 1) shall be assessed one-half the dues for that initial fiscal year. Pro-rata of partial year dues may be considered by the Governance Board and acted upon by Motion.

#### **SECTION 4. Subscriber Members and Subscriber Fees**

- A. Agencies that do not meet the criteria for Governance Membership and are within the coverage of the network may seek to Subscribe to the network either through the ICI System Directly or a Member Agency.
- B. Member Agencies Hosting Subscribers. A Subscriber Agency may be assigned to a single Member Agency (Host System) when the Subscriber and its resources operate exclusively within the Host Member's area of coverage (98% or more loading).
- C. Direct Subscriber Agencies. Subscriber entities that represent measurable loading (3% or more) upon any individual Member Cell other than their Host Agency should be enrolled as Direct Subscribers wherein the Subscriber Agreement and apportionment of fees is administered by the ICI System Authority.

- D. Subscriber Fees. Subscriber Agencies pay a fee for system services. Subscriber Fees are established at the discretion of the Host Agency. Host Agency is responsible for the inclusion and collection of a Subscriber Roaming Fee payable to the Authority as set forth in 4.H. for all Subscriber entities that are programmed with Roaming capabilities.
- E. Direct Subscriber to ICI System. Direct Subscriber Agencies pay a fee for services established by the Authority. Those fees may be modified if the subscribing agency brings compatible spectrum or infrastructure to the ICI System that benefits the network. Such modification shall be at the discretion of the ICI System Governance Board and is reviewable and modifiable at any time thereafter.
- F. Apportionment of Direct Subscriber Fees. When the ICI System administers a Direct Subscriber Agreement for a municipal public safety agency the fees collected under that Direct Subscriber Agreement will be apportioned annually to the Member Cell(s) experiencing measurable cell use (3% or greater of Subscriber's cumulative load) based upon a Loading Report produced by the System Administrator. The ICI System Authority shall retain a minimum 2% of total Direct Subscriber Fees collected by the Authority to offset administrative costs of program management and administration. Subscriber cell affiliation of 2% or less is deemed incidental and the Authority shall retain the apportioned sum of that incidental loading.
- G. ICI System Standard Direct Subscriber Fee. The standard fee for Direct Subscribers to the ICI System network is \$25 per month per radio for Municipal Public Safety Agencies and \$30 per month per radio for all other entities. For Public Safety Agencies this fee is inclusive of the ICI System Roaming Fee set forth in Section 4.H. below.

- H. **Roaming Fee for Subscriber Access.** In addition to the Host System Subscriber Fee, an ICI System Per-Radio Subscriber Roaming Fee Assessment shall be paid to the ICI System JPA annually for those radios programmed to access system roaming. This assessment shall apply to each individual Subscriber Radio registered to the ICI System with roaming capability. The Host System shall be solely responsible for ensuring full and prompt payment of ICI System Roaming Fees associated with their system. ICI System may bill host agencies annually for their Subscriber Roaming Fees.
- I. **Public Safety Roaming.** All local government public safety agencies, Police and Fire Resources, subscribed to the ICI System Network shall be capable of Roaming within the Network for purposes of regional disaster responses and mutual aid coordination. Such Public Safety agencies are required to participate in Subscriber Roaming as set forth in 4.H. Non Public Safety Subscriber Resources shall not be afforded full system roaming absent approval of the System Administrator and Technical Committee based on a demonstrated operational need for full roaming capabilities.
- J. **Regional Task Forces.** A Regional Task Force consisting of the combined resources of Federal, State, and/or Local Public Safety entities operating within the Authority's service area may Subscribe directly to the Authority. Network access for a Regional Task Force will be provided at a Direct Subscriber rate established by the Governance Board and will include system roaming.

## **SECTION 5. Technical Requirements & Compliance**

- A. **Technical Compliance.** Member Agencies and their Subscribers will meet the minimum standards of engineering and connectivity set forth by the Technical Committee and/or

Master Site Administrator and be 100% compatible with the ICI System at all times. Member Agencies and their Subscribers will have the stability and technical compliance of their systems monitored by a central monitoring service approved by the Technical Committee. Member and Subscriber systems shall be continuously maintained and sustained in a reliable and compliant status.

