



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL
613 E. BROADWAY, GLENDALE, CA 91206**

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NOVEMBER 5, 2015

1. BUSINESS AGENDA – 1:00 pm

The meeting was called to order by Chair Goldman at 1:07 pm

a. Roll Call

Beverly Hills – Erick Lee
Burbank – Jim Compton
Com-Net JPA – Tim Staab
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Dan Amador
Pasadena – Seaton King
Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the November 5, 2015 Governance Board Meeting was posted on November 2, 2015, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- No cards

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Erick Lee reported that they have been experiencing interference and have isolated the cause to a computer receiver at Culver City area. He said intermittent testing still showed the issue but their staff are working on it and are hopeful it will resolve itself within couple of weeks before taking any further steps.

Burbank – No report

Com-Net JPA – Tim Staab briefly informed the board that ComNet held their monthly meeting and expressed his appreciation to Chair Goldman for her attendance. He favorably expressed that ComNet is moving forward.

Glendale – No report
Culver City – No report
Montebello – No report
Pasadena – No report
Pomona – No report

b. Report from Technical Committee

Director Edey reported what was discussed during the last the Technical Committee. He informed the board that the committee is currently dealing with ComNet's problem in

establishing redundant connectivity to the master site. He said that the technical staff had tried several different configurations but parts of the link are not working properly. This resulted to ComNet not being able to acquire the redundancy level they need to establish for the connectivity. He said that the entire issue is being addressed head on and that he received assurances that it will be resolved before end of the month.

Director Edey also informed the board that the Technical Committee is addressing an issue that could be relative to ComNet's problem. He said that LA-IMPACT experienced the same technical issue with their communications when they went online to use the system for surveillance, as well as the Glendale PD Air Support who also experienced radio fall off. Director Edey expressed the problem is therefore occurring with respect in the way the master site is handling the communication from various technologies and not inherent only on ComNet's system. He said that the committee is working on this continuously to try to exactly identify what's causing the problem; it is being narrowed down and they are hopeful to find the solution in the very near future.

Another significant item that was discussed during the meeting was the completion of SUA project. Director Edey expressed his gratitude for excellent work from Motorola staff and ICIS technical representatives who accommodated the work that has been done, and for finishing it on schedule. He reported that we are now a 7.14 P-25 system.

c. Report from Legislative Committee

Director Edey reported that the Legislative Committee's meeting revolved mainly around the T-Band issue. He also imparted with the board members the content of Legislative Committee Chair Lianne McGinley's letter, in light of her resignation, expressing her pride to be associated with the work ICIS is doing, her deepest gratitude to the board members for what they have done for her, and her appreciation for the opportunities for growth and learning about inoperability ICIS had offered her.

- Director Edey and the board members expressed Lianne's tremendous contribution as Legislative Committee Chair and all the amazing work she had done for ICIS and for the board members. Director Edey stressed to the panel the importance of having a Chair to this committee and he implored the board members' assistance in seeking within their own organization for possible candidates who could temporarily or permanently fill Lianne's significant vacated position.
- In support of Director Edey's statement, Chair Goldman informed the board the she, Edey, and Lianne have been working closely with Jaime Jones to go forward with the legislative modification to the T-Band issue. With Lianne's leaving, she emphasized the critical need for a third person to assume her position, who has some history and understanding on what they are trying to accomplish, and someone that would help them achieve this important goal.

d. Report from Operations Committee

There was no report from the Operations Committee. Director Edey stated that as discussed during the last board meeting, the committee has a recurring problem of not having a quorum to hold regular meetings. He said one main reason is due to an absence of significant issues on the operational end of ICIS that would require immediate discussion. As proposed before, they are establishing a joint Technical and Operational Committee meeting. This will enable us to attain the required quorum to hold regular meetings. He also stressed that one other benefit of having joint meetings is since operational issues are normally related to technical matters; this will provide immediate communication from both sides to tackle the situation. Director Edey said that he is currently working with all concerned on the logistics of this proposed joint meeting for final implementation.

e. Report Regarding LA-RICS

Chair Goldman informed the board that she attended the LA-RICS meeting and reported what was discussed. She conveyed that their Executive Director reported that the City of Duarte has opted out of the JPA, which brought them to 12% opt outs. Chair Goldman also shared that it was reported that they utilized the LTE system at West Hollywood to stream videos between Fire, LAPD, and West Hollywood command post during the “Halloween Carnival” and it was a success. She said that they are considering to actually putting that part of LA RICS system into operation. Chair Goldman further reported that a challenged discussion was raised by a member representative for the contract cities. It was about Ad Hoc Finance Committee’s recommendations to the funding plan, which apparently was never presented to the governance board, and the subject on extension of the opt out period. She said that the contract cities representative put forward a three part motion on this respect but failed to pass.

