



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY**

**MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY COUNCIL CHAMBERS
613 E. BROADWAY, GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

February 5, 2015

1. BUSINESS AGENDA – 1:00 pm

The meeting was called to order by Chair Goldman at 1:00 pm

a. Roll Call

Beverly Hills – Erick Lee

Burbank – Jim Compton

Com-Net JPA – Tim Staab

Glendale – Theresa Goldman

Culver City – Dave White

Montebello – Dominic Herbert

Pasadena – Seaton King

Pomona – Michael Ellis

b. Report of Staff, re: Posting of Agenda. The Agenda for the February 5, 2015 Governance Board Meeting was posted on February 2, 2015, on the ICIS Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of this agenda. Each speaker is allowed five minutes. Members may question or respond to the speaker but there will be no debate or decision.

Craig Bassett of Kenwood Local Radios, spoke regarding the services their company could provide to P25 radios. Kenwood recently signed a contract with Glendale's Police and Public Works and was offering their services to the other ICIS cities.

Executive Director Edey stated ICIS will no longer be able to sole source subscriber units and there are lots of options, Kenwood being one of them. As ICIS moves to 7.14 cities will also be able to use different consoles.

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Continuing to work with UCLA PD to develop mutual aid agreement. Once Santa Monica is on the ICIS system, the mutual aid will be the same.

Burbank – No report

Com-Net JPA – No report

Glendale – No report

Culver City – No report

Montebello – Slowly cutting to P25, by mid to late March, one will be up.

Pasadena – No report

Pomona – No report

b. Report from Technical Committee

Executive Director Edey reported on behalf of Technical Chair Ron Derderian that the 2015 UASI applications just opened. The application is preliminary before it goes to the federal government. ICIS is still waiting for the 2014 grant funding of \$5 million for Montebello and \$3

million for Santa Monica. That funding is currently held up, but ICIS will also be applying for the 2015 funding.

Burbank's P25 migration will be completed by the third quarter. Glendale Public Works and a portion of GWP are also now on P25. Pasadena is on P25, but there are some audio issues. Tailgating issues in general are being looked at by a working group from the Technical Committee. ICIS may need a third party contractor to look into the problems. Motorola gave a quote to look at four sites for 90 days and it was \$50,000.

Com-Net is working on issues with the spectrum they have. They are waiting for the report from their contractor, but it does not look as though the spectrum the cities currently have will work.

By the next meeting, Ray will produce a list of shovel ready projects for the Board's review.

Ray is also working with Motorola to finalize the service upgrade agreement for 7.14. This was originally accepted in October 2013 for \$1.3 million for the migration. The Motorola representative retired and the new representative has quoted \$2.2 million for 7.15. 7.15 however does not support the Gold Elite consoles and this is highly problematic. Ray is in active talks with Motorola, but the only acceptable option for ICIS is the 7.14 upgrade.

c. Report from Legislative Committee

Lianne reported that on the federal level there has been a continuing resolution to fund the government. Homeland Security is only funded until February 27. The funding is stalled in the senate because it is tied in with immigration issues.

The legislative committee also discussed dates for federal trips: Tuesday – Thursday, May 19- 21.

d. Report from Operations Committee

Don Wise reported that during their December meeting the committee recommended the appointment of Philip Ariada from Beverly Hills as their new Vice President.

As ICIS migrates spectrum to P25, some bonking (busy signal) is taking place. The committee is looking into this.

e. Report Regarding LA RICS

Board Member Erick Lee reported LA County Firefighters Association sent a letter of opposition to LA RICS regarding LTE towers on fire stations based on health & safety issues.

At the LA RICS board meeting, a report on those who have withdrawn now showed 13 members. This has doubled since the last list. This also accounts for 8% of all cost allocation.

Ray stated that of those 13 cities, 4 are ICIS cities, others include several South Bay cities who are working on getting on the ICIS system.

