



INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY

Minutes of the  
GOVERNANCE BOARD

SPECIAL MEETING  
September 14, 2006

1. **REGULAR BUSINESS AGENDA -**

Chair Eastman called the meeting to order at 1:05 p.m.

a. Roll Call

Beverly Hills – Frank Salcido (d)

Burbank – Greg Simay (d)

Culver City – Jeff Eastman (d)

Glendale – Ron DePompa (d)

Montebello – Steve Huson (d) (arrived at 1:29 p.m.)

Pomona – Darrell Cummings (d)

Secretary Aguilar read into the record that the Agenda for the September 14, 2006 meeting was posted on September 11, 2006 on the Bulletin Board outside Glendale City Hall.

2. **ORAL COMMUNICATIONS**

None

3. **REPORTS – INFORMATION**

a. **Reports Regarding Changes in Project Status from Previous Month**

Pomona reported no changes; everything is stable and working fine.

Burbank reported no changes; rest of departments should be on system by the end of the year.

Glendale reported that the Motorola upgraded was completed.

Beverly Hills timeline to cut over is still January 2007. Motorola gave a quote of \$1.3 million to upgrade all radios to be P25 compliant.

Culver City reported no changes from last month.

b. **Report from Technical Committee**

Mr. Hronek, Chair of the Technical Committee reported that they worked with Motorola on upgrade to put the Haydek switch in place, working properly. They also had a discussion regarding batteries which have been received and are working well. Working with Motorola regarding Hauser Peak, doing a site walk, equipment will be shipped by the end of year and installed by January 2007. Technical Committee adopted a motion regarding sensitivity/confidentiality of the ICIS system, planning on presenting to the Governance Board to adopt as a policy. Lots of roaming done by Bob Hope Airport, capacity is tight, so information regarding talk groups and number of units is needed from them.

c. **Report from Executive Director Regarding System Growth and Expansion**

Executive Director Wright reported that there have been meetings regarding the Consolidated County Radio System. He also reported that he attended a couple of meetings regarding the L.A. County Wide system that is being led by Sheriff's office. The Thayer Group is overseeing the project; \$2.5 million was received from UASI. He informed the Governance Board that he will be attending these meetings to get information as to how the radio system is going to be run, maintained and who is responsible for it. He will report back to the Board periodically.

He is waiting for a proposal back from Motorola for El Segundo to join into ICIS. The West Covina/LaVerne/Pomona meeting was canceled and he will reschedule the meeting and report back to the Board regarding the outcome.

**d. Legislative Committee Update**

Secretary Aguilar updated the Governance Board on several items. Appropriation Bills more than likely will not be taken up until after the election in November. There was no earmark in the Senate for Appropriation Bills; however, Senator Feinstein's staff remains supportive of the project. Several ICIS city's met with their representatives during August. Legislative Committee is planning a demonstration of the ICIS project involving several members of Congress. The League of California Cities selected ICIS one of the 2006 Helen Putnam Award winners. The League will be contacting an ICIS representative from each City to make a formal presentation at one of their Council meetings. Executive Director Wright thanked everyone who came by the booth at the event.

**e. Report from Executive Director Regarding ICIS Owned Radios for Lease**

Executive Director Wright suggests that it would be better for agencies to go thru Motorola to purchase or lease, primarily because leasing would tie up ICIS capitol. Member Salcido informed the Board that the general feeling from other cities is that many agencies do not have the capitol to spend on radios.

Executive Director Wright will do additional research and bring back a report.

**4. CONSENT ITEMS**

**a. Approval of Minutes for August 3, 2006 Regular Meeting**

Motion – Burbank

Second - Glendale

Unanimous consensus by everyone present.

**5. ACTION ITEMS**

**a. Discussion Regarding Guidelines for Subscriber Members and Rates**

Mr. Hronek, Chair of the Technical Committee and Executive Director Wright both gave the report on guidelines for subscriber members and rates. The guidelines are intended to inform ICIS members of the process in which Subscribers may roam on cell and to assist in developing a rate structure when contracting with Subscribers. Agencies should inform the Executive Director at beginning of negotiations even when the Subscriber expresses no desire to roam on the network. The Executive Director will then report any negotiations status at the next ICIS Governance Board meeting. There is a recommendation of \$25.00 per month per radio. The Subscriber should be required to pay for the necessary services and licenses; may include user licenses as well as software programming and installation fees.

Motion for staff to return with a draft Resolution setting roaming fees.

Motion – Burbank

Second - Glendale

Unanimous consensus by Board Members present

**b. Discussion Regarding Radio Programming and Security of Programming Information**

Mr. Hronek, Chair of the Technical Committee reported that a draft policy is being placed before the Governance Board to be adopted as the official policy of the ICIS JPA.

Motion Adopting the Recommendation of Technical Committee and directing staff to return with a resolution.

Motion – Montebello

Second – Glendale

Unanimous consensus by Board Members present

**c. Discussion Regarding Bob Hope Airport Subscriber ship**

Mr. Hronek, Chair of the Technical Committee will come back with information at the October 2007 meeting. Recommendation will be in form of a report to the Governance Board, with a resolution to follow in November 2007.

**d. Discussion Regarding the COPS West Conference**

Executive Director Wright informed the Governance Board that the COPS West Conference is in October, he is recommending that ICIS not invest fees or personnel for the event.

Motion Approving Participation

Motion – Burbank

No Second

Motion dies due to lack of a second.

**6. NEW BUSINESS**

None

7. **BOARD MEMBER COMMENTS**

Member DePompa of Glendale mentioned Long Beach Police Department remains interested in ICIS.

Member Salcido inquired if any of the member cities were going on record in support of a county radio plan. Member Salcido wanted to know if ICIS was going to support the plan, or if the individual agencies would send their own letters. Executive Director Wright was directed to return with the item at the October meeting.

Chair Eastman reminded the Governance Board that the L. A. Area Fire Chiefs meeting in October, topics to be discussed include ICIS and RISK.

8. **STAFF COMMENTS**

Executive Director Wright presented a sample of the ICIS web site. <http://mystique/icis> . He will also create a members only page.

9. **ADJOURNMENT**

Meeting adjourned at 2:30 p.m.