



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL
613 E. BROADWAY, GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

JUNE 2, 2016

1. BUSINESS AGENDA

The meeting was called to order by Chair Goldman at 1:08 pm.

a. Roll Call

Beverly Hills – absent
Burbank – Jim Compton
Com-Net JPA – Tim Staab
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Dan France
Pasadena – Seaton King
Pomona – Michael Ellis
Santa Monica – Al Venegas

b. The Agenda for the June 2, 2016 Governance Board Meeting was posted on May 27, 2016 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- No cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Absent
Burbank – No report
Com-Net JPA – No report
Glendale – No report
Culver City – No report
Montebello – No report
Pasadena – No report
Pomona – No report
Santa Monica – Al Venegas shared with the board an up-to-date information on Santa Monica system: the pre-build of their radio system has been completed; site prep for the remote master site are in progress which they hope to be completed by end of June; as preparation for their new system, brand new handheld and mobile radios were purchased, most were already distributed to personnel, and a new voice logger/recorder is in production. He also reported that in anticipation

to higher manpower demands in maintenance and upkeep of the new system, the City of Santa Monica has created a Radio Shop Unit and hired additional personnel to furnish these services.

b. Report from Technical Committee

Vice Chair Jim Floyd reported the information updates discussed during the Technical Committee meeting in May. Burbank: it was discovered that there's an imbalance between two sites, but was corrected immediately. Glendale: P-25 cutover is on schedule; Genesis system upgrade is completed. Com-Net: they are finalizing the frequencies and the sequence of events for re-tuning the sites for their combiners; Burbank, Pasadena, and Com-Net are experiencing similar but somewhat differing specific roaming issues that could be due to new idiosyncrasies between P-25 roaming vs. 4.1 cell. It was also noted that duplicate trunk unit IDs behave differently on P-25 than they did in 4.1 cell; interference issues that was last experienced in Glendale did not occur and still unidentifiable;. Jim Floyd also informed the panel that Edward Gomez from Los Angeles County Probation Department was present during the meeting, seeking information how to get their group of probation service agents to a better level of radio service.

4. CONSENT ITEMS

a. Approval of the Minutes for the May 5th, 2016 Regular Meeting

Motion to approve the minutes by: Com-Net Second by: Pomona

Beverly Hills – absent
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
Santa Monica - aye
All in favor.

5. ACTION ITEMS

a. Election of Chair for 2016-2017 Fiscal Year

1. Motion to Elect Chair

Motion to elect Theresa Goldman (Glendale) as Chair was made by Culver City, second by Montebello.

Beverly Hills – absent
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
Santa Monica - aye
All in favor.

b. Election of Vice Chair for 2016-2017 Fiscal Year

1. Motion to Elect Vice Chair

Motion to elect Michael Ellis (Pomona) as Vice Chair was made by Culver City, second by Burbank.

Beverly Hills – absent
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
Santa Monica - aye
All in favor.

- c. Election of Secretary for 2016-2017 Fiscal Year
 - 1. Motion to Elect Secretary

Motion to elect Maria Calvento as Secretary made by Glendale, second by Culver City.

Beverly Hills – absent
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
Santa Monica - aye
All in favor.

- d. Discussion on ICI System Big Loop Microwave Issues
 - 1. Motion Authorizing Expense of up to \$5000 for Consulting Services with Comsec, Inc.

Director Edey explained to the board the when the big loop was procured and installed, it turned into a series of decommissioned microwave hops that covered several cities. He stated that it was supposed to serve primarily as a redundant system to those microwave hops, but the cities became totally dependent upon the big loop as their source of connectivity when they eventually decommissioned their respective privately owned microwave hops. This brought upon the issue of its future maintenance cost. Director Edey proposed to the board members to authorize contracting the service of Comsec, Inc. to utilize their expertise, as their principal engineered the installation of the big loop, for technical analysis.

Motion to authorize expense was made by: Burbank

Second by: Culver City

Beverly Hills – absent
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
Santa Monica - aye
All in favor.

6. BOARD MEMBER COMMENTS

Beverly Hills – absent

Burbank – No comment

Com-Net JPA – No comment

Glendale – Chair Goldman thanked newly elected Vice Chair, Michael Ellis.

Culver City, Montebello, and Pasadena – Thanked Chair Goldman for her willingness to once again lead the governance board.

Pomona – No comment

Santa Monica – No comment

7. STAFF COMMENTS

Director Edey informed the panel that since there are no pending action items for the following month, there will be no Governance Board Meeting in July.

8. ADJOURNMENT

The meeting was adjourned at 1:48 p.m.

Next Regular Meeting: will be held
Thursday, August 4, 2016 at 1:00 pm
Glendale City Hall
613 East Broadway, Glendale, CA 91206