



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
MEETING OF THE GOVERNANCE BOARD
GLENDALE CITY HALL
613 E. BROADWAY, GLENDALE, CA 91206**

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DECEMBER 1, 2016

1. BUSINESS AGENDA – 1:00 pm

The meeting was called to order by Chair Goldman at 1:01pm.

a. Roll Call

Beverly Hills – Greg Barton
Burbank – Jim Compton
Com Net – Doug Murray
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Absent
Pasadena – Seaton King
Pomona – Michael Ellis
Santa Monica - Absent

b. The Agenda for the December 1, 2016 Governance Board Meeting was posted on November 28, 2016 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- No cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – No report

Burbank – No report

Com Net – No report

Glendale – No report

Culver City – Dave White reported that they are still in the process of securing couple of frequencies to borrow for a year to migrate their buses on separate system so they could transition to P-25.

Montebello – Absent

Pasadena – Seaton King shared that as reported by their Radio Shop, initial testing of their over-the-air programming system was successful, and are preparing their cold plugs for proper configuration. He stated that the next time they program their fleet, they should be able to do so through over-the-air system.

Pomona – No report

Santa Monica – Absent

b. Report from Technical Committee

Jim Floyd imparted the following reports on system status conferred during the Technical Committee Meeting: Glendale presented an ongoing transitional report with Motorola; Montebello discussed their P-25 migration plans; Santa Monica received grant extension and therefore will be moving forward with their project; Director Edey reported an update on LARICS; The group discussed the configuration issues with big loop and how it will affect Beverly Hills, Culver City, Montebello, Pomona, and Com-net; Rick Young requested for a system key for ICI System to allow Tait subscriber units on ICI cell. He said the group is still deliberating this request; Montebello is still in search for an additional viable site to expand their cell; Glendale recommended Glendale City College Police Department to become a mutual aid affiliate, which was passed unanimously by the committee; last significant discussion was the Juniper equipment slated to be installed at One Wilshire.

c. Report on Status of P-25 Migration Project

Director Edey reported that he will meet with Motorola, the master-site administrator, and City of Montebello to finalize the build-out plans for the Montebello P-25 project and cell expansion. He will report what was discussed during the next ICI board meeting.

d. Grant Update Report

Director Edey reported to the board that ICI had applied to 2017 SHSGP for some funding to subsidize the Montebello system. However, he said that both LA County Police Chiefs and Fire Chiefs Associations have already committed to their membership exclusive funding to their respective subscriber units. He assured the board that this is not a negative matter as with all the existing grant funding, ICI System is on track in building out and optimizing the entire system during the projected time period. He was also pleased to inform the board that on top of UASI grant extension, ICI finally received the formal extension letter for the 2014 SHSGP that will fund the Torrance prime site project.

e. Report on Pasadena/Glendale System Project

To provide the board a background on this project, Director Edey recounted that during the time City of Pasadena constructed its ICI cell in 2009, they only had 4 channel pairs of T-Band. When LA County Sheriff's Department got an approval from FCC on their application to award them the entirety of their 240 channel pairs within the T-Band channel 15 spacing, the County struck a deal with Pasadena to loan the latter 15 channel pairs of the Channel 15 T-Band spectrum, which Pasadena has been operating on up to now. However, Director Edey conveyed that approximately 2 years ago, LA County indicated that they are not going to renew the agreement with Pasadena as the 15 channel pairs have now been included in LA-RICS spectrum plan. He said that upon learning of this decision, he, together with the master site administrator and technical committee chair, had gone to series of meetings to pursue the possibility that Pasadena could retain the spectrum or perhaps share some of the other channels. He reported that after the fifth and last of the meetings, which was held with LA County Counsel, with the LA-RICS Executive Director and LASD representatives, they were advised that they are denying their request.

Director Edey informed the board that after thorough brain storming on how to avoid the looming problem, they decided to pursue the best recommendation provided by the Technical team, which is to share spectrum with another agency until such time other spectrum will surface. Upon considering other systems and its worth, he said that the most cost effective path is to integrate Pasadena with the Glendale system. Both Cities' Administrators have met and agreed to engage in the integration of two cells as an interim measure. He said that Pasadena will continue to be capable of independent operation as they will sustain their existing 3 repeater sites and existing prime site. The 4 channel pairs that they initially have and still fully operational will be

incorporated into their system and Glendale's 14 channel pairs system, which will result to a total of 18 channel pairs. The system reconfigurations are being funded with a UASI Grant for \$2.2 Million.

