



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
CALIFORNIA JOINT POWERS AUTHORITY AGENCY
MEETING OF THE GOVERNANCE BOARD
Glendale City Hall - Council Chambers 613 East Broadway, Glendale, California 91206**

JUNE 6, 2024, AT 1:00 PM – MINUTES

I. AGENDA

a. Roll Call

Beverly Hills – Absent
Burbank – Vincent Hartung
ComNet – Lt. Bob Chivas
Culver City – Chief Braum
Glendale – Cmdr. Sheryl Davis-Moore (Chair)
INSB – Chief Sweeton
Montebello – Absent
Pasadena – Ken Gurwell
Pomona – Capt. Todd Samuels
Santa Monica – Sgt. Maury Sumlin

b. Report of Staff, re: Posting of Agenda. The Agenda for the June 6, 2024 Governance Board Meeting was posted on June 3, 2024 on the I-C-1 System Web Site and the Bulletin Board outside Glendale City Hall.

II. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

No Cards or Speakers

III. REPORTS - INFORMATION

- a. Report from Technical Committee & Member Cell Updates
Mr. Orland, Vice Chair, reviewed the minutes of the April 11, 2024 Technical Committee Meeting.
- b. Report on Washington DC Delegation Meetings
Mr. Edey reported on the May 14-17 Washington Delegation Meetings, which have been described as highly productive. We are awaiting action by the Senate and House Appropriations Committees on several projects submitted for funding.
- c. Report on Status of Grant Projects & Federal Funding Requests
Mr. Edey reported on the status of existing grant funded projects. All projects are on time and will be completed within the performance periods.
- d. Report on Status of Network Migration to TDMA P-25 Phase II
Mr. Edey reported all but three cells have been either migrated or funded to migrate to TDMA. We have applied for federal funding to migrate INSB, Glendale, and Pasadena. Montebello has been partially funded and we are seeking additional funding opportunities to complete the project.
- e. Report on Status of LA-RICS/ICI Interoperability and Regional Talk Groups
Mr. Edey and Mr. Arnold reported that we are continuing to work with LA-RICS and the other regional systems in efforts to establish methods and protocols for shared licenses and accessibility across all platforms.

IV. CONSENT ITEMS

- a. Approval of the Minutes for the April 4, 2024 Governance Board Meeting
Motion to Approve and File: INSB Second: Burbank Ayes: Unanimous

V. ACTION ITEMS

- a. Discussion Concerning Subscriber Membership of Montebello Unified Schools Police
Subscriber Membership to be effective July 1, 2024.
 1. Motion to Authorize Chair to Execute Subscriber Agreement with Montebello USD.
Motion: Pasadena Second: Santa Monica Ayes: Unanimous
- b. Presentation of Proposed Budget for the FY 2024-2025
 1. Motion to Approve and File FY 2024-2024 Budget (attached)
Budget to include renewal of David Turch Agreement \$48,000, CLA Auditors Agreement \$14,000, extending Motorola Solutions SA/SUA \$2,830,818 and RAE Consulting \$172,000 (Services & Travel).
Motion: Santa Monica Second: Culver City Ayes: Unanimous
- c. Presentation of FY 23 CLA Audit Report and Findings
 1. Motion to Accept and File FY 23 CLA Audit Report and Findings
Motion: Burbank Second: INSB Ayes: Unanimous
- d. Discussion Concerning Amendment to David Turch & Associates Agreement
 1. Motion Authorizing Amendment Extending Contract as budgeted into 2024-25 FY
Motion: Pasadena Second: Santa Monica Ayes: Unanimous
- e. Discussion Concerning Amendment to CLA LLC Auditors Agreement
 1. Motion Authorizing Amendment to CLA LLC Contract as budgeted into 2024-25 FY
Motion: Culver City Second: Pasadena Ayes: Unanimous
- f. Election of Officers for Fiscal Year 2024-2025 Chair
 1. Motion to Elect Chair
Motion: to elect Michael Ellis by Glendale Second: Burbank Ayes: Unanimous
- g. Election of Officers for Fiscal Year 2024-2025 Vice Chair
 1. Motion to Elect Vice Chair
Motion: to elect Sheryl Davis-Moore by Burbank Second: Santa Monica Ayes: Unanimous
- h. Election of Officers for Fiscal Year 2024-2025 Secretary
 1. Motion to Elect Secretary
Motion: to elect Ray Edey by Sheryl Davis-Moore, Second: Pasadena Ayes: Unanimous

VI. BOARD MEMBER COMMENTS

None

VII. STAFF COMMENTS

Mr. Edey advised that he and Mr. Arnold would be attending a UASI Approval Authority meeting this afternoon at which the regional radio systems will each be making presentations on their status and needs.

