



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**SPECIAL MEETING OF THE GOVERNANCE BOARD
FAIRPLEX CONFERENCE CENTER
601 W MCKINLEY AVE, POMONA, CA 91768**

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December 4, 2014

1. BUSINESS AGENDA – 12:00 pm

The meeting was called to order by Chair Goldman at 12:09 pm.

a. Roll Call

Beverly Hills – Erick Lee

Burbank – Greg Simay

Com-Net JPA – Tim Staab

Glendale – Theresa Goldman

Culver City – Dave White

Montebello – Herbert Dominic

Pasadena – Seaton King

Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the December 4, 2014 Special Governance Board Meeting was posted on December 1, 2014, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Speakers

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Working on possible affiliate agreement with UCLA for mutual aid. He will have more information in January.

Burbank – No report

Com-Net JPA – No report

Culver City – No report

Glendale – No report

Montebello – No report

Pasadena – No report

Pomona – No report

b. Report from Technical Committee

Ron Derderian reported that Beverly Hills PD is replacing their microwave. Burbank is expected to be fully P-25 by the second quarter of 2015. Culver City is having an internal funding discussion on upgrading their cell, fiber, and microwave because of site trunking issues with Motorola. Glendale is cutting users over to P-25 and it has been a smooth process. Montebello has a significant outage a few weeks ago but it seems to be a power switch issue. Pasadena is pulling all their logs from the consoles and looking into the data to see where their radio issues are stemming from. Pomona is working on a new microwave link with San Dimas.

Ron reported that the Technical Committee is working with Com-Net to resolve their issues. Motorola has also been a part of the discussion and has pulled out the noisy channels. This has

reduced some issues, but they are hoping to make it better. They are currently outlining a plan and working on a report.

Ray Edey stated this has been a learning experience for ICIS. Com-Net is the first addition since the original JPA and there are some planning, engineering, and subscriber issues with the site. There are also major spectrum issues as they are using commercial grade UHF which is not exclusively for public safety. Com-Net started with 11 channels and 4 were taken down recently while engineering issues are addressed. Their T-1 lines have been problematic and a redundant microwave path is being engineered. There is not presently proper redundancy in place. Com-Net has been in restricted non-roaming status and will remain as such until the technical issues are resolved. Until then other ICIS assets will not roam onto Com-Net channels.

Com-Net's Chief Staab thanked ICIS for their help and especially the help of the Technical Committee. Motorola had not been forthright with the technical problems they would experience and Com-Net is working with them to resolve this.

Ron informed the Board that the Technical Committee is also working on an end user training video. This will help users better understand the migration from analog to digital. The City of Sierra Madre, both the Police Department and the general government use, are now on the system, using Pasadena's site. The Technical Committee is working on a procedure for maintenance outage notifications. They are exploring if it should be a phone, radio, or email system tree for those individual who need/want to be notified. This would also generate a ticket for Motorola. The Feasibility Work Group is also looking at studies for possible new additions including Santa Monica, Torrance, Foothill Transit, Whittier, and UCLA PD. Ray stated South Bay cities are also meeting with Motorola and ICIS. Torrance has a wealth of T-Band channels (11) which would be introduced into the ICIS system if they became a member.

Ron also informed the Board they the Committee is looking into the creation of an ad hoc subcommittee to look at radio interference issues. This is not a big problem, but the Committee would like to look into it anyways. The Committee is also inventorying all P-25 and non-P-25 subscribers and putting together a list of shovel ready projects.

c. Report from Legislative Committee

Lianne McGinley, Legislative Committee Chair, introduced Jamie Jones from Turch & Associates. Jamie stated ICIS has been very active in Washington, DC, and it has paid off. The T-Band issue is on-going, but eventually Congress will have to address it and ICIS is helping to push up that timeline. ICIS Board Members met with Energy and Commerce Committee, which is the only one that has jurisdiction over the T-Band issue. GOP staff has introduced the T-Band ban as a means of getting D-Block to public safety. ICIS also has a strong relationship with the FCC, but their hands are currently tied with the legislation. Rockefeller's staff is insisting this is not the right time to reintroduce the issue in the House or Congress. The Democrats are very concerned about First Net and would like to see it in place before reintroducing the matter. Jaime is also reaching out to other states for support and greater discussion.

d. Report from Operations Committee

Don Wise, Operations Committee Chair, reported that there was good attendance and dialog at their October 9 meeting. Glendale PD reported radio static issues when they went to the City of San Fernando, but it was determined that the radios were not tuned properly. Com-Net identified Doug Murray as their Operations Committee representative. The Committee will be reminding members they are responsible for distribution lists and that their dispatchers need to be included on it. The Committee is looking at holding ICIS training program classes in LA County Fire Department smart classrooms. Don also reported that, Santa Fe Springs has requested to be an affiliate for red channels and the Committee decided that Air Tact and K-9 channels should remain separate.

4. CONSENT ITEMS

a. Approval of the Minutes for the October 2, 2014 Meeting
Motion made by Beverly Hills, seconded by Montebello
Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Culver City – aye
Glendale – aye
Montebello – aye
Pasadena – aye
Pomona – aye

All in favor.

5. ACTION ITEMS

None

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment

Burbank – Greg Simay announced he will be retiring from the City of Burbank and leaving the ICIS Board in February. He introduced Jim Compton from Burbank Water & Power who will be the new Burbank Board Member. Jim is very familiar with the ICIS system and is looking forward to serving on the Board.

Com-Net JPA – No comment

Culver City – No comment

Glendale – No comment

Montebello – No comment

Pasadena – No comment

Pomona – No comment

7. STAFF COMMENTS

Ray thanked Greg for his many years of service. Greg is the last of the original ICIS Board Members. Greg also served as an LA RICS Board Member and was a valuable asset to all independent cities, ensuring their needs were served.

8. ADJOURNMENT

Motion to adjourn made by Burbank, seconded by Beverly Hills at 12:44 pm.

Next Regular Meeting will be held
Thursday, February 5, 2015 at 1:00 pm.
Glendale City Hall
613 East Broadway, Glendale, CA 91206