

**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY  
MEETING OF THE GOVERNANCE BOARD  
GLENDALE CITY COUNCIL CHAMBERS  
613 E. BROADWAY,  
GLENDALE, CA 91206**

**OCTOBER 3, 2013**

**1. BUSINESS AGENDA – 1:00 pm**

Chair Goldman called the meeting to order at 1:00 pm

a. Roll Call

Pomona – absent

Beverly Hills – Erick Lee

Montebello – Dominic Herbert

Glendale – Theresa Goldman

Culver City – Chris Sellers

Burbank – Greg Simay

Pasadena – absent

b. Report of Staff re: Posting of Agenda. The Agenda for the October 3, 2013 Governance Board Meeting was posted on September 30, 2013, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

No public speakers.

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

*Pomona* – absent

*Beverly Hills* – Interference on blue one, the primary police dispatch channel. Beverly Hills has contacted the District Director from FCC, however with the government shut down, a delayed response is expected.

*Montebello* – no update

*Glendale* – In process of programming over P-25 at Master Site. Glendale has received the materials and is waiting for Motorola to schedule.

*Culver City* – no update

*Burbank* – P-25 project has been green lighted, Burbank is waiting on Motorola contract to move forward.

*Pasadena* – absent

b. Report from Technical Committee

Over the next few months, the technical committee will be looking at P-25 CCSI console demos. Ztron came in at last meeting, providing some good information but also left the committee with some questions. By the time we get to 7.14, we can use open architecture consoles and the demos will help everyone be aware of their options.

All but two cities in the new JPA have signed the MOU regarding the San Gabriel Valley Project. The equipment has been delivered and installations will begin in October. SGV Project would like to be on the air at least testing by December.

c. Report from Legislative Committee

Due to the government shut down, there are no updates from the Legislative Committee.

d. Report from Operations Committee

The Operations Committee had not met and did not have a report.

e. Report Regarding LA RICS

The LARICS agenda was reviewed. The Financial Plan is yet to be developed and the JPA has secured the services of a consulting firm to initiate the effort.

f. Report Regarding Motorola System Upgrade Agreement Proposal

P-25 system upgrade proposal is on a 10 year plan. The System Upgrade Agreement was first proposed in 2011 at the technical level. This new trunk system is very complex and is more systems based and less hardware based so it is constantly being updated. During the first 2 years of proposal, ICIS will upgrade the system from the current 7.9 to 7.14.

ICIS is a system of systems with each city – but it is one homogeneous system. Each ICIS city will need to be on the same hardware and software for the upgrade. The system can be supported for some 5 years. ICIS is currently on 7.9 (2009) and will become increasingly unsupportable as it approaches 2014. Motorola will provide ICIS a path to migrate from 7.9 directly to 7.13 and then 7.14.

System upgrade agreement (SUA) has 1 or 2 year options. The technical committee recommends every 2 years. Though ICIS will pay for each upgrade for the core, it will not have to be done as frequently.

Insurance: The hardware we currently have will be supported for 15 years with the SUA. As new hardware is released there will be new possibilities, especially with the 7.13 version with which ICIS could incorporate different console manufacturers.

ICIS is upgrading to 7.13 without having to pay for 7.11. Motorola will also give ICIS 7.14 (one year upgrade) for the price of a 2 year upgrade. 7.16 upgrade is expected to correct the console delay.

Chair Goldman asked Hronek to confirm Motorola's commitment to correct the dispatch console delay.

g. Report Regarding T-Band Legislative and Congressional Correspondence  
Executive Director Edey presented Congressman Schiff's letter which questions the FCC concerning T-Band. The FCC responded to the Congressman's letter with a thank you and remained noncommittal on the issue.

Some 40 letters were sent to FCC from public safety saying "NO" to T-Band being taken away.

#### **4. CONSENT ITEMS**

a. Approval of the Minutes for the September 5, 2013 Regular Meeting

Motion made by Burbank, second by Montebello.

Pomona – absent  
Beverly Hills – abstain.  
Montebello – approved  
Glendale – approved  
Culver City – approved  
Burbank – approved  
Pasadena – absent

#### **5. ACTION ITEMS**

a. Discussion Regarding Funding of Auditor for 2011-12 and 2012-13 FY Audits  
\$9,000 for last year's and this year's projected budgets. ICIS will also need to audit 12-13 and 11-12. Those two fiscal years were not included in the City of Glendale's financial audit. Both the State Controller's Office and the County Controller's Office have stated that the two year audit is acceptable. This is a \$18,000 cost, half of which ICIS expected.

Motion to Approve Appropriation for Auditor made by Beverly Hills, seconded by Burbank.

Pomona – absent  
Beverly Hills – approved  
Montebello – approved  
Glendale – approved  
Culver City – approved  
Burbank – approved  
Pasadena – absent

b. Discussion Regarding Amended FY 2013-2014 Detailed Budget

The amended budget will now include the \$18,000 in audit costs, this is now included as a line item. The opening & closing costs are identical and it is a conservative number. The SGV JPA will end up bringing in more than projected. The contractual expenditures have changed and have been increased for unexpected costs. Hardware depreciation should be reduced even further down to zero as the agency itself does not own much hardware. ICIS has \$315,075 in expenditures with an equal amount in reserves. The new audit expenses are due to Glendale

incorrectly including ICIS in the City's CAFR. ICIS will still be reviewed by the same independent auditors, but will be reviewed separately. This is the most cost effective way of auditing ICIS.

Motion Adopting Amended Budget made by Montebello, seconded by Culver City.

Pomona – absent  
Beverly Hills – approved  
Montebello – approved  
Glendale – approved  
Culver City – approved  
Burbank – approved  
Pasadena – absent

c. Discussion Regarding Annual Strategic Planning Meeting and 10 Year ICIS Anniversary and Proposed Special Meeting of December 5, 2013, the regular board meeting will begin at 12 pm, followed by the party at 1:30 pm. The event will be at the Glendale Police Community Room, the space will hold 100-200. The Board will assemble a list of guest invitees / speakers.

No Motion Needed.

#### **6. BOARD MEMBER COMMENTS**

No Comments

#### **7. STAFF COMMENTS**

No Comments

#### **8. ADJOURNMENT**

Motion to adjourn made by Burbank, seconded by Culver City. Meeting adjourned at 2:29 pm.

Next Regular Meeting will be held  
Thursday, November 7, 2013 at 1:00 p.m.  
Council Chambers, City Hall, 613 E. Broadway, Glendale