



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**REGULAR MEETING
OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY,
GLENDALE, CA 91206**

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PHONES AND PAGERS

December 6, 2012

1. REGULAR BUSINESS AGENDA – 1:01 p.m.

a. Roll Call

Beverly Hills – Tim Scranton

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Theresa Goldman

Montebello – Dominic Herbert

Pasadena – Lisa Rosales

Pomona – Dave Kettle

b. Report of Staff, re: Posting of Agenda. The Agenda for the December 6, 2012, Regular Meeting was posted on December 3, 2012, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No cards were submitted.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Burbank is receiving \$1 million in redirected UASI funds. The funding should be approved by City of Los Angeles in January 2013.

Pasadena reported that two helicopters were damaged in an incident. Based on this event, the NTSB is evaluating the incident and Pasadena is reaching out to Los Angeles County Sheriff's Office (LASO), Burbank, and Glendale for assistance. The LASO is requesting access to ICIS channels and talk groups. This item will be agendaized for January.

b. Report from Technical Committee

Beverly Hills has a brand new P25. The site is designated 16 (in hex, which adds 10 to the existing Site 6), which is in testing and will come online the week of December 17, 2012. This will result in P25 coverage above-ground in the Los Angeles basin.

There have been two accounts of radios lost somewhere in the network, specifically radios that are on and functioning 24/7 for months at a time. This issue is being addressed by Motorola and the MTUG Subscriber group.

The list of shovel ready projects will be discussed at the next Technical Committee meeting. These are constantly updated. Another item on the horizon is automatic life cycle updates. All seven members should be planning on purchasing the Motorola Software Upgrade Agreement (SUA) when they reach P25. This is similar to the agreement that was in place before we reached the Z-Release of the 4.1 system, and ensured that all portions of the infrastructure were maintained at the same release in lock-step.

Glendale has a new wireless manager that is being installed that will provide updates to technical staff via email text messages directly from the radio system, ahead of any notifications from Motorola. This will not replace network monitoring by NMO, rather supplement it.

Board Member Simay had some questions about Pomona and Culver City status of P 25. Motorola is coordinating with Culver City. Pomona has a change order that is being worked on. The Pomona license is in the queue at the FCC and expected in the new two weeks. The subscribers will be programed in January 2013.

Mr. Wright and Board Member Simay approached Mr. Mallon, LARICS Executive Director regarding why there has been resistance to looking at ICIS as a sub-system of LARICS. Mr. Page responded that the challenge is that LARICS is amorphous and ICIS is not. Mr. Page suggested that we push this to May or June when LARICS has a vendor and more would be presumably known about the LARICS system. Mr. Page will coordinate with Chief Scranton to determine the correct form and language of a motion to be presented at the RICS Technical Committee.

Mr. Keetle asked Mr. Page about the timing and cost of ICIS and the seven Member Agencies move to an overarching Motorola maintenance agreement for the Core 7.13 software. Mr. Keetle requested the Technical Committee to provide a recommendation to the Board.

Mr. Keetle asked about the San Gabriel Valley project. He is concerned about La Verne and its relationship to Pomona's tower. Mr. Page responded that they will make sure that the radios are programed correctly so that there is no problem with interference caused by rogue roaming radios.

Mr. Wright added information regarding the Glendora Agreement concerning term, access, and ownership. The term is for ten years; the equipment would default to ICIS if Glendora no longer wants to be a member of ICIS. Ms. Rosales asked for a copy of the agreement to be distributed to the Board at the same time it is given to Glendora. The Glendora Agreement will be added to the January meeting and look at the list of shovel ready projects will be provided by the Technical Committee.

Ms. Goldman raised the point that if Glendora is unable to build out the system. ICIS needs to be in a position to build out the system or have a contingency plan. Mr. Wright responded that if that were to occur then ICIS would look to the Technical Committee for a list of shovel ready projects. Ms. Goldman asked about the frequencies that ICIS purchased and asked if we could use the frequencies that were acquired last year. Mr. Page did not have the exact disposition plan for those frequencies at his disposal, but will review the recommendation that was made to the Board.

c. Report from Legislative Committee

Ms. McGinley provided a short update on the General Election results and reviewed those Members that will be representing ICIS. The Board agreed to have staff send the draft letter to Congressman Schiff for his consideration. The Board discussed a Washington DC trip for the week of May 20, 2013. In addition, Ms. McGinley will look for an appropriate date for a Sacramento Trip for the Board.

d. Report from Operations Committee

Mr. Don Wise, Chair of the Operations Committee. No major items, but working on some minor items.

e. Report regarding LA RICS

Board Member Simay reported on the LARICS Board. There was no LA-RICS Board meeting on December 6; it will be on December 13 instead. Also, the LOA-RICS Finance Committee meeting for December has been cancelled.

f. Report regarding ICIS owned equipment

Executive Director will bring this item back to the next meeting.

4. CONSENT ITEMS

a. Approval of the Minutes for the October 4, 2012 Regular Meeting.

Board Member Simay moved approval of the minutes and Board Member Sellers seconded the motion. The minutes were approved.

5. ACTION ITEMS

a. Discussion Regarding Draft 2013 Goals and Objectives

1. Motion Directing Staff

Board Member Scranton asked for more detail and other members agreed to seeing additional detail and to bring the goals and objectives back to the next meeting.

b. Discussion Regarding ICIS Grants Management

1. Motion Directing Staff

Chair Rosales asked to wait on this item and to bring back after closed session.

c. Discussion regarding microwave upgrade

1. Motion directing staff

Mr. Wright provided an overview of the options to address the connection at Mount Thom to the Master Site at Glendale Civic Center. The Technical Committee is recommending the microwave looping through Station 21 to Civic Center. Board Members had questions that were addressed and Board Keetle requested that a cost analysis on the looping through Station 21 be prepared and provided to the Board before moving forward. Board Member Simay recommends choosing the

Motion Looping through Station 21 as the primary option pending review of the cost analysis by the Board. Board Member Keetle seconded the motion. 7-0-0.

- 6. CLOSED SESSION**
 - a. Public Employee / Independent Contractor duties and performance
4:25 Out of closed session. No action taken.
- 7. BOARD MEMBER COMMENTS - NONE.**
- 8. STAFF COMMENTS - NONE.**
- 9. ADJOURNMENT – 4:26 p.m.**

Next Regular Meeting will be held
Thursday, January 3, 2013 at 1:00 p.m.
Council Chambers, City Hall, 613 E. Broadway, Glendale