

**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**GOVERNANCE BOARD MINUTES
September 2, 2004**

Meeting was called to order at 1:12 p.m. by Chairman Salcido.

1. Regular Business Agenda

A. Roll Call

Beverly Hills - Frank Salcido (d)
Burbank - Greg Simay (d)
Glendale - Ron DePompa (d)
Torrance - Ernest Gallo (d)
Pomona - Absent
Montebello - Jim Cox (d)

B. Report of Staff, re: Posting of Agenda.

The agenda for the September 2, 2004 meeting was posted on August 26, 2003 on the Bulletin Board outside of Glendale City Hall

2. ORAL COMMUNICATIONS

None

3. REPORTS – INFORMATION

A. Reports Regarding Changes in Project Status from Previous Month

Glendale has no changes.

Beverly Hills has no changes.

Montebello is updating switching gear and moving one of the receiver sites to another location. EIR issues have put a six month hold on project. On September 22, 2004 this item is going before their City Council.

Burbank's project is still on schedule. The City submitted their check for JPA expenses.

4. CONSENT ITEMS

A. Approval of Minutes

The minutes for the August 5, 2004 meeting were unanimously approved.

5. ACTION ITEMS

A. Report from Legislative Sub-Committee Regarding Implementation of FY 2004/05 Legislative Plan and September 2004 Sacramento Delegation

Ms. Parker, the Legislative Sub-Committee Chair gave an update on the appropriation process. It has been decided that there will not be a delegation going to Washington DC or Sacramento until after the September recess is over. Ms. Parker thanked the cities of Beverly Hills, Burbank, Glendale, and Pomona for sending letters to Senator Feinstein and their Congressional representatives requesting that ICIS be included in the CJS Appropriations Act for Fiscal Year 2005.

Ms. Parker is setting up meetings, sending out introduction letters and looking into conferences with other Southern California agencies to get the word out about ICIS. This would be beneficial to ICIS to increase the membership.

B. Federal Legislative Process for Federal Fiscal Year 05/06

Fall Projects for the Legislative sub-committee will be to set up meetings with state agencies such as OES, Office of Homeland Security, and DGS-Telecommunications. Draft letters to Southern California Cities with an update on ICIS will be prepared. The Legislative sub-committee will also begin work on the appropriations requests for FY-2005/06. There maybe a need to travel to Washington DC during the first quarter of 2005.

Chair Salcido requested that ITEM D be taken before ITEM C, the Governance Board concurred.

D. Discussion Regarding Status of ICIS JPA Funding for Fiscal Year 04/05

Mr. Hronek stated that the Glendale Finance Department is setting up a special fund for ICIS. He will be providing monthly reports on the financial condition to the Governance Board. If Federal Appropriations are received, Mr. Franz will discuss with the Board how accounting will be handled.

The City of El Segundo has paid into ICIS and the letter from Norm Angelo was read. Chairman Salcido thanked Chief Angelo from El Segundo for their City's check.

Mr. Hronek informed the Governance Board that funds from three cities will cover the contract with Harris and a portion of the Master Site agreement with Motorola. He also informed the Governance Board that the Harris contract needs to be done as soon as possible.

Chief Cox from Montebello is requesting a letter from the Governance Board Chair to present to his City Council to request emergency funds for their share of the JPA. The ICIS contract will be on Montebello City Council September agenda meeting.

C. Discussion Regarding Status of Torrance Membership in ICIS JPA

The City of Torrance, represented by Mr. Gallo, informed the Governance Board that they have purchased radio equipment that is not compatible with ICIS frequencies. They are still interested in participating and in offering infrastructure for ICIS but will allow the Governance Board to decide whether Torrance should or should not be formally included in the JPA.

Chairman Salcido asked staff for input, Mr. Hronek replied that without Torrance the ability to roam in South Bay is lost, however a cell can be installed there. The most significant downside is possible lack of quorum for ICIS meetings. It is sometimes difficult to obtain a quorum regarding financial matters, as Torrance prefers to abstain, since they are not contributing financially.

Torrance provides many benefits. It is important to note that Jane Harman is a prominent member in Congress, and Torrance is her largest constituent. Another positive is that Torrance could provide for a site in the South Bay, and sharing of the frequency.

Cities of Burbank, Glendale, and Montebello stated that Torrance should continue as a member on the Governance Board. Chairman Salcido requested for a draft amendment to the JPA that would provide for a way to keep Torrance on Board be placed on October's agenda.

6. NEW BUSINESS

None

7. BOARD MEMBER COMMENTS

Greg Simay from Burbank announced that Jack Wildermuth has retired but is being retained as a consultant for rest of fiscal year to complete the radio project.

—8. STAFF COMMENTS

Mr. Hronek announced that there wasn't a quorum for the Technical Committee. They did discuss a revision to business plan. Chief Malekian from Pasadena was in the audience and Mr. Hronek asked him if the City would be interested in joining in a similar arrangement to Torrance. They expressed an interest.

9. ADJOURNMENT

Meeting was adjourned 1:45 p.m.