



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

GOVERNANCE BOARD MINUTES
AUGUST 4, 2005

1. **REGULAR BUSINESS AGENDA**

Chair Salcido called the meeting to order at 1:10 p.m.

a. **Roll Call**

Beverly Hills-Frank Salcido
Burbank - Greg Simay
Culver City - Chris Sellers
Glendale - Bob McFall
Montebello - Jim Cox
Pomona - Absent
Torrance - Absent

b. **Report of Staff, re: Posting of Agenda**

The Agenda for the August 4, 2005 meeting was posted on July 28, 2005 on the Bulletin Board outside Glendale City Hall.

Member Cummings from Pomona arrived at 1:11 p.m.

2. **ORAL COMMUNICATIONS**

None

3. **REPORTS - INFORMATION**

a. **Reports Regarding Changes in Project Status from Previous Month**

Jim Cox reported that the Montebello system remains on schedule and they anticipate a September cut over date.

Frank Westoff from Pomona stated that the backup generator has been installed and tested at the San Dimas site, and the system installation is progressing.

Greg Simay from Burbank reported that the project is on schedule; the Police Department was cut over in May, and the Power Plant and other departments are scheduled to be cut over soon.

Chris Sellers from Culver City reported that they have submitted their signed contract to Motorola. They have begun meeting with Motorola, regarding their project.

Don Wright from Glendale reported that work continues on the bolster unit at the south end of Glendale. This project will assist in bolstering the ICIS system in the San Gabriel Valley. The Glendale system is working well, with few problems reported.

Ron Derderian from Beverly Hills reported that they are still in DDR, designing system, working on two sites, and dealing with ongoing issues with the Beverly Glen location. They have identified another site if Beverly Glen site doesn't work out. Project staging is scheduled for November.

Member Gallo from Torrance arrived at 1:14 p.m.

b. **Report from Technical Committee**

Mr. Hronek reported that the Technical Committee reviewed a draft copy of the membership levels report at their recent meeting.

4. **CONSENT ITEMS**

a. **Approval of Minutes for July 7, 2005 Regular Meeting**

Motion by Glendale and seconded by Montebello to approve the minutes as presented with one minor amendment to 3A-regarding Burbank's report, changed Police to Power Plant Department.

ACTION ITEMS

- a. **Consideration of Resolution Authorizing Expenditure of \$22,580 for Coronet Switch**
The Governance Board took action to approve this item at the July 2005 meeting; the Resolution was not available at the July meeting and is now on the agenda for approval.

1. **Resolution Authorizing Expenditure of \$22,580 for Coronet Switch**
Burbank proposed to adopt resolution authorizing the expenditure of \$22,580 for a Coronet Switch. The motion was seconded by Montebello. There was unanimous consensus by the Board members present to authorize the resolution.

b. Legislative Sub-Committee Update

Ms. McGinley provided a report regarding the following items:

The Legislative Sub-Committee continues to work on the Federal/Local grant funding eligibility issues. The Sub-Committee will return at a later date with a recommendation regarding this issue.

Jamie Jones, from Turch & Associates will be attending the Governance Board's October meeting to assist in developing the Federal Legislative plan for the new year. Mr. Jones has been working with the Sub-Committee to develop a proposed plan.

The Washington DC trip is scheduled for September 20 - 22, 2004. Please contact Ms. McGinley if you or someone from your city will be participating. She provided a report regarding the purpose of the trip and the proposed schedule of meetings.

Chief Cox requested a summary of the Federal funding issues. He is meeting with Congresswoman Grace Napolitano on August 17th and with Assemblyman Rudy Bermudez on August 12th, and he would like the summary to take with him to the meetings. Ms. McGinley replied that she would provide a summary for use at the meetings. Chair Salcido suggested that Member Cox invite Interim Executive Director Wright attend the meetings also. Member McFall stated that he would like to be informed of the results of those meetings.

1. Motion to Approve ICIS Delegation to Washington D.C in September 2005

There was a motion by Glendale to approve a delegation to Washington DC in September 2005. The motion was seconded by Montebello. There was unanimous consensus by the Board Members present to authorize the delegation.

c. **ICIS Participation at COPS West Conference and Development of Marketing and Presentation Materials**
Theresa Taylor, with Beverly Hills Police Department, informed the Board that, with the financial assistance of Motorola, a booth has been secured, on the main floor, for the October 11 and 12th, 2005 COPS West Conference in Ontario. Brochures are currently being developed for conference and could be used for future events. Interim Executive Director Wright and Ms. Taylor will be staffing the booth for those two days, and they are seeking volunteers from the different cities. The event is very high profile, and some of the agencies attending are agencies that may be interested in ICIS. The Legislative Sub-Committee continues to work on the planning of the booth and marketing materials and will report at the next meeting.

1. Motion Authorizing Staff to Proceed

There was a motion by Burbank to authorize staff to proceed with ICIS participation at COPS West Conference and to proceed with the development of marketing and presentation materials. The motion was seconded by Glendale. There was unanimous consensus by Board Members present.

6. NEW BUSINESS

Board Member Requested Agenda Items or Reports for Placement on Future Agendas.

Member Simay inquired regarding the status of the Resolution regarding membership levels. Interim Executive Director Wright informed the Board that he anticipated placing the resolution on the September agenda.

7. BOARD MEMBER COMMENTS

Chair Salcido welcomed Culver City to the ICIS Governance Board.

Chair Salcido suggested that member cities ensure their participation in the various ICIS committees and subcommittees. He stated that in order for ICIS to succeed it is important that each of the member cities actively participate and share in the various duties and assignments.

Member Cox of Montebello commented on the City Manager's luncheon and felt that it would be good to have one for elected officials. Chair Salcido felt that it would be a good idea. He also thought it would be good to have a meeting of the ICIS City Managers.

Member McFall stated that it would be a good idea to have a planning session with the ICIS City Managers.

Member Gallo stated that he reviewed last month's minutes and would be talking to his City Manager regarding the Governance Board's questions pertaining to the future of Torrance in the ICIS JPA. He stated he would report back at next month's meeting.

8. STAFF COMMENTS

Interim Executive Director Wright informed everyone that he will be unavailable next week, because he is on vacation.

9. ADJOURNMENT

The meeting was adjourned at 2:07 p.m. by Chair Salcido.