



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**GOVERNANCE BOARD
REGULAR MEETING
MINUTES
June 5, 2008**

1. REGULAR BUSINESS AGENDA

Chair Eastman called the meeting to order at 1:16 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor

Burbank – absent

Culver City – Eastman

Glendale – Ron DePompa

Montebello – Dominic Herbert

Pomona – absent

b. Recording Secretary Cordova read into the record that the Agenda for the June 5, 2008, regular meeting was posted on June 2, 2008 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Each city reported that they had no changes to their system.

b. Report from Technical Committee

We are still moving ahead with narrow banding the entire network, the 7.x master site upgrade, implementation of the “Z” system software release, and bringing Pasadena’s channels into the Glendale cell. These projects affect one another and will be completed sequentially, although we have not yet determined the sequence.

The Technical Committee is still looking at a microwave loop to provide path protection for the east end (Pomona and Montebello); this has become more important with the addition of Montebello into Verdugo.

We are also pursuing a program with Motorola which will permit Moscad to page technicians automatically.

c. Report Regarding LA IMPACT

Executive Director Wright reported LA IMPACT is working with Montebello regarding roaming charges and subscribership status.

Joe Parrino of Montebello informed the Governance Board that three copies of the contract will go to LA IMPACT after it has been approved by their City Council and City Manager. Timeline is for mid June and to have them on board by beginning of July.

They are waiting to hear from Motorola on figures for the MDC system; Glendale and Montebello will possibly share the same system.

d. Report from Executive Director re: Elections

Executive Director Wright announced that the selection of Chair, Vice-Chair, and Secretary will be in July 2008.

4. CONSENT ITEMS

a. Approval of Minutes for May 1, 2008, Regular Meeting.

A motion to approve the Minutes for the May 1, 2008 regular meeting as submitted.

Motion – Glendale

Motion – Beverly Hills

4-0-0 (Burbank and Pomona absent)

5. ACTION ITEMS

a. Discussion Regarding Affiliation with LA RICS

Chair Eastman attended the LA RICS Steering Committee meeting and the main topic was the JPA. After a lengthy process, the JPA has been finished. ICIS had a lot of input into the JPA, and Chief Eastman thanked everyone for their input, especially Ms. Varpetian.

Executive Director Wright informed the Governance Board that those individual cities that are seriously considering signing on should do so now that the JPA is in the early stages, once Los Angeles City and Los Angeles County have signed; there will be a 30 day clause for agencies to opt out if they sign on and decide later not to join in. There is a timeline of six to nine months before the financial plan is in place.

Chair Eastman requested that on the July 2008 Agenda be placed an item to discuss ICIS joining into LA RICS.

Chair Eastman asked Executive Director Wright to also look into the use of Channel 15 issue and bring back information.

b. Discussion re: Motorola Maintenance Agreement

Executive Director Wright informed the Governance Board that during this fiscal year, the final, or “Z” release of software is anticipated. Because of this, our contract maintenance agreement will no longer reflect a charge for the SSA as it no longer applies. All other aspects of the master site maintenance agreement remain unchanged. The price for our contract is lower based upon the elimination of the SSA.

A motion to enter into the Motorola Maintenance Agreement for the sum of \$29,273.76

Motion – Glendale

Second - Montebello

4-0-0 (Burbank and Pomona absent)

During the current fiscal year, the Hauser Peak site was commissioned. The warranty period for the equipment is 12 months and is scheduled to expire at the end of November 2009. A quote from Motorola to provide monitoring and maintenance services for the balance of the fiscal year (7 months) is \$10,311.00.

A motion to approve expenditure for Hauser Peak for the sum of \$10,311.00

Motion – Beverly Hills

Second - Glendale

4-0-0 (Burbank and Pomona absent)

6. BOARD MEMBER COMMENTS

None

7. STAFF COMMENTS

Executive Director asked the Governance Board to change the July 2009 meeting date to July 10th (Special Meeting) instead of July 3rd. A reminder notice will be sent out prior to the meeting.

8. ADJOURNMENT

Meeting adjourned at 1:43 p.m.