

**PLEASE NOTE TIME CHANGE**



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM AUTHORITY  
SPECIAL MEETING OF THE GOVERNANCE BOARD**

**Glendale City Hall  
613 East Broadway  
Glendale, California 91206  
OCTOBER 6, 2022 AT 2:00 PM**

**AGENDA**

**1. BUSINESS AGENDA**

- a. Roll Call
- b. Report of Staff, re: Posting of Agenda. The Agenda for the October 6, 2022 Governance Board Special Meeting was posted on October 3, 2022 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

**3. REPORTS - INFORMATION**

- a. Reports Regarding Changes in Project Status from Previous Meeting
- b. Report from Technical Committee
- c. Report on Status of Grant Projects & Federal Funding Requests
- d. Report on Status of ISSI MOU with LA-RICS
- e. Report on Status of 6 Year SA/SUA Agreement & Billing

**4. CONSENT ITEMS**

- a. Approval of the Minutes for the June 2, 2022 Governance Board Meeting

**5. ACTION ITEMS**

- a. Discussion Concerning Revised Budget for FY 2022-2023
  - 1. Motion to Adopt Revised Budget
- b. Discussion Concerning Revised Amendment with David Turch & Associates to increase allocation by \$24,000 for payment correction – does not increase contractual agreement
  - 1. Motion to Approve Revised Turch Amendment
- c. Discussion Concerning Report of Auditor for FY 21-22
  - 1. Motion to Accept and File Audit Report
- d. Discussion Concerning Reimbursement of Overpayment for SUA/SA Funds to City of Culver City (\$2,141.07) in accordance with Motorola Change Order.
  - 1. Motion to Approve Payment of \$2,141.07 in Funds Collected for SUA/SA to Culver City.
- e. Discussion Concerning Reimbursement of Roaming Fees to Montebello for South Gate PD \$7,800.00 for July-February 8 months in FY 2021-22 - South Gate initiated March, 2022.
  - 1. Motion to Approve Payment of \$7,800 in Roaming Fee Reimbursement to Montebello.
- f. Discussion Concerning the Collection & Distribution of Direct Subscriber Fees
  - 1. Motion to Approve the Distribution of Direct Subscriber Fees (exclusive of Roaming Fees) to Host Agencies as Apportioned by Level of Utilization Identified by the System Administrator for Network Loading (2% or more per cell) During the Course of the Prior Fiscal Year. Apportionment to be less 2% or \$500, whichever is greater, of the gross subscriber fee proceeds to be withheld by ICI for program management.

2. Motion to Approve the Distribution of Net Direct Subscriber Fees Collected in Account 38560 for Fiscal Year 2021-2022:
- a) Arcadia Police Net Subscriber Fees \$43,512:
    - 42% Glendale/Pasadena \$18,275
    - 41% Montebello \$17,839
    - 15% ComNet \$6,527
  - b) Bell Police Net Subscriber Fees \$7,700:
    - 29% Glendale/Pasadena \$2,233
    - 69% Montebello \$5,313
  - c) El Monte Police Net Subscriber Fees \$55,389:
    - 14% Glendale/Pasadena \$7,754
    - 72% Montebello \$39,880
    - 11% ComNet \$6,092
    - 02% Pomona \$1,108
  - d) Sierra Madre Police Net Subscriber Fees \$10,090:
    - 38% Glendale/Pasadena \$3,834
    - 58% Montebello \$5,852
    - 03% ComNet \$303
  - e) Monterey Park Police\* Net Subscriber Fees \$10,060:
    - 42% Glendale/Pasadena \$4,225
    - 50% Montebello \$5,030
    - 03% Pomona \$302
    - 03% INSB \$302

\*Monterey Park PD is partial fiscal year April-June 2022

**6. BOARD MEMBER COMMENTS**

**7. STAFF COMMENTS**

**8. ADJOURNMENT**

Next Meeting: December 1, 2022 at 1:00pm  
 Glendale City Hall, 613 East Broadway, Glendale, CA  
 91206

