



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL
613 E. BROADWAY, GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

JANUARY 7, 2016

1. BUSINESS AGENDA – 1:00 pm

The meeting was called to order by Chair Goldman at 1:06pm.

a. Roll Call

Beverly Hills –Erick Lee
Burbank –Jim Compton
Com Net –Tim Staab
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Dan Amador
Pasadena – absent
Pomona – Michael Ellis

b. The Agenda for the January 7, 2016 Governance Board Meeting was posted on December 31, 2015 on the ICI System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- No cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills –No report

Burbank –Jim Compton reported that Burbank is on track for P-25 transition; they are still working on their Police and Fire radio programs but everything should be completed by February. He also reported that the microwave signal remained very stable during the recent heavy storm.

Com Net –Tim Staab informed the board that they received positive news that FCC may soon be granting them to move forward in assigning ICI System's eight pairs of spectrum channels for use by Com-Net. He expressed he's hopeful in getting these channels on the air as soon as possible.

Glendale – No report
Culver City – No report
Montebello – No report
Pasadena – absent
Pomona – No report

b. Report from Technical Committee

Jim Floyd reported the following technical issues discussed during the Technical Committee's December meeting: Culver City and Com-Net both had separate microwave issues and are being worked on by microwave sub-vendors; Motorola is working on LA-IMPACT's issues with P-25 format roaming between the Pomona and Pasadena cells, which they believe is being caused by disparate program in their radios; Montebello reported a very short outage during core upgrade to 7.14 that could be part of the issue with microwave loop; and Motorola did a short demonstration on some of their new handheld radios.

c. Report from Operations Committee

Director Edey informed the board that the joint Technical and Operations Committee meeting has commenced but the latter had no agenda item or issue to discuss during the last session. He however informed the board that Don Wise, who has been the Operations Committee Chair for the past 14 years, notified him that he is stepping down from the position effective immediately. He conveyed that Don had just undertaken a very significant and complex task that has to do with CAD inoperability effort between Verdugo and Los Angeles and also had substantial change in staffing within the Verdugo system; for these reasons, he can no longer afford to maintain a leadership capacity but might still remain engaged with ICI System. Edey praised Don Wise for his service and requested the board members to let him know if they have a person who will be interested in taking on the vacated leadership role. He said he will also address the current Operations Committee members if any of them is willing to assume the position.

d. Report Regarding LA-RICS

Director Edey presented to the panel the most recent list of LA-RICS member organizations that was posted in their website subsequent to the very large wave of opt outs that took place in October and November 2015. Out of said list, he emphasized to the panel that substantial number of their member cities are currently utilizing the ICI System.

Director Edey also relayed to the board the information that LA-RICS is downsizing the scale of their LMR project from 80-some sites to 50-some sites that was discussed during UASI Meeting as well as during the LA-RICS Board Meeting. He stated that the cited reason for downsizing was due to departure of large member cities, most specifically cities of Long Beach and Los Angeles; supposedly, they did not need the level of infrastructure that they previously needed to cover those areas.

Chair Goldman shared with the board that she had an opportunity to follow-up with an LA County legal counsel the status of the MOU between ICI System and LA-RICS after the UASI meeting. She said his explanation for the delay was they are now considering to form a four-way JPA with LAPD, Long Beach, ICI System, and LA-RICS.

e. Report Regarding the Strategic Planning Session of December 3, 2015

Director Edey thanked the board members and all committee representatives for their presence and support during the Strategic Planning Session. He expressed his appreciation to everybody for having encouraged the level of participation from existing and future partners. He was pleased to state that it was a very successful presentation and a good turn out; he informed the board that a lot of interests were expressed in joining the ICI System either as a member or as a subscriber. He also acknowledged the City of Pasadena's generosity in providing the logistics and for hosting the event.

f. Report on Status of UASI and SHSGP Grant Funding

Director Edey informed the panel that UASI is proceeding with distributing the funds with or without the MOU between ICI System and LA-RICS. He also reported that he received a notification that as part of requirements by UASI Approval Authority, they are forming joint

technical committee to work on the existing grant funds. Director Edey stated that UASI and the Mayor's Office called for the formation of the special committee that comprise of two technical representatives and one operation/administrative representative from ICI System, LA-RICS, LAPD, and Long Beach.

