



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MINUTES of the
GOVERNANCE BOARD
September 6, 2007**

1. REGULAR BUSINESS AGENDA

Chair Eastman called the meeting to order at 1:05 p.m.

a. Roll Call

Beverly Hills – Theresa Taylor
Burbank – Greg Simay
Culver City – Jeff Eastman
Glendale – Ron DePompa
Montebello – James Murphy
Pomona - absent

b. Recording Secretary Cordova read into the record that the Agenda for the September 6, 2007 regular meeting was posted on August 31, 2007 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month
Montebello reported no changes in their system.

Burbank reported no changes in their system.

Glendale reported no changes in their system.

Ron Derderian from Beverly Hills reported that they have cutover their PD and Fire departments, local departments are still pending due to bugs with the frequency issues. They are having a problem with interference, waiting to be re-licensed another frequency, also adding a fourth voice channel.

Culver City's system is up and working, they have a few bugs in the system which are being resolved.

b. Report from Technical Committee

Executive Director Wright reported that the Technical Committee is still discussing the long range plans/road map for ICIS. A draft will be brought back to the Governance Board at the October 2007 meeting.

4. CONSENT ITEMS

a. Approval of Minutes for August 2, 2007 Regular Meeting.

Motion to approve the minutes for August 2, 2007 regular meeting.

Motion – Montebello

Second – Beverly Hills

5-0-0 (Pomona absent)

5. ACTION ITEMS

a. Discussion Regarding Bob Hope Airport

Member Simay reported that the Burbank City Council approved the resolution for the Bob Hope Airport to join into ICIS. Member Simay introduced Chief Ed Skvarna of the Bob Hope Airport

Police Department and Captain Craig Varner of the Burbank Police Department. Captain Varner and Chief Skvarna expressed their satisfaction with the system. A recent event proved that the extensive training was helpful; there were no problems with communication between the two agencies.

Member Simay reported that the roaming issues have been resolved, waiting for Bob Hope Airport Authority's approval on the resolution.

Motion approving Bob Hope Airport as ICIS Subscriber
Motion – Burbank
5-0-0 (Pomona absent)

Second - Montebello

b. Discussion Regarding Affiliation with LA RICS

Chair Eastman indicated that there was no meeting this month of the LA RICS. Their outreach is continuing; Chief Freeman did a presentation at the Culver City COG.

Member Simay commented that since LA RICS attended the ICIS Washington DC trip, he would like LA RICS to reciprocate the invitation. Executive Director Wright will attend the LA RICS Technical Committee on September 12th and report back to the Governance Board at the October 2007 meeting.

c. Discussion Re: Compensation for Executive Director

Chair Eastman has still not met with Robert McFall, Glendale Assistant City due to scheduling conflicts; he requested that staff put the item on the October 2007 ICIS

Chair Eastman introduced Interim Glendale Fire Chief Don Biggs in the audience.

d. Report from Legislative Committee

Ms. Lianne McGinley, of the Legislative Committee, is still gathering information from the different agency cities on the State Advocacy services. She is evaluating different RFP's. In total, the ICIS agency cities are spending over two hundred thousand dollars on state legislative services. She expects that if ICIS were to hire a state advocate it would cost between \$4,000 to \$5,000 a month for similar representation.

Preparations are being made for the upcoming ICIS demo on October 10, 2007. A "Save the Date" reminder has been emailed to state elected officials. In addition, various material will be prepared by the Legislative Committee and circulated to all the ICIS member agencies including materials for a media packet, a script to follow for the moderator at each location. Executive Director Wright requested that each participating city have a knowledgeable representative at their city's site the day of the demo.

Ms. McGinley is seeking approval of the extension of lobbyist agreement of David Turch & Associates for the second quarter starting in October. The first quarter was approved at the July 2007 meeting. The rates have been the same since the initial sign on with ICIS in their four years as Federal Lobbyist, the first year being paid for by Glendale.

Chair Eastman stressed the importance of continuing with the same Federal Lobbyist, he prefers not to loose the connection. Executive Director Wright said they could wait until the end of the fiscal year before looking for another plan.

Motion authorizing the extension of lobbyist agreement for second quarter
Motion – Glendale
5-0-0 (Pomona absent)

Second - Montebello

e. Selection of Secretary of ICIS Governance Board

This item is pending due to the permanent appointment of Executive Director Don Wright.

6. **BOARD MEMBER COMMENTS**

Member Simay asked staff for an update regarding Pasadena joining ICIS. Executive Director Wright asked Wendy Petry from Pasadena to come to the podium to update the Governance Board.

Ms. Wendy Petry, Police Administrator informed the Governance Board that Cynthia Kurtz, City Manager gave a presentation to their City Council. The City of Pasadena is trying to find the resources to fund their joining ICIS.

7. **STAFF COMMENTS**

Executive Director Wright welcomed the Bob Hope Airport as an ICIS Subscriber. He also introduced Steve Page from the City of Pasadena. Mr. Page has been attending the Technical Committee meetings.

8. **ADJOURNMENT**

Meeting adjourned at 1:30 pm