INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL 613 E. BROADWAY, GLENDALE, CA 91206

PLEASE TURN OFF CELLULAR

OCTOBER 4, 2018 - MINUTES

1. **BUSINESS AGENDA – 1:00 pm**
   a. Roll Call

   Beverly Hills – Chief Barton
   Burbank – Jim Compton
   Com Net – Doug Murray
   Pomona – Captain Ellis
   Glendale – Sheryl Davis-Moore
   Culver City – Chief White
   Montebello – Chief Pelaez
   Pasadena – Chief Washington
   Santa Monica – Absent

   b. Report of Staff, re: Posting of Agenda. The Agenda for the October 4, 2018 Governance Board Meeting was posted on September 27, 2018 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. **ORAL COMMUNICATIONS**
   1. Comments presented by Craig Basset of Basset Communications. Ray Edey has been kind enough to disperse the information I have had before and I have an update on that. We have portables and mobiles on P25 fully loaded phase 1 and 2 trunking as well as other options that can be loaded into the Glendale system. This goes through February of next year. We will give the best price we can regardless of the quantity. We are very interested in working with you. Thank you for my few minutes.

3. **REPORTS - INFORMATION**
   a. Reports Regarding Changes in Project Status from Previous Month

   Beverly Hills – No report
   Burbank – No report
   Com Net – Awarded contract to Microwave Networks for a small ring project within the Com Net Cities which should give redundant connectivity back to the Glendale Master Site. Project is due to kick off any day.
   Pomona – Next week their PO will be issued to Motorola for the MC7500 consoles.
   Glendale – No report
   Culver City – No report
   Montebello – No report
   Pasadena – No report
   Santa Monica - Absent

b. Report from Technical Committee

The Minutes of the September Technical Committee Meeting were reviewed with the Governance Board.

c. Report on the Status of Grant Funded Projects

The active projects consisting of ComNet, South-Bay INSB, Pasa-Glen, and Montebello were reviewed. All are on pace for completion by the new year or close proximity.

d. Report on Status of Motorola Solutions 7.18 System Upgrade Proposal – May 2019

Motorola Solutions has advised that they will be prepared to proceed with the ICI System Network System Upgrade to 7.18 beginning in May, 2019. The SUA Cost continues to be estimated at $1,387,087.

4. CONSENT ITEMS
a. Approval of the Minutes for the August 2, 2018 Meeting

1. Motion to approve August 2, 2018 meeting minutes.

Motion made by: Culver City

Second by: Burbank

Beverly Hills – Aye
Burbank – Aye
Com Net – Abstain
Pomona – Abstain
Glendale – Aye
Culver City - Aye
Montebello – Abstain
Pasadena – Aye
Santa Monica - Abstain

In Favor – 5, Noes – 0, Absent – 1, Abstain – 4 (due to absence from prior meeting)

5. ACTION ITEMS
a. Discussion concerning subscribership of the Cities of Alhambra, Arcadia, and El Monte Police Departments and Subscriber Fees,.

1. Motion Authorizing Chair and Staff to formalize Subscriber Agreements and identify apportionment of Host Agencies. Chair and Staff may enter into Direct Subscriber Agreements with Subscriber Agencies, collect subscriber and roaming fees, and Apportion the Subscriber Fees to the Host Agency(s) once actual Cell Loading is empirically identified. A Host Agency may elect to have the JPA retain Subscriber Fees for purposes of procuring system improvements.

Motion made by: Com Net

Second by: Burbank

Beverly Hills – Aye
Burbank – Aye
Com Net – Aye
Pomona – Aye
Glendale – Aye

Culver City – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica - Absent

In Favor – 8, Noes – 0, Absent – 1, Abstain – 0

6. **BOARD MEMBER COMMENTS**
Beverly Hills – No comment
Burbank – Wanted to follow-up with a previous conversation about encryption standards or a multi-year roll out plan. Ray Edey's response: the Technical Committee is working on that item. With the potential personnel changes on the horizon, the two key players developing it are Jim Floyd and Gordon Arnold. We have been working on re-inventing the team and they have made a lot of progress but they have not yet come to an agreement at the Committee level. The impairment at this time is the technical ability of some cells has exceeded that of others due to their technological advancements because they are using more state of the art equipment, so we need to take a step back and determine where everyone is going to be and what are we all capable of to determine a solution and then there will probably be a monetary issue as well. We need to tighten up the security on the encryption and accessibility to it and the ability to manage it, key management. One of the first things that need to be done is to determine how to fund the key management tool. The technology will catch up very quickly. The Technology Committee has this as a standing item.
Com Net – No comment
Pomona – No comment
Glendale – Want to thank Ray Edey and Gordon Arnold for the conference call with the GAO and representing ICI and answering their questions and providing our point of view. Thank you for that, both of you.
Culver City – No comment
Montebello – No comment
Pasadena – No comment
Santa Monica - absent

7. **STAFF COMMENTS**

Ray Edey: I sent out an email earlier today (10/04/18), and I would appreciate it if you could spread the word. First Net has requested to make a presentation to us as well as our neighboring agencies. It will be hosted here, in the City of Glendale's council chambers, on Thursday November 8th from 8:30-10 am. They have encouraged for Chief's, Command Officers, Technical Staff and those engaged with emergency planning and operations to attend. They are going to talk in detail about where their remaining sites are going. They have 22 more sites going in. They have firm pricing and what is going to being offered for the system. If there are people wanting to know what First Net is, and what it can do, and what it is going to cost, this would be the meeting to attend. They asked for the questions in advance to help guide this meeting.

8. **ADJOURNMENT:** The meeting was adjourned at **1:35 pm**

Next Regular Meeting: will be held Thursday, November 1, 2018 at 1:00 pm
Glendale City Hall 613 East Broadway, Glendale, CA 91206