



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY HALL 613 E. BROADWAY, GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

**DECEMBER 7, 2017**

**1. BUSINESS AGENDA – 1:00 pm**

**The meeting was called to order by Chair Goldman at 1:03 pm.**

a. Roll Call

Beverly Hills – Absent  
Burbank – Jim Compton  
Com Net – Doug Murray  
Glendale – Theresa Goldman  
Culver City – Dave White  
Montebello – Absent  
Pasadena – Bertral Washington  
Pomona – Michael Ellis  
Santa Monica – Al Venegas

- Director Edey introduced and welcomed the new JPA Governance Board member representing City of Pasadena, Fire Chief Bertral Washington.

b. The Agenda for the December 7, 2017 Governance Board Meeting was posted on December 4, 2017 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

- No cards

**3. REPORTS – INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Absent  
Burbank – No report  
Com Net – No report  
Glendale – No report  
Culver City – No report  
Montebello – Absent  
Pasadena – No report  
Pomona – No report  
Santa Monica – No report

b. Report from Technical Committee

Chair Ron Derderian reported the following topics discussed during their November Technical Committee meeting: they are currently working on Ethernet site links; the quarterly patch process went well; there was a UPS failure but was resolved immediately by powering it down and bypassed completely; INSB added a new site and now have 6 sites in their cell; Baldwin Park has joined ICI; they are working on adding some addendum on ICI JPA Resolution 17-1 on Dues and Technical Compliance; training opportunities from Motorola to be made available to members and affiliate agencies.

- Director Edey informed the panel that for the next fiscal year, he will be working on identifying class sources and available funds for ICI sponsored training for the technical staff. He expressed the difficulty in finding specialized training classes that are necessary and specific for the ICI System that will ensure consistency and competency. He stated that he will work with Motorola representatives on this project and will present to the board their recommendations for approval.

c. Report on Grant Funding and Status of Grant Funded Projects

As reported in previous meeting about the significant delay to Montebello 2015 SHSGP grant and other affected open grant projects, Director Edey informed the members that he had been requested generate several documents and provide detailed information pertaining to the projects. He was pleased to state that after fulfilling their requests, ICI finally got the sole source approval for Montebello and the project is now underway, as well as the Monterey Park Garvey site. He stated that now those requirements were completed, ICI is proceeding with newer grants that have not yet been initiated which are to upgrade all 9 Big Loops microwave hops, upgrading of Pomona console connectivity, and the expansion of Com-Net.

d. Report on Strategic Planning Session 2017-2018 – Staff Recommended Deferral

Director Edey recommended to the board members to defer the Annual Strategic Planning Session until March 2018 when all final projects are well underway. He explained that due to delays on current undertakings, there wouldn't be any changes or updates to be presented during the assembly if to be held in January as opposed to later date when new developments can be declared. He also announced that the City of Pomona volunteered to host the event.

- The panel agreed and had suggested that there should be a brainstorming session between all board members for input and recommendations that they could incorporate in the presentation.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the November 2, 2017 Meeting

Motion to approve the minutes was made by: Culver City                      Second by: Burbank

Beverly Hills – Absent  
Burbank – Aye  
Com Net – Aye  
Glendale - Aye  
Culver City – Aye  
Montebello – Absent  
Pasadena – Aye  
Pomona – Aye  
Santa Monica – Aye  
7 In Favor, 2 Absent

**5. ACTION ITEMS**

- a. Discussion Regarding Audit of FY 2016-2017 ICI System, JPA Financials  
Motion to Accept and File Audit Report made by: Com-Net      Second by: Santa Monica

Beverly Hills – Absent  
Burbank – Aye  
Com Net – Aye  
Glendale - Aye  
Culver City – Aye  
Montebello – Absent  
Pasadena – Aye  
Pomona – Aye  
Santa Monica – Aye  
In Favor – 7, Absent - 2

- b. Retirement of Chair and Election of Officers for Remaining Term of FY 2017-2018

Director Edey announced to the board that Chair Goldman is retiring and therefore, ICI needs to appoint a new chair for the remainder of 2017-2018 Fiscal Year that will conclude on June 2018.

Motion to elect Captain Michael Ellis was made by: Culver City      Second by: Burbank

Beverly Hills – Absent  
Burbank – Aye  
Com Net – Aye  
Glendale - Aye  
Culver City – Aye  
Montebello – Absent  
Pasadena – Aye  
Pomona – Aye  
Santa Monica – Aye  
In Favor – 7, Absent - 2

- Consequence to Capt. Ellis' appointment to chairmanship, Director Edey sought the members' nomination for vacated Vice Chair position.

Motion to elect Sheryl Davis-Moore for Vice Chair position was made by: Com-Net  
Second by: Pomona

Beverly Hills – Absent  
Burbank – Aye  
Com Net – Aye  
Glendale - Aye  
Culver City – Aye  
Montebello – Absent  
Pasadena – Aye  
Pomona – Aye  
Santa Monica – Aye  
In Favor – 7, Absent - 2

Chair Goldman expressed that being part of the ICI System and what the entity have tremendously accomplished to this point has been the hallmark of her career. She conveyed her sincere appreciation to the board members for their remarkable job, for their dedication, great partnerships and relationships, and for allowing her to be their chair person. She imparted her

strong believe on what ICI System stands for and is very proud of the magnitude of what it has done and will still accomplish in providing radio system to the region. She introduced Sheryl Davis-Moore, her replacement as Glendale primary representative.

**6. BOARD MEMBER COMMENTS**

Beverly Hills – Absent

Burbank – No comment

Com Net – No comment

Glendale – Sheryl Davis-Moore thanked the panel for her appointment as Vice Chair, and expressed that she is looking forward to the opportunity of working with the board members.

Culver City – No comment

Montebello – Absent

Pasadena – Chief Washington expressed his appreciation for the nice introduction and warm welcome from Director Edey and the board members. He conveyed that he is looking forward to working with everyone, as well as learning more about the structure of ICI System from other ICI committee members.

Pomona – No comment

Santa Monica – No comment

**7. STAFF COMMENTS**

Director Edey was very pleased to report that once INSB comes on-line and Baldwin Park is plugged in, ICI System now has more than 50 agencies operating under the system. He proudly stated that it is a tremendous growth and accomplishment for such short period of time and that he's very impressed with the technology's resilience. He acknowledged that this is due to the people working behind the scenes, especially the technical committee and staff.

Director Edey also recommended, and the board members concurred, that the January 4, 2018 ICI System Governance Board Meeting will be cancelled.

**8. ADJOURNMENT: The meeting was adjourned at 1:43 pm.**

Next Regular Meeting: will be held Thursday, January 4, 2018 at 1:00 pm  
Glendale City Hall 613 East Broadway, Glendale, CA 91206