



**INTERAGENCY COMMUNICATIONS INTEROPERABILITY AUTHORITY
A CALIFORNIA JOINT POWERS AGENCY
MEETING OF THE GOVERNANCE BOARD
Glendale City Hall
613 East Broadway
Glendale, California 91206**

**OCTOBER 6, 2022 AT 2:00 PM
MINUTES**

1. BUSINESS AGENDA

a. Roll Call

Beverly Hills – Absent
Burbank – Mr. Jim Compton
Com Net – Capt. Matt Williams
INSB – Mr. Ernest Gallo
Pomona – Chief Michael Ellis
Glendale – Mr. Gordon Arnold
Culver City – Mr. Nathan Rukasin
Montebello – Mr. Mark Kim
Pasadena – Mr. Ken Gurwell
Santa Monica – Mr. Adam Orland

b. Report of Staff, re: Posting of Agenda. The Agenda for the October 6, 2022 Governance Board Special Meeting was posted on October 3, 2022 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

No Cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Meeting

Beverly Hills – absent
Burbank – no report
Com Net – no report
Culver City – no report
Glendale – Preparations for the SUA are underway.
INSB – no report

Montebello – The 48 Volt DC system at the prime site is in. Glendale will cut over the DSR sight. The site controller cables are coming in and should be completed next week.

Pasadena – no report

Pomona – no report

Santa Monica – no report

b. Report from Technical Committee

Provided by Mr. Adam Orland. Mr. Orland reported from the Minutes of the Technical Committee Meeting.

c. Report on Status of Grant Projects & Federal Funding Requests

Report provided by Ray Edey. Mr. Edey reported on the present status of active Homeland Security Grants, Congressional Funding requests and their related projects as referenced in the attachment to the Agenda.

d. Report on Status of ISSI MOU with LA-RICS

Report provided by Ray Edey. Mr. Edey reported that LA-RICS had provided a Draft MOU for review concerning an agreement for operation of the ISSI between the two systems. The Draft MOU was amended and forwarded to legal counsel for ICI System review.

e. Report on Status of 6 Year SA/SUA Agreement & Billing

Report provided by Ray Edey. The Service Agreements for all ICI Member and Subscriber Members have been converted to the 6-year term. The SUA work has begun and the initial stages are underway. Mr. Edey discussed challenges with the billing and collecting of the pass-through funds for the Motorola Solutions Projects. Several member entities had issues processing the new format through their budget and finance representatives that have resulted in delays in payment on the ICI System billing. He advised that there will be a more concerted effort to front-load the billing information with key budget and finance contacts moving forward.

4. CONSENT ITEMS

a. Approval of the Minutes for the June 2, 2022 Governance Board Meeting

Motion made by: Burbank

Second by: Santa Monica

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

5. ACTION ITEMS

a. Discussion Concerning Revised Budget for FY 2022-2023

1. Motion to Approve and Adopt Revised Budget

Motion made by: Glendale

Second by: Burbank

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
Culver City – Aye
Glendale – aye
INSB – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

b. Discussion Concerning Revised Amendment with David Turch & Associates to increase allocation by \$24,000 for payment correction – does not increase contractual agreement

1. Motion to Approve Revised Turch Amendment

Motion made by: Santa Monica

Second by: Burbank

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
Culver City – Aye
Glendale – Aye
INSB – Aye
Montebello – Aye
Pasadena – Aye
Santa Monica – Aye
Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

c. Discussion Concerning Report of Auditor for FY 21-22

1. Motion to Accept and File Audit Report

Motion made by: Pasadena

Second by: INSB

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

d. Discussion Concerning Reimbursement of Overpayment for SUA/SA Funds to City of Culver City (\$2,141.07) in accordance with Motorola Change Order.

1. Motion to Approve Payment of \$2,141.07 in Funds Collected for SUA/SA to Culver City.

Motion made by: Glendale

Second by: Santa Monica

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

e. Discussion Concerning Reimbursement of Roaming Fees to Montebello for South Gate PD \$7,800.00 for July-February 8 months in FY 2021-22 - South Gate initiated March, 2022.

1. Motion to Approve Payment of \$7,800 in Roaming Fee Reimbursement to Montebello.

Motion made by: Pasadena

Second by: Glendale

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

f. Discussion Concerning the Collection & Distribution of Direct Subscriber Fees

1. Motion to Approve the Distribution of Direct Subscriber Fees (exclusive of Roaming Fees) to Host Agencies as Apportioned by Level of Utilization Identified by the System Administrator for Network Loading (2% or more per cell) During the Course of the Prior Fiscal Year. Apportionment to be less 2% or \$500, whichever is greater, of the gross subscriber fee proceeds to be withheld by ICI for program management.

Motion made by: Burbank

Second by: Culver City

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

2. Motion to Approve the Distribution of Net Direct Subscriber Fees Collected in Account 38560 for Fiscal Year 2021-2022:

Arcadia Police Net Subscriber Fees \$43,512:

42% Glendale/Pasadena \$18,275

41% Montebello \$17,839

15% ComNet \$6,527

a) Bell Police Net Subscriber Fees \$7,700:

29% Glendale/Pasadena \$2,233

69% Montebello \$5,313

b) El Monte Police Net Subscriber Fees \$55,389:

14% Glendale/Pasadena \$7,754

72% Montebello \$39,880

11% ComNet \$6,092

02% Pomona \$1,108

c) Sierra Madre Police Net Subscriber Fees \$10,090:

38% Glendale/Pasadena \$3,834

58% Montebello \$5,852

03% ComNet \$303

d) Monterey Park Police* Net Subscriber Fees \$10,060:

42% Glendale/Pasadena \$4,225

50% Montebello \$5,030

03% Pomona \$302

03% INSB \$302

*Monterey Park PD is partial fiscal year April-June 2022

Motion made by: Santa Monica

Second by: Pasadena

Beverly Hills – Absent

Burbank – Aye

Com Net – Aye

Culver City – Aye

Glendale – Aye

INSB – Aye

Montebello – Aye

Pasadena – Aye

Santa Monica – Aye

Pomona – Aye

In Favor – 9, Noes – 0, Absent – 1, Abstain – 0

6. BOARD MEMBER COMMENTS

Beverly Hills – no comment

Burbank – no comment

Com Net – no comment

Culver City – no comment

Glendale – no comment

INSB – no comment

Montebello – no comment

Pasadena – no comment

Pomona – no comment

Santa Monica – no comment

7. STAFF COMMENTS

8. ADJOURNMENT at 2:26 pm by Chair Chief Michael Ellis.

Next Meeting: December 1, 2022 at 1:00pm
Glendale City Hall, 613 East Broadway, Glendale, CA
91206