



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**MINUTES OF THE  
AUGUST 5, 2010  
REGULAR MEETING**

**1. BUSINESS AGENDA**

The meeting was called to order at 1:03 p.m. by Chair Goldman.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – Dominic Hebert

Pasadena – Lisa Rosales

Pomona – absent

The Agenda for the August 5, 2010, Meeting was posted on August 2, 2010, on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

None

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Steve Page of Pasadena informed the Governance Board that the update to their site has been progressive; the Master Site work is almost complete. Final hearing on the east end radio site has been approved without public opposition. They should be online and on the site before the end of 2010.

Steve Hronek of Glendale reported that there were a few network issues, some expected and some not expected, upgrades are necessary, they should be done by the end of the week with everything. The Maintenance Agreement with Motorola has been updated.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that they met last month to discuss grant funding sites and microwave group, site walks were done at Claremont, Vernon, and Cal Poly. Fire and Police Chief Groups are working on the SHSGP funding. The narrowband will be pushed out to 2011. The agencies radio shops are working with each other by programming radios the same across the board; City Managers are also looking at ways to consolidate operations. There will be more information to come in future meetings on agencies working together. There was also a discussion regarding The Red Cross.

Tom Tillman of Motorola reported on the Astro25 version 7.7 upgrade has started on the Master Site. There was a defect in the software for the Master Site; the defect wasn't

allowing new sites to be recognized. The goal is to keep the system in a wide area trunking and communications as close to normal as possible. There will be two short scheduled outages before Friday.

Board Member Edey brought up the issue of shovel ready projects list; after the Governance Board discussing this it was decided that Board Member Edey would attend the Technical Committee's meetings and work with them on making up a list of "go to" projects. The focus on this list would not only be on ICIS as a whole but also all of the agencies systems.

c. Report from Legislative Committee

Ms. Lianne McGinley shared with the Governance Board that Senator Feinstein has included \$200,000 in the Senate version of the Commerce-Justice-State Appropriations Bill. While there isn't a "mark" or matching amount in the House bill, hopefully with Senator Feinstein's strong position as an appropriator the mark will appear when it the bills go to the conference committee.

ICIS demonstration is on August 17, 2010 at 10:00 a.m. with Rep. Napolitano in her District Office; LAIMPACT has confirmed their participation, along with several agencies. More information is forthcoming before the actual event takes place.

d. Report regarding LA RICS

Board Member Simay informed the Governance Board that the meeting was very short; items discussed were the evaluation process will take about six weeks; LARICS is applying for grant monies.

Executive Director Wright interjected that the evaluators are scheduled for January 2011; no one has seen the RFP's which are in sealed envelopes.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the July 1, 2010 Regular Meeting.

A motion was made to approve the minutes for the July 1, 2010

Regular meeting as presented.

Motion – Burbank

Second – Glendale

6-0-0 (Pomona absent)

**5. ACTION ITEMS**

a. Discussion Regarding Updated Subscriber Policy

Executive Director presented the Subscriber Policy with input from attorney Lucy Varpetian; changes were made as requested by the Governance Board.

Governance Board thanked the Executive Director and Ms. Varpetian for their hard work on the Subscriber Policy document.

A motion was made to approve the updated Subscriber Policy as presented.

Motion – Culver City

Second – Glendale

6-0-0 (Pomona absent)

b. Discussion Regarding Proposed Site for SHSGAP Grant Funded Site in San Gabriel Valley

Executive Director Wright informed that Governance Board that there was no new information to report on and that he would like to keep this item on the agenda until there is something more solid to report.

No Motion

c. Discussion Regarding American Red Cross as Affiliate on ICIS System

Scott Underwood, Assistant Director of Operations and Bill Carpenter, Manager of Disaster Response Technology from the American Red Cross came up to the podium regarding this item.

At the July 1, 2010 meeting there was a motion made directing the Technical Committee review and evaluate the impact on the network in a report to the Governance Board.

The Technical Committee met on July 8<sup>th</sup>, and they have reviewed the request and the ICIS system for adding on the Red Cross, the low band channel would be patched into the ICIS talk group for communications with national resources brought into the region. The count of radios would be capped at 30. The Red Cross would have a system priority level that is equal to that of the municipal government users on the network and would be preempted by Public Safety users.

Discussion regarding roaming concerns and overloading of the system; the technical committee has the tools to watch the system and can communicate with the Governance Board at any time. In an event that the system becomes overloaded protocol would be that the Red Cross be taken off the system. The Red Cross offered that they would be in a more minimal mode and go into the primary system that they have, in a really big event they would go into the Emergency Operations Center.

An agreement will be drafted outlining the conditions stated above. Either party could cancel the agreement within a timeframe specified for no cause. The agreement would also identify an immediate cancellation if there is a violation of the terms and conditions stated in the agreement.

A motion was made to approve the American Red Cross the use as a zero cost subscriber within the guidelines in the report.

Motion – Culver City

Second - Montebello

6-0-0 (Pomona absent)

**6. BOARD MEMBER COMMENTS**

Board Member Simay announced that he and Executive Director Wright will be visiting the LA RICS Board Members soon.

**7. STAFF COMMENTS**

None

**8. ADJOURNMENT**

Meeting adjourned at 2:14 p.m.