VIII. ADJOURNMENT

Meeting Adjourned at 1:30 pm

Next Meeting: August 1, 2024 at 1:00pm
Glendale City Hall, 613 East Broadway, Glendale, CA 91206

ICI SYSTEM DETAIL

Estimated Beginning Fund Balance (As of July 1, 2024):		\$ 1,500,000
Revenues		
Account	Description	Budget 2024-2025
31240	Federal COPS Technology Grant TDMA (carry over)	\$1,911,384
34531	Interagency Communication Fees (T0067)	
	<i>City of Beverly Hills</i>	\$ 50,000
	<i>City of Burbank</i>	\$ 50,000
	<i>Com-Net JPA</i>	\$ 70,000
	<i>City of Culver City</i>	\$ 50,000
	<i>City of Glendale</i>	\$ 50,000
	<i>City of Montebello</i>	\$ 50,000
	<i>City of Pasadena</i>	\$ 50,000
	<i>City of Pomona</i>	\$ 50,000
	<i>City of Santa Monica</i>	\$ 50,000
	<i>INSB/South Bay</i>	\$ 70,000
	<i>MSI SA/SUA Invoicing (T0068)</i>	
	<i>City of Beverly Hills</i>	\$167,147.60
	<i>City of Burbank</i>	\$155,219.11
	<i>Com-Net JPA</i>	\$321,163.18
	<i>City of Culver City</i>	\$57,519.01
	<i>City of Glendale</i>	\$520,586.13
	<i>City of Montebello</i>	\$286,468.12
	<i>City of Pasadena</i>	\$296,967.61
	<i>City of Pomona</i>	\$202,476.15
	<i>City of Santa Monica</i>	\$219,405.76
	<i>INSB/South Bay</i>	\$355,933.97
38000	Interest and Interest Revenue	\$ 10,000
35911	Roaming & Subscriber Fee Revenues	\$ 450,000
	Total Revenues	\$ 5,494,271
Expenditures		
Account	Description For Account Strings X-7020-ICI-8100	Budget 2024-2025
43110	Contractual Services	
	<i>Motorola Service Agreement/System Upgrade Agreement</i>	\$ 2,830,818
	<i>Motorola TDMA Project COPS Technology Grant Project</i>	\$ 1,911,384
	<i>Motorola WAVE Subscription Renewal (3 year)</i>	\$ 76,680
	<i>Motorola Visiting Licenses 10,000 @ \$2 per</i>	\$ 20,000
	<i>David Turch & Associates</i>	\$ 48,000
	<i>CLIFTON LARSON ALLEN, LLP - Auditors</i>	\$ 14,000
	<i>RAE Consulting, Inc.</i>	\$ 165,000
	<i>Clifton Larson Allen LLP GASB 84 Implementation in Comprehensive Annual Financial Report</i>	\$ 3,500
44250	Communication Maintenance & Master Site Fiber Services	\$ 20,000
44550	Travel	
	<i>JPA Chair Travel</i>	\$ 3,500
	<i>RAE Consulting, Inc. Executive Director Travel</i>	\$ 7,000
44800	Membership - SDRMA	\$ 2,500
45150	Equipment	\$ 5,000
45450	Printing & Graphics	\$ 2,000
45682	Miscellaneous - Subscriber Fee Distribution	\$ 200,000
	Miscellaneous - Liability Insurance	\$ 6,500
	Total Expenditures	\$ 5,315,882
	Net Income/(Net Loss)	\$ 178,389
Total Estimated Fund Balance 6/30/25:		\$ 1,650,000