Director Edey was very pleased to inform the board that there are a lot of good things currently in process for ICI System; he stated that the most significant at the moment is being on the verge of fully migrating the Montebello system. He affirmed that he received confirmation on the final numbers that is coming in from 2015 SHSGP fund and he's hoping to successfully get funding from UASI for the Vernon site. He was positive that once these grants materialized, ICI System is fully funded for said projects, which he stated the last piece of the migration puzzle; with both Burbank and Glendale ready to complete with migration, ICI System will soon be fully P-25 digital 7.14 system. Director Edey expressed that the goal is to keep all projects that encompass the Torrance-South Bay, Santa Monica, Vernon, Montebello, and South Pasadena into the Glendale system, on track. He said the UASI Approval Authority will be properly informed that the 11M grant that the board is pursuing will fund these developments that will complete the build out of ICI radio system.

g. Report on Washington, D.C., Delegation for 2016

Director Edey reminded the board that the Washington DC Delegation trip will be on April 25-27. He stated that he already communicated with Mr. Jones in Washington and they are already starting to line up meetings for the delegates. He asked the panel to confirm attendance as soon as possible so he could make the necessary arrangement for the group's lodging.

4. CONSENT ITEMS

a. Approval of the Minutes for the December 3, 2015 Regular Meeting
Motion to approve the minutes: Beverly Hills Second by: Burbank

Beverly Hills – aye
Burbank – aye
Com Net – aye
Glendale – aye
Culver City – abstained
Montebello – aye
Pasadena – absent
Pomona – aye
Approved: 6 Abstained: 1

5. ACTION ITEMS

a. Discussion of Annual Audit Report for Fiscal Year 2014-2015
1. Motion to Accept and File Audit Report

Director Edey presented to the board the full annual audit report completed by Vavrinek, Trine, Day & Co., LLP. Said report indicated that the ICI System financial books were in perfect order, all accounts were balanced, and all practices were in accordance with federal and state requirements. Director Edey seek the board's motion to accept and file the audit report.

Motion to accept and file audit report made by: Culver City Second by: Beverly Hills
Beverly Hills – aye
Burbank –aye
Com Net –aye

Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor

b. Discussion of JPA Branding and Acronym
1. Motion Directing Staff

In respect to the growing concern and negative feedback regarding the similarity on pronunciation between ICIS acronym and that of the Middle East terrorist group, Director Edey proposed to the board to consider using other alternative. He explained that it will prevent the inconvenience of everyone concerned having to repeatedly explain the enormous difference of both entities and to put a stop on the negative correlation of the good organization to the terrorist group. To avoid the complex legal name change process and not to depart from the current recognizable brand and logo, Director Edey recommended to use “I-C-I System.”

Motion that for the next 6 months to refer the former acronym “ICIS” as the “I-C-I System” was made by: Com-Net
Second by: Burbank

Beverly Hills – aye
Burbank – aye
Com Net – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – absent
Pomona – aye
All in favor

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment
Burbank – No comment
Com Net – No comment
Glendale – Chair Gold thanked Director Edey for all his hard work.
Culver City – No comment
Montebello – Dan Amador also thanked Director Edey, especially for his effort to speed up the system migration at City of Montebello.
Pasadena – absent
Pomona – No comment

7. STAFF COMMENTS

8. ADJOURNMENT

Next Regular Meeting: will be held
Thursday, February 4, 2016 at 1:00 pm
Glendale City Hall
613 East Broadway, Glendale, CA 91206