Chair Goldman also informed the members that she met with the LA County CEO, Executive Director Pat Mallon, and few other county members and grant administrators. The Chair stated that she and Director Edey requested this meeting to properly introduce themselves and ICIS to newly appointed CEO Sachi Hamai. This is to provide her with an accurate and comprehensive perspective what ICIS is all about, and the distinction on the business aspect between LA-RICS and ICIS, which Chair Goldman said she was able to successfully convey as the meeting progressed. She also told the board that they discussed the MOU and that they are very anxious to get it done without further delay. The Chair said that she and Director Edey, together with Judge Bonner, are ready to meet with them at any day to finalize the agreement.

f. Report on Status of LA/LB UASI LARICS/ICIS MOU

Director Edey reported that they finally received the MOU draft back from LA-RICS, and that there are no significant changes on the language. He said that it was resubmitted to UASI for their and Judge Bonner’s review for modification and finalization of the agreement. He assured the panel that although it still requires final evaluation from both LA-RICS and ICIS Governance Boards, they can anticipate this negotiation will be concluded in the very near future.

g. Report on Status of 2015 Strategic Planning Session of December 3rd

Seaton King informed the board that it will be held at the Pasadena Convention Center but he is still confirming few more arrangements on the venue. He said that once he received approved and final documentation on all the rooms that are to be used, he will be sending Director Edey the complete details on the location.

Director Edey expressed his appreciation to Seaton King’s assistance and hard work as well as City of Pasadena’s cooperation on this event despite its very busy season. He notified the panel that the regular board meeting will start at 12:00 noon until 1:00pm and the Strategic Planning Session will commence at 1:30pm until 3:00pm. He said that he will send out complete information on the event as soon as he has all the details. Director Edey asked the board to encourage their respective City member representatives to attend this very informational gathering as it consist very substantial information with respect to the future of ICIS, and its partnership with LA-RICS and with UASI.

Chair Goldman added that one of the topics they are considering to include in the agenda is T-Band; as to why this board was given direction to cultivate the legislative language to get the change. She expressed that this message will be very beneficial to the boards’ elected members and their city managers to hear for their better understanding on the issue.

h. Report on Status of Grant Funding and Projects

Director Edey notified the members that he will be attending the Long Beach/Los Angeles/UASI Approval Authority meeting scheduled on November 10th. He said he was informed that there will be an action item on the agenda, pertaining on the status of the remaining UASI Grant funds. He said it is probable they will be taking some action to safeguard those funds because of the looming expiration dates that was built into the funding. Director Edey expressed that with or without the MOU being completed, he is optimistic that there will be a distribution of funds.

4. CONSENT ITEMS

a. Approval of the Minutes for the October 1, 2015 Regular Meeting

Motion to approve made by: Pasadena Second by: Beverly Hills

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
All in favor.

5. ACTION ITEMS

a. Discussion on Authorizing Allocation of \$43,000 for Motorola Maintenance of ICIS Microwave Loop for 2015-16 FY.

1. Motion Authorizing Increase to Motorola Contract of \$43,000 for Loop Maintenance

Director Edey presented to the board members the report on ICIS microwave loop. He explained that it was built by City of Glendale using grant funding, to provide fail safe connectivity around the entirety of the ICIS system, hence the term “loop.” He said that its warranty, which was for only a year, has now expired. After thorough research and consideration, he conveyed that contracting Motorola Solutions for the maintenance upkeep of the system is the most practical and beneficial solution compared to other options. Director Edey asked the board to consider the motion to approve allocation of an additional \$43,000.00 to Motorola Solutions for maintenance of ICIS microwave loop for 2015-2016 FY.

Motion to authorize increase on contract was made by: Burbank Second by: Beverly Hills

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
All in favor.

b. Discussion Concerning Revised Budget for Fiscal Year 2015-2016

1. Motion Adopting Revised Budget for 2015-2016

Director Edey presented to the board the revised budget for 2015-2016 FY. He informed the board that ICIS is in the midst of audit for the 2014-2015 FY and although there is no final number as of yet, there was a surplus on the budget for said fiscal year. However, due to some

accounting adjustments, additional contract and expenses, and some other financial activities that are taking place, the budget for 2015-2016 FY required necessary modification. He therefore recommends the board to entertain a motion adopting the revised budget for 2015-2016 FY.

Motion to adopt revised budget was made by: Pomona Second by: Pasadena

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
All in favor.

6. BOARD MEMBER COMMENTS

Beverly Hills – Erick Lee informed the board that City of Beverly Hills City Council member, Dr. William Brien, is resigning his post as council member for the city. He said that he's been a passionate advocate of ICIS and he will be a great loss for the organization.

Burbank – No comment
Com-Net JPA – No comment
Glendale – No comment
Culver City – No comment
Montebello – No comment

Pasadena – Seaton King expressed that Lianne McGinley will be very much missed and followed up with the board that they should set up a plan to properly express their appreciation for her significant contribution and dedication to ICIS.

Pomona – No comment

7. STAFF COMMENTS

- No comment from staff

8. ADJOURNMENT

Next Meeting:
A Special Meeting will be held
Thursday, December 3, 2015 at 12 Noon
Pasadena Convention Center
300 East Green Street, Pasadena, CA 91101