LA RICS is also soliciting at-large board members; Covina is the only city to nominate.

f. Report on 700 MHz Spectrum Contingency

Executive Director Edey shared an article from Radio Resource which discussed the release of spectrum from the FCC. These 24 channel pairs will remain reserved for public safety. ICIS is looking at this as a final contingency as this spectrum is destined to go to LA RICS because they are on 700. However, it appears at this time that there is not nearly enough alternative spectrum to support any true migration plan.

g. Report Regarding Master Site Administrator

Executive Director Edey introduced ICIS's new master site administrator, Gordon Arnold. Gordon had been working with Steve Hronek since October and has been our Master Site

Administrator since January 1. Gordon has a good historical perspective of ICIS and comes from the City of Pasadena. He brings a lot to the table and is a highly capable team-oriented individual.

Gordon stated he was excited to be a part of ICIS as the master site administrator and plans to increase openness and transparency on the technical level.

4. CONSENT ITEMS

a. Approval of the Minutes for the December 4, 2014 Meeting

Motion made by Beverly Hills seconded by Montebello

Beverly Hills – aye

Burbank – aye

Com-Net JPA – aye

Glendale – aye

Culver City – aye

Montebello – aye

Pasadena – aye

Pomona – aye

All in favor

5. ACTION ITEMS

a. Discussion on Goals & Objectives for 2015

The report is very similar in structure to the report of 2014 but with new focus. ICIS has accomplished or made great progress on all of the previous 2014 goals. Ray stated that LTE LMR should be compatible in the future and ICIS will remain on the system in place until it emerges. ICIS will remain informed on broadband, but likely does not want the first generation of technology.

Board Member Erick Lee inquired if these goals were too aggressive and if ICIS has the staff / committees to accomplish them. He asked if additional consulting or assistance was required.

Ray stated that ICIS has changed the model in which it operates. In past it was too reliant on the master site administrator alone and that was a distraction from that person's core responsibility. Restructured committees / working groups made up of volunteers now served greater roles and tap into a breadth of expertise. Ron Derderian, Jim Floyd, and the technical committee members work closely with Ray to address questions and studies pertaining to new member systems. As long as resources are not exhausted, external resources are not necessary. Dedicated technical assistance will be necessary within 3 years if South Bay and outlying systems join ICIS.

Motion to Accept and Adopt Goals & Objectives for Calendar Year 2015 made by Montebello seconded by Pomona

Beverly Hills – aye

Burbank – aye

Com-Net JPA – aye

Glendale – aye

Culver City – aye

Montebello – aye

Pasadena – aye

Pomona – aye

b. Discussion on First Quarter and Mid-Year Financial Report 2014-15

Executive Director Edey reported the end of FY 2013-2014 report / beginning balances of FY 2014-15 was \$838,277.99. This is a net operations increase of \$20,380.11 of the prior fiscal year. Revenues have exceeded 100% of projections for the fiscal year. Total assets, which is separate and apart from the fund balance, is estimated to be \$3,126,808. This includes spectrum which is

intangible. In summary, ICIS is in very positive fiscal health. Income continues to exceed operating expenses and the ability to further grow fund balances and establish and maintain a comfortable sum of working capital and contingency funding is a reality.

Motion to Accept and File Financial Reports made by Beverly Hills seconded by Pomona

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
All in favor

c. Discussion on Audit of FY 2013-2014

Executive Director Edey reported that the independent auditor's report by Vavrinek, Trine, Day & Co, LLP found all of ICIS's accounting practices to be in order and complimented the work of Glendale staff. They also complimented the balanced budget. Going forward ICIS will also be producing a management report. This was not something that was completed before, but there is now a three year historical baseline to reference.

Motion to Accept and File Audit Report made by Beverly Hills seconded by Montebello

Beverly Hills – aye
Burbank – aye
Com-Net JPA – aye
Glendale – aye
Culver City – aye
Montebello – aye
Pasadena – aye
Pomona – aye
All in favor

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment

Burbank – No comment

Com-Net JPA – No comment

Glendale – Chair Goldman stated the next steps in growth for ICIS is spectrum. She stated a meeting with the Sherriff has been requested to discuss the channel 15 spectrum awarded to the county several years ago for interoperability. A date has not yet been selected, but the formal request has been made.

Culver City – No comment

Montebello – No comment

Pasadena – No comment

Pomona – No comment

7. STAFF COMMENTS

No comments

8. ADJOURNMENT

Motion made by Montebello seconded by Culver City at 1:52 pm.

Next Regular Meeting will be held:
Thursday, March 5, 2015 at 1:00 pm.
Glendale City Hall
613 East Broadway, Glendale, CA 91206