**GRANT STATUS REPORT  
October 2022**

2019 SHSGP \$500,000 KMF Project for Master Site and DSR - Completed

2020 UASI \$270,000 Channel Expansion for Oat Mountain and Hauser Peak

2021 UASI \$1,000,000 TDMA Project for Master Site/DSR/Oat Mountain

2022 UASI \$1,000,000 TDMA Project for Pomona Cell and Hauser Peak

2022 Congressional Appropriation Rep. Torres \$3,400,000 Pomona TDMA Subscribers  
Congressional Appropriation Rep. Napolitano \$840,000 Monrovia TDMA Subscribers

2023 Senate Appropriation \$2,500,000 ICI Network TDMA Upgrades\*  
Congressional Appropriation Rep Sanchez \$2,200,000 Montebello TDMA Upgrades\*

\*Pending Congressional Budget Approval



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM AUTHORITY  
MEETING OF THE GOVERNANCE BOARD**

**Glendale City Hall  
613 East Broadway  
Glendale, California 91206**

**JUNE 2, 2022 AT 1:00 PM – MINUTES**

**1. ORAL COMMUNICATIONS**

No cards.

**2. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Meeting

Beverly Hills – no report

Burbank – no report

Com Net – no report

Culver City – no report

Glendale – no report

INSB – no report

Montebello – no report

Pasadena – no report

Pomona – no report

Santa Monica – no report

b. Report from Technical Committee

The report was provided by Mark Lorenzo: All members were present for the virtual meeting held April 14<sup>th</sup>, 2022. Beverly Hills had power issues at Walker Drive resulting in loss of the sub-site, but this was diagnosed and fixed fairly quickly. Burbank Issued the PO for TDMA and received new radios for the fire department. Com-Net, started construction at Industry Hills.

Information is that the licenses for adding the four additional frequencies have been received and everything is administratively ready for the capacity and coverage upgrades and West Covina has purchased 300 new APX radios. Portables have been deployed and mobiles are being installed.

There have been complaints about the long antenna on the all-band portables. This is a known issue and something that Motorola intends to address. Glendale mentioned long lead times for MSI equipment backorders. INSB is considering alternative locations for the equipment from the Manhattan Beach water tower. Montebello has received the equipment for their DC power system and will install before the end of the fiscal year. Members should contact Rob Russell to work out any remaining administrative details regarding the SUA, which is scheduled for the end of October/beginning of November this year. Inquiries were made regarding another ICI special pricing promotion, which at the time had been in the works. New information since the meeting is that Motorola will not be publishing or offering blanket additional discounts. Additional discounts may be available where needed. Our standard 27% discount is slightly better than other contract pricing. California Senate Bill 1000 looms regarding encryption of public safety communications. This complicates compliance with the DOJ mandate for protection of PII and CLETS-derived information. Potential programming changes are made easier by use of remote radio programming options such as Motorola's Radio Management feature.

c. Report on California's SB 1000 Legislation for Non-Encrypted Access

Mr. Edey reported he and others are monitoring the progress of this bill as it progresses through the state legislature. Reports will follow as the bill solidifies.

d. Report on Status of Grant Projects & Federal Funding Requests

Mr. Edey reports there are several member and JPA federal funding requests that are being carried forward by both the Senate and House. We are remaining in contact with our Washington DC contacts to monitor their process through the federal budget.

e. Report on Status of Key Management Facility (KMF) Project for MS & DSR

Mr. Edey reports that the KMF projects for both the Master Site and DSR are in place. Both were fully funded through the 2019 SHSGP grant process. This capability is an invaluable time saver that enables active encryption during dynamic incidents and eliminates the need to bring radios into a shop for encryption programming.

f. Report on Status of Network Migration to TDMA P-25 Phase II

Mr. Edey reports we are continuing to assess TDMA migration needs and priorities for the network. TDMA projects have been funded for the Master Site, DSR, Oat Mountain, and Hauser. Additional grant funds from the 2022 UASI are being employed to upgrade cells identified as a priority need for increased capacity. This assessment is ongoing. While not all cells require TDMA, those most in need of the added capacity will be addressed incrementally as funding becomes available.

