



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
REGULAR MEETING
OF THE GOVERNANCE BOARD
NOVEMBER 4, 2010**

1. BUSINESS AGENDA – 1:08 p.m.

The meeting was called to order by Vice-Chair Keetle.

a. Roll Call

Beverly Hills – absent

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale - Ray Edey

Montebello – Dominic Hebert

Pasadena – Lisa Rosales

Pomona – Dave Keetle

The Agenda for the November 4, 2010, Regular Meeting was posted on November 1, 2010, on the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

None

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Pasadena reported that they are waiting for Glendale to repair the microwave that links the PD Dispatch consoles to Glendale; they have been working on it for a few weeks. Testing is being done, than after Motorola does their 25-hour testing process to certify the link is ready for use then it will be ready to go live.

Progress is moving ahead for the PD parking structure; walls and ceiling being sealed, new power being installed, and the air conditioning is being upgraded. Motorola will install the site equipment once the old power and racks have been removed.

The east end site is still on target, design documents and construction is planned for the next six weeks or so.

Pomona reported that they were approached by Laverne and Glendora to come onto their site as an affiliate. Pomona is waiting for the Technical Committee to come back with their recommendation; status will be reported at the November 17th meeting.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that there were several topics during last month's meeting. Agencies should start planning for their systems future, including upgrades and spare parts. There was an episode with the San Bernardino County; a cell was out for 36 hours. Agencies should be prepared for any kind of emergency regarding their system.

Microwave went out in Glendale as President Obama's helicopter was in the area, embarrassing but the problem has been fixed.

Glendale is purchasing 6 microwaves, ICIS purchasing eight, and Burbank is also purchasing.

Jim Floyd, Burbank Technical Committee representative said that their site went completely off the air, failure might have been due to cards for the operating system, analysis is still going on.

c. Report from Legislative Committee

Executive Director Wright gave the report for the Legislative Committee. Regarding the elections that just took place, the Senate has not changed, he is not sure of influence local results may have on ICIS.

Legislative Committee is putting the agenda together for November 17th Strategic Planning Session. Please remember to invite your Elected Officials', especially your Council liaison to ICIS and also your City Manager's.

d. Report regarding LA RICS

Board Member Simay reported that Mr. Ferris is the new Chair of the Finance Committee. The evaluation team is preparing for interviews of the vendors in January 2011, negotiations in February 2011.

Discussion regarding D Block has been postponed to the December/January meeting. There will be another nationwide search for LARICS Director; the current search has been suspended.

Suggest that a letter be sent to LARICS stating that ICIS is neutral regarding narrowbanding.

4. CONSENT ITEMS

a. Approval of the Minutes for the October 7, 2010 Regular Meeting.

A Motion was made to approve the minutes for the October 7, 2010 Regular meeting as presented.

Motion - Glendale

Second - Montebello

6-0-0 (Beverly Hills absent)

5. ACTION ITEMS

a. Discussion Regarding Proposed Site for SHSGP Grant Funded Site in San Gabriel Valley.

Executive Director Wright reported that he still doesn't have the final numbers back.

No motion

b. Discussion Regarding Request from Compton.

The City of Compton is considering establishing a Police department after years of contracting with the Los Angeles County Sheriff's office. On September 20, 2010 the Executive Director of ICIS made a presentation to the Compton City Council regarding the ICIS system.

On October 26, 2010 a letter was received by Executive Director Wright from Mr. Willie Norfleet, Compton City Manager accepting the offer of a feasibility survey.

Executive Director Wright explained that the probable scenario would be to expand the Montebello piece down into Compton, but he is not sure if this would be technically feasible.

A Motion was made directing the Technical Committee to do a feasibility study to add Compton onto the ICIS system.

Motion - Pasadena

Second - Glendale

6-0-0 (Beverly Hills absent)

c. Discussion Regarding ICIS Economic Sustainability Study.

Governance Board Member Simay requested this item be placed on the agenda for discussion.

Board Member Simay would like the Governance Board's consideration in exploring the possibility of having a third party do a sustainability study on the ICIS system and what it cost to sustain ICIS while waiting for LARICS. Also, how it relates to expanding with current resources that are in existence now.

Discussion among the Board Members was that there wasn't sufficient time to give their staff time to review and report back.

Motion directing staff to be prepared to discuss this issue at the November 17th Strategic Planning Session; Executive Director Wright will include parameters in the baseline study.

Motion – Pasadena

Second - Burbank

6-0-0 (Beverly Hills absent)

d. Discussion Regarding Motorola Narrowband Proposal.

Executive Director Wright explained that ICIS staff has been working to develop a plan that will comply with a Federal Mandate to create additional spectrum in certain bands used for radio communication. Staff is working to take the entire ICIS network to narrowband operation; it includes the entire infrastructure of the network and also a change in the system ID number that will assist in system housekeeping.

A proposal has been made by Motorola to provide the required services, software and equipment to complete the narrowbanding of the ICIS infrastructure for the total cost of \$186,370.00. This proposal has been presented to the Technical Committee and approved.

A Motion was made to approve the plan to utilize these funds to perform the narrowbanding of the ICIS network.

Motion – Pomona

Second - Burbank

6-0-0 (Beverly Hills absent)

6. BOARD MEMBER COMMENTS

Board Member Edey stated that an email was sent to Police & Fire Chief's regarding grants that were available; make sure to keep an eye on your emails regarding this item.

Chief Scoggins, Vice President of Los Angeles Fire Chief's Association spoke about the grant funding for narrowbanding; ICIS fire agencies can move forward, get contracts submit receipts and monies will come back to agencies. Every fire agency should have an account of every project that their city does, mobiles, portables, etc.

7. STAFF COMMENTS

Executive Director requested that the December 2, 2010 meeting be moved back one hour due to the LARICS meeting running later.

Reminded everyone to RSVP for the November 17th ICIS Strategic Planning Session.

8. ADJOURNMENT

Meeting adjourned at 1:52 p.m.