

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MINUTES OF THE
REGULAR MEETING
OF THE GOVERNANCE BOARD**

February 2, 2012

1. REGULAR BUSINESS AGENDA

Chair Goldman called the meeting to order at 1:00 p.m.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – Dominic Hebert

Pasadena – Lisa Rosales

Pomona – Dave Keetle

The Agenda for the February 2, 2012, Regular Meeting was posted on January 30, 2012, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No speakers

3. INTRODUCTION OF GLENDALE CITY MANAGER SCOTT OCHOA

Board Member Edey informed the Governance Board that Mr. Ochoa started with the city on January 3, 2012. He has several years of experience in municipal government and is the former city manager of Monrovia. Mr. Ochoa has had a couple of meetings with ICIS staff and is very knowledgeable about ICIS.

Mr. Ochoa stated that he has been aware of ICIS since its inception and feels comfortably that staff has been handling it so well. He is prepared to be engaged now that the LA RICS project is on the horizon and informed the Governance Board that he is committed to the issue.

The Governance Board Members introduced themselves; Chair Goldman welcomed him and thanked him on behalf of the Governance Board for his commitment to ICIS.

4. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Steve Hronek, Chair of the Technical Committee reported that Glendale has switched from the old system to new system, they have experienced some difficulties. Mr. Hronek gave kudos to Steve Page and Gordon Arnold from Pasadena and their response to requests and issues within an hour regarding the change.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that they have gone to narrow banding. Burbank Police Department and some Verdugo units have come up on the Beverly Hills cell, they are looking into this.

Burbank, Glendale, Montebello, Culver City Oak and Hauser Peak, Pomona will be done next week. All the hardware going into San Dimas and reservoir 12 is complete; Motorola says they are waiting for an agreement to go thru to give them the authority to install. Claremont and Pomona Police Department will be done at the same time, that project is moving along.

Other sites on this grant are Oak and Hauser Peak on contract with Glendale. Beverly Hills includes police building, penthouse and Walker Dr. They have had site walks and space has been identified, the engineer is working on new drawings. The new drawings will be delivered the week of February 16th. Working with vendors and manufacturers, all staging activities have been expedited and this should be done by early March 2012. Puts on schedule to get installed, tested and turned off by end of March, this satisfies grant requirements.

c. Report from Legislative Committee

Executive Director Wright was informed by Jamie Jones of Turch & Associates that more than likely nothing will happen this year with any legislative action on any issues. The D Block bill was renamed SB911.

Ms. McGinley is working on the best dates and hotel rates for a possible trip back to Washington DC in either April or May 2012. There is no money but it's another opportunity to represent ICIS to different committee members.

The ICIS Goals & Objectives for 2012 were given to the Governance Board for their review; any comments can be directed to Ms. McGinley and Executive Director Wright. These will be incorporated into the draft document that will be brought to the March 2012 meeting for approval.

Discussion came up regarding a third party review of the ICIS Business Plan; the JPA does allow ICIS to enter into third party contracts. Executive Director Wright commented that validation of the plan from an outside agency was requested from the City Managers of Burbank and Glendale a couple of years back.

Agencies Members from Burbank, Glendale and Pomona all voiced their approval of a third party review citing that upcoming changes in interoperability might have an impact on the Business Plan.

d. Report regarding LA RICS

Board Member Simay reported that the major topic at today's meeting was regarding grant monies that LA RICS has received, and also board members will continue until September 12 when the elections for board members takes place.

Grant issue goes back a couple of weeks some \$50 million is not going to be spent by the deadline. A lot of projects are carved out by county/city total moneys \$50 million. Fiscal SHSGP 08 is money that got diverted to two sites. Hopefully evaluation will be done by early March 2012, selection of vendor by May 2012, and possibly get a vendor before the May 9th UASI deadline.

Executive Director Wright commented regarding the funding issue, a lot of work behind the scenes regarding money that expired.

Going to take 40 million of LA RICS allocated grant money and put towards both systems to upgrade, for secondary responders.

The Finance Committee elected Steve Sotomayer as the new Finance Committee Chair; it was agreed that they would continue the meetings at the appointed time.

Board Member Simay will do a staff report for the agenda to present to the Governance Board.

5. CONSENT ITEMS

a. Approval of the Minutes for the Regular Meeting of November 3, 2011 and Approval of the Minutes for the Special Meeting of December 28, 2011.

A motion was made to approve the minutes of the regular meeting of November 3, 2011 and the special meeting of December 28, 2011.

Motion – Glendale

Second – Culver City

4-0-0 (Burbank, Montebello, Pomona abstained from December minutes – absent)

6. ACTION ITEMS

a. Discussion Regarding New Membership Guidelines for Consideration

Executive Director Wright explained that it has always been the intent that ICIS Member agencies provide for themselves; the ICIS JPA provides the guidance for roaming amongst the member agencies.

The possibility of new agencies of differing sizes joining the JPA will impact the roaming component of the system. Also, with the purchase of additional ICIS owned hardware and the probability of more agencies requesting membership into the ICIS JPA, consideration of the current policies and modifying them is the intent of this agenda item.

Executive Director Wright asked for agency members to volunteer to form an ad hoc committee consisting of himself, along with three agency members to review member rates and subscriber fees.

A motion was made that Beverly Hills, Pasadena and Pomona agency members form an ad hoc committee along with the Executive Director to review new membership guidelines for consideration to the March 2012 meeting.

Motion – Glendale

Second – Culver City

7-0-0

b. Discussion Regarding Retention of an ICIS Business Manager

Executive Director Wright informed the board that forming a business plan could lead towards a business manager for ICIS and the possibility of additional staff resources, plus an increase in the due structure.

Pomona stated that it would be difficult to go back to the City Council and request more monies for salaries.

No motion

7. BOARD MEMBER COMMENTS

Burbank commented that ICIS received almost \$3.5 million in grants this year; that include subscriber units money

8. STAFF COMMENTS

None

9. ADJOURNMENT

Glendale motioned to adjourn the meeting in honor of Chair Goldman at 2:42 p. m.