g. Report on Status of MSI SA/SUA 6 Year Agreement with Subscribers

Mr. Edey reports that MSI has revised the costing of the SA portion of the 6-year contract to reflect credits for existing multi-year agreements. The billing for the SA/SUA projects will be generated July 1 for all Member entities. Subscriber entities are being billed directly by MSI.

h. Report on Status of LARICS/ICI ISSI

Mr. Edey reports that the ISSI between LARICS and ICI remains actively connected at two points. The interface is functioning properly. We are waiting for LARICS legal staff to release draft MOU language pertaining to actual use of the ISSI. A follow-up inquiry was recently sent to LARICS staff.

**3. CONSENT ITEMS**

Approval of the Minutes for the April 7, 2022 Governance Board Meeting Motion made by:  
Glendale Second by: Burbank

Beverly Hills – Aye

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 10, Noes – 0, Absent – 0, Abstain – 0

**4. ACTION ITEMS**

a. Election of Officers for Fiscal Year 2022-2023 Chair

1. Motion to Elect Chair

Glendale nominated Pomona Chief Michael Ellis

2<sup>nd</sup>: Beverly Hills

Beverly Hills – Aye  
Burbank – Aye  
Com Net – Aye  
Culver City – Aye  
Glendale – Aye  
INSB – Aye  
Montebello – Aye  
Pasadena – Aye  
Santa Monica – Aye  
Pomona – Aye

In Favor – 10, Noes – 0, Absent – 0, Abstain – 0

b. Election of Officers for Fiscal Year 2022-2023 Vice Chair

1. Motion to Elect Vice Chair

Pomona nominated Glendale Commander Sheryl Davis-Moore  
2<sup>nd</sup>: Beverly Hills

Beverly Hills – Aye  
Burbank – Aye  
Com Net – Aye  
Culver City – Aye  
Glendale – Abstain  
INSB – Aye  
Montebello – Aye  
Pasadena – Aye  
Santa Monica – Aye  
Pomona – Aye

In Favor – 9, Noes – 0, Absent – 0, Abstain – 1

c. Election of Officers for Fiscal Year 2022-2023 Secretary

a. Motion to Elect Secretary

Glendale nominated Alison Finch  
2<sup>nd</sup>: Beverly Hills

Beverly Hills – Aye  
Burbank – Aye  
Com Net – Aye  
Culver City – Aye  
Glendale – Aye  
INSB – Aye  
Montebello – Aye  
Pasadena – Aye  
Santa Monica – Aye  
Pomona – Aye

In Favor – 10, Noes – 0, Absent – 0, Abstain – 0

**5. BOARD MEMBER COMMENTS**

Beverly Hills – no comment  
Burbank – no comment  
Com Net – no comment  
Culver City – no comment  
Glendale – no comment

INSB – no comment  
Montebello – no comment  
Pasadena – no comment  
Pomona –. no comment  
Santa Monica – no comment

**6. STAFF COMMENTS**

Thank you all for making the drive to be here. It is great to see faces again. April 2020 was our last in-person meeting. I am working with our legal personnel to see if there are alternatives to driving in, although due to how the brown act was modified, we still have to have a physical quorum. So that means that 6 people will have to be present and would allow 4 the opportunity to attend virtually. For the 4 that attend virtually, it has to be announced in advanced on the agenda and has to include the physical address that you will be present at and that location has to be publicly accessible. The other challenge is the technology behind it. We don't have the means/staff to coordinate 4 people to join virtually as it would take 3-4 people behind the scenes to make it work as they would need to man the phones. We don't have to accept phone calls during a live meeting, but if it is virtual then we do. We are looking at alternatives and will hopefully have more to report back to you on by the next meeting if not prior. If we find a simple solution to the technology challenges, we might be able to offer the opportunity for those that have a long commute.

