



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
SPECIAL MEETING
OF THE GOVERNANCE BOARD
DECEMBER 2, 2010
MINUTES**

1. SPECIAL BUSINESS AGENDA

The meeting was called to order by Chair Goldman at 2:02 p.m.

a. Roll Call

Beverly Hills – Goldman

Burbank – Simay

Culver City – Sellers

Glendale – Edey

Montebello – Hebert

Pasadena – Petry

Pomona – Keetle

The Agenda for the December 2, 2010, Special Meeting was posted on November 29, 2010, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No speakers

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Ron Derderian reported that Beverly Hills has completed their narrowbanding process; there were a few minor glitches that have been resolved. Agencies should have fewer problems now that they have figured all the installation bugs out. Beverly Hills is the first agency to go to the new system; their radio frequencies have been updated. Mr. Derderian acknowledged the help of Glendale's Jim Walls and Steve Hronek with the installation.

Pasadena reported that their microwave links are being worked on.

Chair Goldman moved up Action Item 5D up to this point in the Agenda.

d. Discussion Regarding 2011 ICIS Strategic Plan

Ms. McGinley went over the 2011 ICIS Strategic Plan bullet points to discuss and get input from the Governance Board on any additions, revisions or deletions.

• #1

Comments included that a third party review is needed of ICIS and its sustainability, Chair Goldman and Board Member Simay volunteered to be on a Ad Hoc Committee, if formed to staff the project and to make sure that parameters are made before ICIS commits to have a third party involved.

Glendale stressed the importance on optimizing the ICIS system to be built out and fully operational within Los Angeles County, and the cost to get the system there.

Pasadena commented that ICIS agencies should be used as a tool for other cities, i.e. what agencies have done to prepare themselves, their point of view.

Executive Director Wright requested that each Governance Board Member forward a name of a representative for their agency to sit on the Operations Committee. A written outline scope of the Operations Committee will be drafted, the Committee will be Brown Act committee, not a lot of technology knowledge is needed, an end user would be a more important requirement.

- #3

Executive Director Wright has asked Motorola to update their plan; there is a meeting on December 16th, he would like to finalize this before the July 2011 contract due date.

- #4

Glendale commented that grant opportunities need to be optimized in order to plan for the future of ICIS, this includes spectrum inventory also.

Beverly Hills suggested that perhaps a grant manager be hired on contract; increase fees of each agency to fund the position. Chair Goldman, Executive Director Wright, and Board Member Edey will work on this portion of the business plan, ICIS JPA allows Governance Board to appoint positions.

Suggestion that perhaps the Operations Committee could take on the marketing and education portion; presentations should be able to show interested parties how ICIS would for them and the different subscriber levels.

Cecilia McFadden, Project Manager for Compton stated that there aren't a lot of options for interoperability, and while doing research she found ICIS thru a fire department that had interactions. She met Don Wright while attending a Technical Committee meeting, asked him to explain ICIS to Compton city leadership. Two presentations were made to two different audiences; Compton Council passed a resolution for the option of a subscriber relationship with ICIS. The City of Compton has money to invest in the project and is looking forward to joining in with ICIS.

Executive Director Wright noted that all of the Board's comments would be incorporated into the current document and it will be brought back to the January 2011 meeting for approval.

No motion

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that the end of March 2011 is the narrowband system cutover. The featured discussion will be narrowbanding at an all day Technical Committee meeting on January 3rd where member agencies, subscribers, inner affiliates, and LA Impact will be invited to attend.

Glendale experienced a problem with a Smart X box, it caused the cell to go off the air for a minute and a half, it was replaced with a spare box; Motorola sent a replacement spare box right away, the problem is still being monitored.

Culver City came up with a form that the shovel ready list is being converted to; Pasadena is doing all the paperwork on the list, it will be sent to Glendale for any additions.

c. Report from Legislative Committee

Executive Director Wright stated according to Jamie Jones that there is not much change in the appropriations; earmarks might go away or stay funded at last years rate.

