



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MEETING
OF THE GOVERNANCE BOARD
OCTOBER 7, 2010**

1. BUSINESS AGENDA

The meeting was called to order at 1:08 p.m. by Chair Goldman.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – absent

Pasadena – Lisa Rosales

Pomona – Paul Capraro

The Agenda for the October 7, 2010, Meeting was posted on October 4, 2010, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Pasadena reported that Motorola has completed the console installation, training is scheduled for the dispatch supervisors; in turn the supervisors will be able to train floor staff. Motorola's and Pasadena staff will be there for determined cutover time to be set for the last week of October 2010.

Motorola has installed the 15-channel system and put up new antennas at the Mirador, which is the trunking prime site along with the remote RF site.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that the Glendale Master Site has reliable grounding now. The Technical Committee continues to work with Motorola regarding the grant sites, should be able to bring more information back at the November 2010 meeting. A narrowbanding proposal has been received from Motorola; they issued a new key system. Programming starts in a week or so; the tentative cutover date is March 2011.

Regarding the Claremont site, Chief Cooper thinks the site will be ready by end of April 2011. They are going thru the environmental process now, although it's Claremont's system the actual site is in the City of Upland.

Lighting from last rain storm affected the Montebello reservoir site; one of the cards became defective and it put Montebello and Pomona in site trunking, the problem has now been resolved.

c. Report from Legislative Committee

Executive Director Wright referred to Action Item 5C as being the only topic for the Legislative Committee; therefore this will be discussed later in the meeting.

d. Report regarding LA RICS

Governance Board Member Simay reported that the Finance Committee has been asked to come back with more options to fund the LA RICS project. Early March is the when cities should start thinking if they want to participate in LA RICS.

Regarding D Block LA RICS Board Members want to reserve the block for safety; staff has been directed to come back with more information.

There is going to be an ad hoc committee formed to decide if the Director's position should be a consultant position.

A letter is being developed for mailing to City Manager's of surrounding cities regarding potential sites for the project. LA RICS Chair directed staff to inform independent cities in the future about grants and sites.

e. Report regarding "D" block

Executive Director Wright says that the D Block issue is politically sensitive; the question is whether frequencies/channels/spectrum should be auctioned off to commercial carriers for them to share or given to public safety for them to develop on their own. Congressman Waxman wants to auction to private carriers, utilizing the funds to build in rural areas.

4. CONSENT ITEMS

a. Approval of the Minutes for the September 2, 2010 Regular Meeting.

A motion was made to approve the Minutes for the September 2, 2010 Regular Meeting as presented.

Motion – Burbank

Second – Glendale

6-0-0 (Montebello absent)

5. ACTION ITEMS

a. Discussion Regarding Proposed Site for SHSGAP Grant Funded Site in San Gabriel Valley

Executive Director Wright says that there is nothing new to report regarding this item; sites have been identified and now waiting for Motorola to come back with information.

The Environmental Impact Report should be done by the next week, ground photos in the works. Final date of grant expiration is April 2012 which includes submission of canceled checks.

b. Discussion Regarding Combination of Maintenance Services

Executive Director Wright is working with the Technical Committee and Motorola Services representatives in reviewing what savings and efficiencies could be utilized

through a combination of maintenance services. This process involves a review of services contracted for today and also an agreement between the ICIS agencies on what contract services would be applied universally across the network. If overall cost saving can be achieved and the Governance Board approves, a JPA would be executed and costs would be proportioned to the size and complexity of each member system.

A Motion was made directing Executive Director Wright to engage in a cost of feasibility study and to engage technical staff in formulating a proposed maintenance plan.

Motion – Glendale

Second - Culver City

6-0-0 (Montebello absent)

c. **ICIS Annual Strategic Planning Session**

Executive Director Wright is proposing to hold the ICIS Annual Strategic Planning on November 17th, 2010, location is to be decided. There will be discussions regarding Federal, State and local funding, legislation affecting interoperability and other initiatives in the region.

Agencies are encouraged to invite their elected officials and especially their designated liaison to ICIS. Agencies that have shown an interest in the ICIS project are invited to also attend.

A Motion was made directing staff to secure a location and appropriating funds for the ICIS Annual Strategic Planning Session.

Motion – Burbank

Second - Pomona

6-0-0 (Montebello absent)

6. BOARD MEMBER COMMENTS

Board Member Simay requested that a Business Plan be discussed at the Strategic Planning Session.

Chair Goldman informed the Governance Board that a delegation from Beverly Hills went to Washington DC to meet with legislators to get support for their microwave loop. Part of their strategy was to meet with legislators from Orange County to get additional support.

7. STAFF COMMENTS

None

8. ADJOURNMENT

The meeting adjourned at 1:54 p.m.