We modified our meetings to be held semi-monthly on the first Thursday of the even months. The technical meetings are the second Thursday of the even months.

**7. ADJOURNMENT** at 1:43 pm by Chair Chief Michael Ellis.

Next Meeting: August 4, 2022 at 1:00pm  
Glendale City Hall, 613 East Broadway, Glendale, CA 91206

## BUDGET AS AMENDED OCTOBER 6, 2022

## ICI SYSTEM DETAIL

Estimated Beginning Fund Balance (As of July 1, 2022):		\$ 1,000,000	
Revenues			
Account	Description	Budget 2022-2023	
34531	Interagency Communication Fees (T0067)		
	<i>City of Beverly Hills</i>	\$ 50,000	
	<i>City of Burbank</i>	\$ 50,000	
	<i>Com-Net JPA</i>	\$ 70,000	
	<i>City of Culver City</i>	\$ 50,000	
	<i>City of Glendale</i>	\$ 50,000	
	<i>City of Montebello</i>	\$ 50,000	
	<i>City of Pasadena</i>	\$ 50,000	
	<i>City of Pomona</i>	\$ 50,000	
	<i>City of Santa Monica</i>	\$ 50,000	
	<i>INSB/South Bay</i>	\$ 70,000	
	<i>MSI SA/SUA Invoicing (T0068)</i>		
	<i>City of Beverly Hills - Revised 10/22</i>	\$ 111,685.29	was 157,955.04
	<i>City of Burbank</i>	\$ 146,920.16	
	<i>Com-Net JPA</i>	\$ 281,043.75	
	<i>City of Culver City - Revised 10/22</i>	\$ 52,515.71	was 54,756.78
	<i>City of Glendale</i>	\$ 491,419.14	
	<i>City of Montebello</i>	\$ 270,758.21	
	<i>City of Pasadena</i>	\$ 274,301.70	
	<i>City of Pomona</i>	\$ 191,275.73	
	<i>City of Santa Monica</i>	\$ 200,196.63	
	<i>INSB/South Bay</i>	\$ 329,967.15	
38000	Interest and Interest Revenue	\$ 10,000	
38560	Miscellaneous Revenue <i>Roaming &amp; Subscriber Fees</i>	\$ 220,000	
	<b>Total Revenues</b>	<b>\$ 3,120,083</b>	
Expenditures			
Account	Description For Account Strings X-7020-ICI-8100	Budget 2022-2023	
43110	Contractual Services		
	<i>Motorola Service Agreement/System Upgrade Agreement</i>	\$ 2,631,080	
	<i>David Turch &amp; Associates - Revised 10/22</i>	\$ 72,000	was 48,000
	<i>CLIFTON LARSON ALLEN, LLP - Auditors</i>	\$ 12,000	
	<i>RAE Consulting, Inc.</i>	\$ 165,000	
	<i>Clifton Larson Allen LLP GASB 84 Implementation in Comprehensive Annual Financial Report</i>	\$ 3,000	
44250	Communication Maintenance & Master Site Fiber Services	\$ 20,000	
44550	Travel		
	<i>JPA Chair Travel</i>	\$ 3,500	
	<i>RAE Consulting, Inc. Executive Director Travel</i>	\$ 7,000	
44800	Membership - SDRMA	\$ 2,000	
45150	Equipment	\$ 0	
45450	Printing & Graphics	\$ 0	
45682	Miscellaneous - Subscriber Fee Distribution	\$ 130,000	
	Miscellaneous - Liability Insurance	\$ 6,000	
	<b>Total Expenditures</b>	<b>\$ 3,051,580</b>	
	Net Income/(Net Loss)	\$ 68,503	
<b>Total Estimated Fund Balance 6/30/23:</b>		<b>\$ 1,225,612</b>	



**AMENDMENT NO. 11A**

**PROFESSIONAL SERVICES AGREEMENT BETWEEN ICI SYSTEM JPA AND DAVID TURCH AND ASSOCIATES**

This Amendment No. 11A to the Professional Services Agreement Between ICI System and David Turch and Associates is made July 1, 2022, between the Interagency Communications Interoperability System ("ICI System"), a joint powers authority, and David Turch and Associates ("DTA").

