INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL 613 E. BROADWAY, GLENDALE, CA 91206

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JUNE 1, 2017

1. BUSINESS AGENDA – 1:00 pm
The meeting was called to order by Acting Chair Dave White at 1:02pm

a. Roll Call

Beverly Hills – Greg Barton
Burbank – Jim Compton
Com Net – Absent
Glendale – Robert Castro
Culver City – Dave White
Montebello – Dan France
Pasadena – Seaton King
Pomona – Absent
Santa Monica – Al Venegas

b. The Agenda for the June 1, 2017 Governance Board Meeting was posted on May 29, 2017 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS
- No cards

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – No report
Burbank – No report
Com Net – Absent
Glendale – No report
Culver City – No report
Montebello – No report
Pasadena – No report
Pomona – Absent
Santa Monica – Chief Venegas informed the board that Santa Monica is moving towards MPLS design for connectivity, and that they are looking at three paths which are microwave, fiber, or leased circuit. He stated that this shift will be beneficial as it will make huge impact and improvement to their department in respect to connectivity.

b. Report from Technical Committee

Jim Floyd reported the following subjects discussed during the Technical Committee meeting on May 11th: Beverly Hills' progress in installing their MCC7500 consoles and progression to installation of MCC7100s; current Operations Committee Chair Don Wise will be retiring before end of the year, and will be replaced as Chair by Montebello Fire Battalion Chief Dan France; Motorola's ongoing production of standards of participation document; Burbank is replacing their portable radio subscriber fleet for FY 2017-2018 with APX8000; Director Edey reported an update on South Bay/INSB grant funding status to complete their system; in regards to Mutual Aid channels, the committee is pursuing an option to request each department that owns the cell and dispatch center to refresh the standing document as to what is an acceptable issuance for mutual aid requests. He said that an established template will speed up the overall response to new agencies asking for mutual aid channels and permission to use it.

- Director Edey followed that in contrast with Fire Departments that have boilerplate template that is used for all fire mutual aids and that has been extended to every agency in the county, he said that Police Department however is far more problematic. He explained that the 911 centers of the law enforcement side of communication centers are more sensitive as to who can access their communication channels; this complicates the situation as ICI gets these requests continually as agencies upgrade their radio capability which enable them to talk to a trunk system. He stressed that they are working hard to have this boilerplate template so ICI affiliates are able to efficiently communicate with all of its member agencies.

  - Chief Castro raised the question that has been asked by some agencies as to whether there is an existing agreement for ICI members to have some sort of ability to share and tap to each other's frequencies. He stated that some agencies are considering encryption and they'd like to know if there is a standard that will require them to provide access to all other ICI members. He expressed that some County Chiefs who are committed to join the ICI System are presenting this question because as most radios become encrypted, they want to ensure everyone have interoperability and can easily access one another.

  - Director Edey responded that in the past, there was no need for appointed policy since ICI System employed the same encryption as opposed with the current far more advanced technology and radios that exceeded the limitation of the old system. He said that agencies with latest radio equipment have the ability to go to new encryption standards while those that are on the older platform don't have the ability to employ that encryption in their radio system. He conveyed that the Technical Committee had a lengthy discussion on this issue and they are exploring different options to achieve interoperability. Director Edey further explained that based on the FEMA's standard being set forth on national basis, agencies do not encrypt channel pair that they're going to be doing mutual aid operation on; regardless if an agency by standard has an encrypted primary channel, they should move to open channel. He said that this is the direction ICI should aim for.

c. Report on Washington DC Delegation May 15-17

Director Edey informed the panel that the ICI delegation trip to Washington DC was very productive and successful; they accomplished to attend 27 very positive meetings during the short period of 2 ½ days. He was pleased that almost every congressional and senate office they visited not only remembered the ICI delegates but also remembered the group's mission. He said that most of the bureaucrats they met were very familiar with T-Band issue and has shown their willingness to address the matter. He also reported that before their trip to Washington DC, they had a conference call initiated by the City of New York. He said that they reached out to ICI, being the only agency in Los Angeles area that is engaged in T-Band issue, and expressed their purpose to start talking to other entities and form partnership to tackle the problem. Other cities involved in this issue are New York, Chicago, Boston, Miami, and some cities from Texas.