Chair Goldman followed that from the administrative side, she explained that they kept this process confidential to protect Pasadena's interests until they position themselves to a more solid ground and are ready to take the next step. She reported that Glendale and Pasadena are working closely to develop the MOU addressing all possible issues that could result from integrating the two systems. She also reported that Pasadena had given formal notice to LA County of their intent to remain with ICI, which bodes further growth to the system. Chair Goldman expressed that this has been a very rewarding process. She also acknowledged and congratulated the Technical staff for putting this complex yet achievable concept together.

f. Report on Status of LA-RICS

There are no updates or changes on report regarding LA-RICS.

g. Report on Status of Annual Strategic Planning Session

After thorough deliberation, Chair Goldman recommended and the board members concurred, the ICI System Annual Strategic Planning Session will be held on February 2, 2017 to be hosted by City of Glendale.

h. Report on Status of Legislative Committee and Request for Representatives

Now that Tiffany Titus was official appointed as Chair of Legislative Committee, Director Edey asked each of the board members to ensure that their cities have a representative to this committee. He stressed the important role of this group to the ICI System and he requested the panel to encourage their respective cities to appoint a liaison and be represented.

4. CONSENT ITEMS

a. Approval of the Minutes for the November 3, 2016 Regular Meeting

Motion to approve the minutes was made by: Pomona second by: Burbank

Beverly Hills – Aye
Burbank – Aye
Com Net – Abstained
Glendale – Aye
Culver City – Aye
Montebello – Absent
Pasadena – Aye
Pomona – Aye
Santa Monica – Absent
6-In Favor, 1-Abstained, 2-absent

5. ACTION ITEMS

a. Discussion on Issue of Big Loop Microwave Network
1. Motion Directing Staff to Produce Budget & Apportionment Recommendation

Director Edey presented to the board two reports on Big Loop Microwave. He briefly touched on the structure of the big loop, and the problem that has arisen as they build the redundancy for all the cells for microwave hops but ultimately became some agency's primary connection. Since the federal funding they received only covered its build out as they are supposed to serve only as back up and didn't require maintenance, when Motorola's warranty expired, ICI needed to find additional budget to cover its maintenance services. He pointed out that not all ICI members are

using the big loop, and therefore, he proposed that the only 3 members that are using it should determine cost sharing in sustaining its maintenance service.

Motion to look for viable solution about this issue was made by: Burbank Second by: Pasadena

Beverly Hills – Aye
Burbank – Aye
Com Net – Aye
Glendale – Aye
Culver City – Aye
Montebello – Absent
Pasadena – Aye
Pomona – Aye
Santa Monica – Absent
7 – In favor, 2 - Absent

- b. Discussion of 2017 Calendar
 - 1. Motion to Cancel January 5 Meeting

Motion to cancel the January 5 meeting was made by: Burbank Second by: Pasadena

Beverly Hills – Aye
Burbank – Aye
Com Net – Aye
Glendale – Aye
Culver City – Aye
Montebello – Absent
Pasadena – Aye
Pomona – Aye
Santa Monica – Absent
7 – In favor; 2 - Absent

6. BOARD MEMBER COMMENTS

Beverly Hills – No comment
Burbank – No comment

Com Net – Doug Murray thanked the board for their warm welcome to the JPA. He imparted that the concept of Com-Net started with several challenges and turbulent at first, but he said that through a lot of support from Motorola and technical staff, they eventually succeeded and the 3 cities that are active on right now are very happy with their outstanding system. He gratefully expressed his appreciation for everyone's support to this accomplishment.

Glendale – Chair Goldman welcomed Doug Murray as the new board member. She also thanked Director Edey and Pasadena on all their hard work on the Glendale/Pasadena System Project.

Culver City – No comment
Montebello – Absent

Pasadena – Seaton King also thanked everyone involved in Glendale/Pasadena System Project on their support and hard work.

Pomona – No comment

Santa Monica –Absent

7. STAFF COMMENTS

- No comment

8. ADJOURNMENT - the meeting was adjourned at 2:18pm

Next Regular Meeting: will be held
Thursday, February 2, 2017 at 1:00 pm
Glendale City Hall
613 East Broadway, Glendale, CA 91206