**RECITALS**

1. Whereas on July 1, 2010, ICI System and DTA entered into a contract entitled Professional Services Agreement Between ICIS and David Turch and Associates ("Agreement") to provide federal lobbying services for ICI System, but more specifically, promote and represent ICI System and its interests with federal legislative proposals, prepare and present reports at ICI System Governance Board Meetings, and at other such meetings when requested to do so, and other such services that may reasonably related to federal lobbying services ("Services"). The Agreement, as previously Amended, expires on June 30, 2023; and

2. Whereas the parties desire to correct budgetary balances for payments under this existing Agreement.

**AGREEMENT**

ICI System and DTA agree as follows:

The terms of the Agreement remain as stated in Amendment 11 but that the maximum payment in Fiscal year 2022-23 shall be increased from \$48,000 to \$72,000 in order to adjust for a \$24,000 accounting error in payments from the FY2020-21 budget that were journaled into FY2021-22. (see attachment 1).

**WHEREFORE**, the parties have caused this Amendment to be duly executed on the date set forth opposite their signature.

**Digital Signatures.** A signed copy of this Agreement or any amendment thereto bearing a digital signature, shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or such amendment thereto for all purposes, and each digital signature should be given the same legal force and effect as a handwritten signature.

ICI SYSTEM, JPA

DAVID TURCH & ASSOCIATES

\_\_\_\_\_  
Chair, Governance Board

\_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTACHMENT 1

Invoices

Document	Invoice	Year	Inv Date	Invoice Amount	Liquidated Amount	Status	Check	Check Date	Vendor	Check Cleared Date
13824	011619	2019	01/16/2019	12000.00	12000.00	Paid	904026	03/12/2019	200562	03/19/2019
32232	050619	2019	05/06/2019	12000.00	12000.00	Paid	910015	06/11/2019	200562	06/19/2019
52806	062419	2020	06/24/2019	12000.00	12000.00	Paid	913587	08/06/2019	200562	08/12/2019
77987	100119	2020	10/01/2019	12000.00	12000.00	Paid	918444	10/22/2019	200562	10/31/2019
109063	021120	2020	02/11/2020	12000.00	12000.00	Paid	927285	02/25/2020	200562	03/03/2020
125258	040520	2020	04/05/2020	12000.00	12000.00	Paid	931458	05/07/2020	200562	05/12/2020
139625	062420	2021	06/24/2020	12000.00	12000.00	Paid	935119	07/09/2020	200562	07/14/2020
166050	092820	2021	09/28/2020	12000.00	12000.00	Paid	940445	10/08/2020	200562	10/19/2020
188369	120920	2021	12/09/2020	12000.00	12000.00	Paid	945565	01/07/2021	200562	01/13/2021
260184	040721	2022	04/07/2021	12000.00	12000.00	Paid	959254	08/31/2021	200562	
260188	062321	2022	06/23/2021	12000.00	12000.00	Paid	959254	08/31/2021	200562	
276183	102621	2022	10/26/2021	12000.00	12000.00	Paid	962457	10/28/2021	200562	
295525	122921	2022	12/29/2021	12000.00	12000.00	Paid	966425	01/25/2022	200562	



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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Interagency Communications Interoperability System  
Glendale, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the general fund of the Interagency Communications Interoperability System (ICI System), a joint powers authority, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the ICI System's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the ICI System, as of June 30, 2021, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management discussion and analysis and schedule of revenues, expenditures, and changes in fund balance – budget to actual for the General Fund and related notes, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 7, 2022, on our consideration of the ICI System’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ICI System’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ICI System’s internal control over financial reporting and compliance.



**CliftonLarsonAllen LLP**

Irvine, California  
June 7, 2022

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2021**

The following discussion and analysis of the Interagency Communications Interoperability System Authority (ICI System) financial performance provides an overview of the financial activities for the fiscal year ended June 30, 2021. Readers are encouraged to consider the information presented here in conjunction with the accompanying basic financial statements.