- Chief Castro also reported that they've met with a delegate from the International Chief of Police office in Virginia, who expressed their willingness to help them about the T-Band issue for

as long as there's coalition. The ICI group was promised that if they can pull together an alliance, they will be given an opportunity to address the affected cities' delegations and present the group's standpoint during an event on October where major cities congregate two days prior to the International Chiefs of Police Conference in Philadelphia. Chief Castro informed the board members that they are making the necessary preparation and steps in seeking partnership with other organizations so they could bring that rare opportunity to fruition.

d. Report on the Status of the Big Loop & Fiber Connectivity Issues

Director Edey stated that there's no update about the status and they are still waiting for report from Motorola. They are still looking for the potential of utilizing some pre-existing grant funds particularly for the Pomona and Claremont projects. If said project wouldn't materialize, he told the board that they will use the money for other projects or connectivity issues that will benefit the entire system.

4. CONSENT ITEMS

a. Approval of the Minutes for the March 2nd Meeting

The motion to approve was made by: Culver City Second by: Pasadena

Beverly Hills – Aye
Burbank – Aye
Com Net – Absent
Glendale – Aye
Culver City – Abstained
Montebello – Abstained
Pasadena – Aye
Pomona – Absent
Santa Monica – Aye
5 In favor, 2 Abstained, 2 Absent

b. Approval of the Minutes of the May 4th Meeting

The motion to approve was made by: Culver City Second by: Burbank

Beverly Hills – Aye
Burbank – Aye
Com Net – Absent
Glendale – Aye
Culver City – Aye
Montebello – Abstained
Pasadena – Aye
Pomona – Absent
Santa Monica – Aye
6 In favor, 1 Abstained, 2 Absent

5. ACTION ITEMS

a. Election of Chair for 2016-2017 Fiscal Year

1. Motion to Elect Chair
Motion to elect Theresa Goldman as Chair was made by: Culver City Second by: Burbank

Beverly Hills – Aye
Burbank –Aye
Com Net –Absent
Glendale – Aye

Culver City – Aye
Montebello – Aye
Pasadena – Aye
Pomona – Absent
Santa Monica –Aye
7 In favor, 2 absent

b. Election of Vice Chair for 2016-2017 Fiscal Year

1. Motion to Elect Vice Chair
Motion to elect Michael Ellis as Vice Chair was made by: Culver City Second by: Montebello

Beverly Hills – Aye
Burbank – Aye
Com Net – Absent
Glendale – Aye
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Pomona – Absent
Santa Monica – Aye
7 In favor, 2 Absent

c. Selection of Secretary for 2016-2017 Fiscal Year

1. Motion to Select Secretary
Motion to select Maria Calvento as Secretary was made by: Culver City Second by: Pasadena

Beverly Hills – Aye
Burbank – Aye
Com Net – Absent
Glendale – Aye
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Pomona – Absent
Santa Monica - Aye
7 In favor, 2 Absent

d. Discussion Regarding Proposed Fee Schedule & Standards Effective July 1, 2018

1. Motion Adopting Resolution 17-01 Establishing Annual Member Fees & Standards
Motion to adopt resolution 17-01 was made by: Montebello Second by: Glendale

Beverly Hills – Aye
Burbank – Aye
Com Net – Absent
Glendale – Aye
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Pomona – Absent
Santa Monica - Aye
7 In favor, 2 Absent

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment
Burbank – No comment
Com Net –Absent
Glendale – No comment
Culver City – Chief White announced that Beverly Hills Deputy Fire Chief Greg Barton is appointed Fire Chief effective June 23rd.

Montebello – Chief France reported that the Vernon water tank project has been very difficult but it's going along nicely and on its final phase of completion. He stated that they continue to work with Director Edey on additional projects including Garvey reservoir and Santa Fe Springs.

Pasadena – No comment
Pomona – Absent
Santa Monica – No comment

7. STAFF COMMENTS

- No comment

8. ADJOURNMENT: The meeting was adjourned at 1:45 pm

Next Regular Meeting: will be held Thursday, August 3, 2017 at 1:00 pm
Glendale City Hall 613 East Broadway, Glendale, CA 91206