Thanked Lianne McGinley for all of her hard work on last month's Strategic Planning session and on the final document presented today.

d. Report regarding LA RICS

Board Member Simay reported that there was a workshop on budgeting and financing, his general feeling is that the board is not comfortable making decisions regarding the upfront cost of implementing options. This is one reason why he believes ICIS should have their own plan of sustainability. LARICS primary focus is on the first responders; intent to add Public Works and other support.

Sheriff Baca acknowledged ICIS as a necessary asset to LA RICS.

4. CONSENT ITEMS

a. Approval of the Minutes for the November 4, 2010 Regular Meeting.

A motion was made to approve the regular minutes for the November 4, 2010 meeting as presented.

Motion – Glendale
7-0-0

Second – Pomona

5. ACTION ITEMS

a. Discussion Regarding Proposed Site for SHSGP Grant Funded Site in San Gabriel Valley. Steve Hronek, Chair of the Technical Committee reported that he continues to work with Motorola regarding the original cost estimate that they thought was high; they are still negotiating a price. Did a site walk at Pomona regarding Cal Poly; space is tight, looking into using the microwave owned by the State of California.

No Motion

b. Discussion Regarding Request from Compton.

Executive Director Wright gave a brief overview of Compton and their request; they came to him, he made two presentations to different groups in their city. Compton decided to cease their contract with Los Angeles Sheriffs, the service has eroded over the years, call response time is 30 minutes or more, cost has tripled to Compton over the years. Compton is looking to hire 80 officers for 24/7 rotation, Based upon Compton's request and protocol he talked with the Technical Committee to see if they can support two talk groups, develop its own site within their city and spectrum might be found.

Technical Committee is recommending Compton as a subscriber ownership only for right now; to be served by Montebello and Glendale. Additional load creates stress on Montebello and Glendale; they can be put on a lower priority. They will have two talk groups and 250 ID's.

Board Member Hebert of Montebello expressed his concerns, feels he doesn't have enough information to vote yes or no on this item. Chair Goldman of Beverly Hills also expressed that she doesn't have enough information.

Vice Chair Keetle says his concerns are for Montebello, that they will be outvoted by the Governance Board; this affects their site, wrong for ICIS as a group to impose something on one city.

Executive Director Wright explained that the matter is urgent for Compton; they will have to go to their Council on December 23, 2010. The Technical Committee has given them a list of items that they will need to spend capital money due to expire at the end of December. If the Governance Board passes a motion or resolution approving Compton they can purchase their items.

Steve Hronek, Chair of the Technical Committee is confident that as of July 1, 2011 Compton will have a conventional channel.

Read into the record by Glendale was a resolution that Glendale Attorney Varpertian drafted during the meeting;

WHEREAS, ICIS Technical Committee has reviewed the request from Compton and determined preliminarily that the ICIS Network can handle the loading, and

WHEREAS, ICIS is desirous of entering into a subscriber relationship with Compton, and

WHEREAS, in the event the City of Compton causes excessive loading on the ICIS Network, it agrees to move police dispatch to a conventional channel until such time as its stand-alone trunking cell is implemented, and

BE IT RESOLVED BY THE ICIS GOVERNANCE BOARD approves Compton to roam the ICIS Network as a subscriber upon executing an agreement with an ICIS member.

A Motion was made approving the resolution as read.
Motion – Glendale
7-0-0

Second – Pomona

c. Discussion regarding Pomona request to formalize Glendora and LaVerne as affiliate members

Executive Director Wright informed the Governance Board that all involved agencies have approved the affiliate arrangement between themselves. Talk group will be managed by dispatch centers; Technical Committee recommends and encourages this agreement.

A motion was made to formalize as affiliates members Glendora and LaVerne.

Motion – Glendale
7-0-0

Second - Pomona

6. BOARD MEMBER COMMENTS

Simay gave kudos to Jim Floyd for his narrowbanding expertise; ICIS will benefit from this.

7. STAFF COMMENTS

Executive Director Wright reported that when the Smart upgrade is being down the site will be in site trunking for half an hour.

8. ADJOURNMENT

Meeting adjourned at 3:11 p.m.