**Financial Highlights**

- The net position increased by \$49,109.
- The total government-wide revenue was \$783,101.
- The total cost of all ICI System programs was \$708,288.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the ICI System's basic financial statements. The ICI System's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the ICI System's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the ICI System's assets and liabilities, with the difference between the two reported as *total net position*. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the ICI System is improving or deteriorating.

The *Statement of Activities* presents information showing how the ICI System's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing related to cash flows. Thus, revenues and expenditures are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report on functions of the ICI System that are principally supported by subscriber fees and membership fees (*governmental activities*). The governmental activities are public safety radio network access.

**Fund financial statements.** A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The ICI System, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the ICI System are governmental funds.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2021**

**Overview of the Financial Statements (Continued)**

**Fund financial statements (continued).** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the ICI System's near-term financing decisions. Both the governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The ICI System adopts an annual appropriated budget. A budgetary comparison schedule has been provided to demonstrate compliance with this budget.

**Notes to basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Government-wide Financial Analysis**

Our analysis focuses on the net position of the ICI System's governmental activities for the fiscal year ended June 30, 2021.

	2021	2020
Current and Other Assets	\$ 1,654,050	\$ 1,915,865
Noncurrent Assets	2,976,911	3,002,615
Total Assets	4,630,961	4,918,480
Accounts payable	50,615	387,243
Total Liabilities	50,615	387,243
Investment in capital assets	2,976,911	3,002,615
Unrestricted	1,603,435	1,528,622
Total Net Position	\$ 4,580,346	\$ 4,531,237

Restricted net position of \$1,603,435 represents resources that are subject to external restriction on how they may be used.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2021**

**Government-wide Financial Analysis (Continued)**

	<u>2021</u>	<u>2020</u>
REVENUES		
Charges for services	\$ 786,105	\$ 651,600
Interest earnings	(3,004)	81,803
Total Program Expenses	<u>783,101</u>	<u>733,403</u>
EXPENSES		
Public safety	<u>733,992</u>	<u>1,739,370</u>
Change in Net Position	49,109	(1,005,967)
Net Position, Beginning of Year	<u>4,531,237</u>	<u>5,537,204</u>
Net Position, End of Year	<u>\$ 4,580,346</u>	<u>\$ 4,531,237</u>

The ICI System's net position increased by \$49,109 during the current fiscal year. Key elements of the increase are as follows:

- Total revenues for current year were \$783,101, an increase of \$49,698 in comparison of prior year. Increase is due to additional revenues from subscriber and roaming Fees.
- Total expenses for current year were \$733,992 a decrease of \$1,005,378 in comparison of prior year. Decrease is due to reduction in contract services (SUA and WAVE in prior year).

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM  
 JOINT POWERS AUTHORITY  
 MANAGEMENT'S DISCUSSION AND ANALYSIS  
 JUNE 30, 2021**

**Financial Analysis of the ICI System's Fund**

As of June 30, 2021, the ICI System's governmental fund reported ending fund balance of \$1,603,435. The ICI System's fund balance increased \$74,813 during the current fiscal year. Key factors in this increase are as follows:

- Proceeds from revenues generated by subscriber and roaming fees in comparison to prior year.

**Capital Assets**

As of June 30, 2021, the ICI System's investment in capital assets amounts to \$2,976,911, net of accumulated depreciation. Capital assets decreased by \$25,704 related to the depreciation of assets. For further detail, see Note 3, Capital Assets.

	2021	2020
Radio frequency licenses	\$ 2,795,179	\$ 2,795,179
Equipment, net	181,732	207,436
Total capital assets, net	\$ 2,976,911	\$ 3,002,615

**Contacting the ICI System's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the ICI System's finances and to show the ICI System's accountability for the money it receives. Questions concerning any of the information provided in this report or request for additional information should be addressed to the Executive Director, ICI System Authority, Glendale City Hall Room 200, 613 East Broadway, Glendale, CA 91206.



