



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MINUTES OF THE
GOVERNANCE BOARD
REGULAR MEETING**

September 3, 2009

1. REGULAR BUSINESS AGENDA

Chair Keetle called the meeting to order at 2:08 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor

Burbank – Greg Simay

Culver City – absent

Glendale – Ray Edey

Montebello – Herbert Dominic

Pasadena – Chris Vicino

Pomona – Dave Keetle

The Agenda for the September 3, 2009, Regular Meeting was posted on August 31, 2009, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Burbank reported no changes to their system.

Montebello had no changes to their system.

Glendale presented a short clip from the September 1st Glendale City Council meeting in which Council Member Najarian asked Fire Chief Scoggins which radio system was used during the Station fire. Chief Scoggins responded “that the ICIS system was used during the Station fire; without the aid of Verdugo Dispatch, he wouldn’t have been able to call neighboring Fire Chiefs so easily to ask for their help.”

Steve Hronek also spoke about the Mr. Lukens site; the power went out mid morning on Saturday. Glendale radio personnel were escorted up to Mt. Lukens and a generator was hooked up. If the site had gone off the air, it would have severely hampered communications with Verdugo Dispatch.

Executive Director Wright informed the Governance Board that a huge amount of primary electrical cable was lost by Edison and that Los Angeles Department of Water & Power are helping with the electrical load.

Beverly Hills reported no changes to their system.

Steve Page of Pasadena reported that the subscriber units are being deployed, Motorola will be giving them a new project scope; either merge with Glendale or go forward with making their own cell. Pasadena is looking into sharing some of the Sheriff's frequencies. They are seeking 15 channels. There are a total of 1,500; 500 police, 300 on fire and 800 non-emergency users

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee said that the cold installation is almost done; there will be some testing of sites, UPS was replaced. The cutover is now being pushed back until the fires subside; the fire is now out by Monrovia. South Pasadena's Police Department will be a subscriber on Glendale. Los Angeles City Fire has been programming some of their UHF radios with ICIS; most of the traffic during the fire was on mutual aid one. Motorola's response during the fire was very helpful; there was a special team that worked exclusively on the fire situation.

Tom Tillman from Motorola reported that the Master Site is completely installed; there are temporary sites to emulate in the field before the cutover is done. Cut over is tentatively set for September 14th but it depends on the Station fire situation. They will be cutting over City's one at a time starting with lesser users; Beverly Hills, Pomona, Culver City, Montebello, Burbank, and Glendale; estimation is that it will take about 3 to 4 weeks.

Executive Director Wright informed the Governance Board that during the cutover process their agency will be an island; they will not be able to roam.

Beverly Hills requested that the Technical Committee prepare a summary for the agencies of what might happen during the cutover.

c. Report from Legislative Committee

Lianne McGinley from the Legislative Committee reported that Congress is in recess until September 8th. All 12 of the appropriations bills have been passed by The House; before the end of summer it is expected that the Senate will pass all 12 appropriation bills.

Agencies Beverly Hills, Burbank and Pomona now have ICIS Liaisons

Potential dates for the ICIS Strategic Planning Session in November are 4th, 18th or 19th possibly at the Sony Studios in Culver City; the date will be finalized and invitations sent out.

d. Report regarding LA RICS

Board Member Simay reported that there was progress made at this morning's meeting; still working on the structure of the RFP the goal is to try to improve the specifications of the RFP. Legislative, Operations, Ad Hoc and Technical Committees were formed and lead persons chosen.

Executive Director Wright was asked to sub chair the Cost Allocations committee.

Diane Raber, Sheriff's Department reported that the technical and confidential supplement requirements are done; now being reviewed, it should be done in a couple of weeks. The administration portion of the document will be reviewed on October 8.

4. CONSENT ITEMS

- a. Approval of the Minutes for the August 6, 2009 Regular Meeting
A Motion to approve the Minutes for the August 6, 2009 regular meeting as presented.
Motion – Beverly Hills
Second – Pasadena
Unanimous Consensus

5. ACTION ITEMS

- a. Discussion Regarding Strategic Planning Session in November 2009
Staff has confirmed that Jamie Jones will be attending the meeting; was requested that someone from LA RICS be in attendance to give an update on their project.

Motion made directing staff to use November 19, 2009 and to locate a venue for the Strategic Planning Session.

Motion – Glendale
Second – Montebello
Unanimous Consensus

b. Discussion Regarding Proposed Red Cross Subscribers on ICIS Network

Executive Director Wright informed the Governance Board that the Pasadena/San Gabriel Valley American Red Cross is seeking subscribership onto Pomona's system. If possible, they are seeking sponsored subscribership as well as roaming fees waived.

Rich Banen, from the American Red Cross explained that the boundaries are Pasadena to the Pomona county line; the Station fire has made the case that the American Red Cross has a need for wide area communications in tie of disaster that they are unable to fill today.

There was discussion regarding the item between Governance Board and Executive Director regarding the JPA, subscribers and roaming issues.

A Motion was made directing staff to have the Technical Committee advise the Governance Board on options for the inclusion of the American Red Cross as a subscriber.

Motion – Glendale
Second - Burbank
Unanimous Consensus

6. BOARD MEMBER COMMENTS

Glendale gave kudos to all the agencies that helped in the Station fire.

Beverly Hills thanked all of the participating cities on the demonstration for Congressman Benny Thompson of the Homeland Security

7. STAFF COMMENTS

Executive Director Wright will be on vacation the week of September 6-12, 2009

8. ADJOURNMENT

The meeting adjourned at 3:24 p.m.