B. Maintenance Responsibility. The maintenance of each individual system is the responsibility of the Member Agency or Subscriber Agency that owns and operates the equipment. It is the responsibility of each Member Agency and Subscriber Agency to establish and maintain their connectivity between the Member/Subscriber Agency Cells and Dispatch Infrastructure and the ICI System Master Site(s). System cell design and connectivity configuration will be approved by the System Administrator prior to Member or Subscriber access to the ICI System.

C. Subscriber Dispatch Consoles. ICI System will accommodate interface of Subscriber Dispatch Console site(s) to the primary Master Site and the backup Master Site (DSR) by means of at least two Subscriber-provided network connections to each. Subscribers shall establish and maintain dual (at minimum) and diverse connectivity to the ICI System Multi-Protocol Label Switching (MPLS) network using FCC-licensed private microwave, leased point-to-point Ethernet circuits, or "dark" fiber owned by one or more government entities. These links may be made directly to each location or via another point of entry to the MPLS environment. All connectivity must be approved by the ICI System Administrator. Member/Subscriber is responsible for all costs involved in connecting third-party consoles via the Console Sub-System Interface (CSSI).

- D. Subscriber Technical and Security Compliance. Subscriber Members are required to maintain compliance of Subscriber's equipment and connectivity with the prevailing technical and network security requirements of the ICI System to include (but not be limited to) system monitoring, maintenance, software patching, and necessary upgrades to Subscriber's system components.

**SECTION 6. Affiliate Members – Mutual Aid**

- A. Mutual Aid Agreement Affiliate Members. Agencies that have formal mutual aid agreements with ICI System Member or Subscriber Agencies may receive limited authorization to utilize the ICI System network when assisting ICI System Members and/or ICI System Member Subscribers as a result of the mutual aid agreement. Access to the ICI System is expressly limited to those communications essential to and within the scope of such mutual aid operations.
- B. Member Agency Hosting Affiliate(s). An Affiliate may be assigned to a single Member Agency (Host System) or an apportioned percentage among multiple agencies, based upon the agencies with whom Mutual Aid Agreements exist. Affiliates with regional, system-wide Mutual Aid responsibilities may be affiliated directly to the ICI System JPA as Direct Affiliates. This assignment or apportionment will be based upon the area(s) the Affiliate operates within and its overall impact upon individual member systems and the network. This determination will be made by the Governance Board with input from the Technical and Operations committees.
- C. Use of ICI System Talk Groups. Affiliate Agencies do not have exclusive talk groups. Affiliate Agencies must obtain system ID's for each recognized Affiliate radio in order to



operate on the ICI System. The Hosting Member agency(s) will have the option of either charging a cost recovery fee for the system ID numbers or providing them at no cost. The Hosting Member will track and record all Affiliate Member radios programmed to the system.

- D. Affiliate Roaming Capability. Affiliate Member radios should not be programmed for system-wide ICI System roaming absent the Affiliate having formal mutual aid response agreements with multiple ICI System Member systems or being an ICI System Hosted Direct Affiliate.

Affiliate Member system-wide roaming authorization requires Governance Board approval.

- E. Bona Fide System Use. Affiliates are subject to removal from the ICI System network should they employ the network for other than bona fide mutual aid communications with ICI System Member resources. Affiliate Member users shall not impact the capacity of the ICI System network by unnecessarily setting subscriber units to ICI System talk groups. The monitoring of ICI System talk groups shall only be attempted when the Affiliate Member resource is actively and officially engaged in operations with ICI System Member resources.

- F. Affiliate System Usage. The Technical Committee shall report on mutual-aid talk group usage and Affiliate Member related system activity via their recurring reports to the Governance Board and will identify the number and status of Affiliate Member subscriber units registered to the ICI System Network.

**SECTION 6.** The secretary shall certify to the adoption of this Resolution.

Adopted this 7<sup>th</sup> day of October, 2021.



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Chairperson

ATTEST:

STATE OF CALIFORNIA        )  
  )        SS  
COUNTY OF LOS ANGELES    )

I, Alison Finch, Secretary of the Interagency Communications Interoperability System Joint Powers Authority, certify the foregoing Resolution No. 21-2 was adopted by the Governance Board at a regular meeting held on the 7th day of October, 2021, and that same was adopted by the following vote:

- Ayes: Beverly Hills, Burbank, ComNet, INSB, Glendale, Culver City, Montebello, Pasadena, Santa Monica, Pomona
- Noes: None
- Absent: None
- Abstain: None

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Secretary