



**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**REGULAR MEETING  
MINUTES  
January 6, 2011**

**1. BUSINESS AGENDA**

Chair Goldman called the meeting to order at 1:03 p.m.

a. Roll Call

Beverly Hills – Goldman

Burbank – Simay

Culver City – Sellers

Glendale – Edey

Montebello – Hebert

Pasadena – Rosales

Pomona - Capraro

The Agenda for the January 6, 2011, Regular Meeting was posted on January 3, 2011, on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

No Speakers

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

Pasadena reported that there was a power failure at the Mirador Reservoir radio site; it was caused by a power failure from the Pasadena W&P Patrician sub-station. The generator battery was low, so there wasn't enough power to start the generator to power the site. Knowing that Mirador is the prime site in the Pasadena subsystem a more rigid maintenance schedule on the generator has been put into place. Also, Glendale's staff will use their equipment to monitor the batteries on a monthly basis which will provide a trend analysis tool for the battery capacity. Site 8 is 90% done; staff will be meeting next week with Public Works for an update. The system will be on the air before June 30th of this year, no firm dates are available though.

**Chair Goldman moved Report 3C up.**

c. Report from Legislative Committee

Lianne McGinley, Chair of the Legislative Committee went over the staff report in the agenda packet, highlighted was that the US House of Representatives passed a Continuing Resolution to keep the government operating until March 4, 2011, the Senate also passed this bill. A Continuing Resolution by nature does not include earmarks. ICIS had a \$200,000 mark in the 2011 appropriations bill, which does not look like it will be going forward.

The next Legislative Sub Committee meeting is on January 19<sup>th</sup> and federal lobbyist Jamie Jones will be joining the meeting to provide an update and overview of the appropriations opportunities, election results and committee assignments. Committee members and lobbyist are encouraged to attend this month's meeting.

May 9-12, 2011 will be the travel dates for the potential Washington DC trip, these dates have been approved by the Governance Board; staff will contact Jamie Jones to set up meetings for May 10th, 11th, 12th, 2011.

Executive Director Wright feels that it would be in the best interest of ICIS to travel to Washington DC to visit and thank legislators for their support to ICIS.

Board Member Edey suggested that they could also ask for support for technical grants instead of asking for earmark monies.

**Chair Goldman moved item Action Item 5B up.**

**5. Action Item**

**b. Discussion and Approval of the 2011 ICIS Strategic Plan**

Ms McGinley went over the changes from December 2010 meeting that were incorporated into the 2011 ICIS Strategic Plan; there were no other changes or discussion regarding this item.

A motion was made to approve the 2011 ICIS Strategic Plan as presented.

Motion – Burbank

Second – Montebello

7-0-0

**b. Report from Technical Committee**

Steve Hronek, Technical Committee Chair said that they have not met since December 2<sup>nd</sup>; the Technical Committee will have an all day meeting on January 20<sup>th</sup>, invited are the all agencies, subscribers, and affiliates, their main topic will be narrowbanding.

Once narrowbanding has been completed, the ICIS cities will coordinate the licensing of as many interstitial frequencies as possible, between their technical representatives, and appropriate management staff of each city. The Technical Committee will discuss the project and provide a report to the Governance Board regarding frequency availability, and the intent of each city to license interstitial frequencies individually, or to license them to the ICS JPA.

Executive Director Wright announced that the American Red Cross used the ICIS system during the recent rainstorms to coordinate shelters. If any agencies experienced adverse impact from their usage to please let him know.

Steve Hronek introduced Ed Fraga, Director of Information Services for the City of Glendale.

Executive Director Wright Introduced John Takhtalian, Assistant to City Manager for the City of Glendale. Mr. Takhtalian represents Glendale on the ICIS Legislative Committee.

**d. Report regarding LA RICS**

Board Member Simay reported that the meeting this morning was mainly regarding the Executive Director position; they have decided to go out for recruitment for the position. The Board will do the selection and also be responsible for the position.

Finance Committee is also looking at cost of user and developer fees.

**4. CONSENT ITEMS**

a. Approval of the Minutes for the December 2, 2010 Regular Meeting.

b. Approval of the Minutes for the December 30, 2010 Special Meeting.

A Motion was made to approve the minutes of the December 2, 2010 Special Meeting and the minutes of the December 30, 2010 Special Meeting.

Motion – Glendale  
7-0-0

Second – Culver City

**5. ACTION ITEMS**

a. Discussion Regarding Proposed Site for SHSGP Grant Funded Site in San Gabriel Valley  
Steve Hronek reported that he is still waiting for solid numbers from Motorola regarding this project;  
there should be more information by the end of February 2011.

No motion

**6. BOARD MEMBER COMMENTS**

None

**7. STAFF COMMENTS**

None

**8. ADJOURNMENT**

Meeting adjourned at 2:16 p.m.