



INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY

GOVERNANCE BOARD MINUTES

March 3, 2005

The meeting was called to order at 1:11 p.m. by Chair Salcido.

1. REGULAR BUSINESS AGENDA

a. Roll Call

Beverly Hills – Frank Salcido
Burbank – Greg Simay
Glendale – Ron DePompa
Torrance – Ernest Gallo
Pomona – John Gillison
Montebello – Jim Cox

✓ b. Report of Staff, re: Posting of Agenda

The Agenda for the March 3, 2005 meeting was posted on February 28, 2005 on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

Jeff Eastman, Fire Chief from Culver City reported his Council will be considering their participation in the JPA on March 28. He also stated that the Los Angeles Area Fire Chiefs are committed to the project. He suggested that the ICIS Governance Board take into consideration the possible addition of new members, when deciding upon future build out of the system.

Bob McFall, Assistant City Manager of Glendale reported that the Mayor of Glendale, the Public Works Director and himself went to Washington DC to meet with Congressional representatives. He reported regarding some of the feedback that they received. The representatives stated that they want to see more local legislators, not only Council and staff. They also want to see a stronger coalition extending beyond the immediate area.

The Governance Board asked Mr. McFall to provide a more detailed report at the next meeting.

3. REPORTS – INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Montebello reported that their payment to ICIS was sent. They also reported that the new tower has been constructed, which will expand their local capability. They are working with Edison to bring electric power to the remote site.

Pomona reported that their system has to be re-engineered due to the relocation of their Police Department. It should take about 6 months to complete the new specifications.

Burbank reported that they are still on track to complete their project in April 2005.

Glendale reported that Motorola has completed the configuration of the master site. Mr. McFall stated that Glendale has recently put together a Glendale ICIS oversight committee with the purpose of keeping the high level quality control that it now has.

Ron Derderian, from Beverly Hills gave the report for Chair Salcido. Mr. Dederian stated that they should be finished soon with the radio receivers, the site acquisition time frame will probably be mid 2006, first half of this year is for permitting, and physical installation will be starting in January 2006.

b. Discussion Regarding Status of ICIS JPA Funding for Fiscal Year 04/05

Interim Executive Director Wright thanked Montebello for their check. The balance in the ICIS account is \$328,000, which is composed of \$80,000 from each of the four cities, and \$8,000 received from the City of El Segundo. There are outstanding amounts owed for legislative services and for Motorola.

4. CONSENT ITEMS

a. Approval of Minutes.

Motion by Montebello and seconded by Glendale. There was a unanimous consensus to approve the February 3, 2005 minutes.

5. ACTION ITEMS

a. Legislative Sub-Committee Update

Secretary Aguilar gave the report on behalf of Chair McGinley. She reported that each of the cities should submit their Federal appropriation request, or a letter of support from their Mayor, Fire, and/or Police Chiefs to their respective Federal representatives. The deadline was the end of February, however, requests should be submitted within the next two weeks. Lastly, each city is sending representatives to Washington DC, except for Torrance. The trip is being planned for April 26-28, 2005. There will also be a WECA representative on the trip.

Chair McGinley had previously requested project updates from each of the six cities. The updates will be used to create updated informational material for trip to Washington.

After discussion, it was motion by Glendale and seconded by Burbank, to approve the dates of April 26-28, 2005 for the Washington DC trip. There was unanimous consensus to approve the motion.

b. Discussion of Fiscal Year 2004/05 Federal Appropriation of \$500,000

Interim Executive Director Wright gave the staff report. Technical Committee Chair Hronek reviewed the coverage maps with the Board. Member DePompa inquired regarding the logic behind the priority listing. Technical Committee Chair provided the justification as developed by the Technical Committee.

After discussion it was moved by Burbank and seconded by Glendale to allocate the Federal funds for Options 2 and 3. There was an amendment to the motion by Montebello, requesting that any remaining balance needed to complete Option 3, be shared among the current paying members, and that staff would revise Option 3 to make it as cost effective as possible. The maker of the motion, and the second, agreed to the amendment to the main motion. The revised motion was approved 6 - 0 - 0.

Staff was directed to return with the revised cost estimate for Option 3.

c. Discussion Regarding Fiscal Year 2005/06 Federal Appropriation Request

Interim Executive Director Wright gave the staff report. After discussion, the Board requested that the report return to the Technical Committee for prioritization and recommendation, before returning to the Governance Board at the next meeting.

d. Discussion Regarding Fiscal Year 2005/06 ICIS Member City Budgets

Interim Executive Director Wright gave the staff report. He indicated that a preliminary draft budget had been prepared for the Board's discussion. Staff is seeking direction regarding the proposed budget for the new fiscal year. The budget is being presented at this time to provide the Board adequate time to give input prior to being finalized. It is recommended that the Board provide input and direct staff to return to the April (or future) meeting with the final budget for FY 2005/06.

Chair Salcido recommended that additional funding for travel be added to the budget. He also recommended that a contingency line item be added to cover any unanticipated costs. Board member Simay inquired regarding an allocation for site lease costs. At the conclusion of the discussion, staff was directed to revise the proposed budget based upon the Board's comments and place the item on the April agenda.

6. NEW BUSINESS

Member Cox requested that an item pertaining to ICIS participation on the State Interoperability Executive Committee be placed on the next agenda.

7. BOARD MEMBER COMMENTS

Interim Executive Director Wright reported that he had attended meetings with City of Los Angeles Fire Department and that they have shown interest in ICIS.

Member Simay inquired regarding the timing of the staff report regarding Membership Levels. Interim Executive Director Wright responded that the report was scheduled for the April meeting.

Member DePompa stated that he was working toward securing a new ICIS support letter from Sheriff Baca and that he would report any progress at the next meeting.

8. STAFF COMMENTS

Interim Executive Director Wright thanked the Governance Board for their support; he also appreciates the support from Steve Hronek.

Steve Hronek thanked Don Wright for stepping in and taking the challenge, and stated that they will make a very effective team, with Don as the Administrator, and himself as part of the technical team.

ADJOURNMENT

It was moved by Burbank and seconded by Montebello to adjourn at 3:42 p.m.