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**STATEMENT OF NET POSITION  
JUNE 30, 2021**

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash in City of Glendale Treasury	\$ 1,647,881
Interest receivable	6,169
Capital assets, net of accumulated depreciation	<u>2,976,911</u>
Total Assets	<u>4,630,961</u>
<b>LIABILITIES</b>	
Accounts payable	<u>50,615</u>
Total Liabilities	<u>50,615</u>
<b>NET POSITION</b>	
Investment in capital assets	2,976,911
Unrestricted	<u>1,603,435</u>
Total Net Position	<u>\$ 4,580,346</u>

The accompanying notes are an integral part of the financial statements.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2021**

	<u>Governmental Activities</u>
PROGRAM EXPENSES	
Governmental Activities:	
Public safety:	
Contractual services	\$ 592,775
Services and supplies	115,513
Depreciation	25,704
Total Program Expenses	<u>733,992</u>
PROGRAM REVENUES	
Charges for services	<u>786,105</u>
Net (Expense)	<u>52,113</u>
GENERAL REVENUES	
Interest earnings	<u>(3,004)</u>
Total General Revenues	<u>(3,004)</u>
Change in Net Position	49,109
Net Position, Beginning of Year	<u>4,531,237</u>
Net Position, End of Year	<u><u>\$ 4,580,346</u></u>

The accompanying notes are an integral part of the financial statements.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**BALANCE SHEET - GOVERNMENTAL FUND  
JUNE 30, 2021**

	<u>General Fund</u>
<b>ASSETS</b>	
Cash in City of Glendale Treasury	\$ 1,647,881
Interest receivable	<u>6,169</u>
Total Assets	<u><u>\$ 1,654,050</u></u>
<b>LIABILITIES AND FUND BALANCE</b>	
<b>Liabilities:</b>	
Accounts payable	<u>\$ 50,615</u>
Total Liabilities	<u>50,615</u>
<b>Fund Balance:</b>	
Unassigned	<u>1,603,435</u>
Total Fund Balance	<u>1,603,435</u>
Total Liabilities and Fund Balance	<u><u>\$ 1,654,050</u></u>

The accompanying notes are an integral part of the financial statements.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2021**

Fund balance for the governmental fund \$ 1,603,435

Amounts reported for governmental activities in the statement of net position  
are different because:

Capital assets used in governmental activities are not current financial  
resources and, therefore, are not reported in the General Fund. This  
amount represents capital assets net of depreciation.

2,976,911

Net Position of Governmental Activities

\$ 4,580,346

The accompanying notes are an integral part of the financial statements.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021**

	General Fund
REVENUES	
Charges for services	\$ 786,105
Use of money and property	(3,004)
Total Revenues	<u>783,101</u>
EXPENDITURES	
Current:	
Public safety:	
Contractual services	592,775
Services and supplies	<u>115,513</u>
Total Expenditures	<u>708,288</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	74,813
Fund Balance - beginning	<u>1,528,622</u>
Fund Balance - ending	<u><u>\$ 1,603,435</u></u>

The accompanying notes are an integral part of the financial statements.

**INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021**

Net change in fund balance for the governmental fund	\$ 74,813
Amounts reported for governmental activities in the statement of activities are different because:	
The governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Current year depreciation	<u>(25,704)</u>
Change in Net Position of Governmental Activities	<u><u>\$ 49,109</u></u>

The accompanying notes are an integral part of the financial statements.



## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN

Board of Directors  
Interagency Communications Interoperability System  
Glendale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the general fund of the Interagency Communications Interoperability System (ICI System), a joint powers authority, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the ICI System's basic financial statements and have issued our report thereon dated June 7, 2022.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the ICI System's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the ICI System's internal control. Accordingly, we do not express an opinion on the effectiveness of the ICI System's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the ICI System’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ICI System’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the ICI System’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Irvine, California  
June 7, 2022